House
ond Road
thing
BN11 1LF
el: 01903 221065
Website: www.worthing.gov.uk/planning
mail: planning@worthing.gov.uk

MPO

Worthing
BOROUGH COUNCIL

T.P. OFFICE COPY

For office use only
App. No. WB/09/0849/HH
Date Rec. 30.09.09
Case Off.

Householder Application for Planning Permission for works or extension to a dwelling.

Town and Country Planning Act 1990

Receipt No. 23603790

ublication of planning applications on council websites

lease note that with the exception of applicant contact details and Certificates of Ownership, the information provided on thi pplication form and in supporting documents may be published on the council's website.

f you have provided any other information as part of your application which falls within the definition of personal data under th ata Protection Act which you do not wish to be published on the council's website, please contact the council's plannin epartment.

WORTHING BOROUGH COUNCIL
PLANNING SECTION
RECEIEVD 30 SEP 2009
FEE NO. WB
INSTRUCTION

lease complete using block capitals and black ink.
: is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	Mr
First name:	MARK
Last name:	DAY
Company (optional):	
Unit:	
House number:	3
House suffix:	
House name:	
Address 1:	3 SHIRLEY CLOSE
Address 2:	
Address 3:	
Town:	WORTHING
County:	WEST SUSSEX
Country:	U.K.
Postcode:	BN14 9BA

2. Agent Name and Address

Title:	Mr
First name:	ROBERT
Last name:	HOUSTON
Company (optional):	R.F.H. SERVICES
Unit:	
House number:	22
House suffix:	
House name:	
Address 1:	22 BILLINTON DRIVE
Address 2:	MAIDENBOWER
Address 3:	
Town:	CRAWLEY
County:	WEST SUSSEX
Country:	U.K.
Postcode:	RH10 7UU

3. Description of Proposed Works

Please describe the proposed works:

REPLACE 5 WINDOWS FOR UPVC.

STYLES OF WINDOWS ARE TO CHANGE SLIGHTLY TO ALLOW FOR BETTER VENTILATION AND FIRE ESCAPE.

WORTHING BOROUGH COUNCIL
11 JAN 2010
CONSENT GRANTED
SUBJECT TO CONDITIONS

Description of Proposed Works (continued)

; the work already started? ☐ Yes ☒ No

es, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission

; the work already been completed? ☐ Yes ☒ No

es, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

Site Address Details

ase provide the full postal address of the application site.

it: House number: 3 House suffix:

use me:

dress 1: 3 SHIRLEY CLOSE

dress 2:

dress 3:

wn: WORTHING

unty: W. SUSSEX

stcode tional): BN14 9BA

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☒ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

Pre-application Advice

; assistance or prior advice been sought from the local hority about this application? ☐ Yes ☒ No

es, please complete the following information about the advice were given. (This will help the authority to deal with this lication more efficiently).

ase tick if the full contact details are not wn, and then complete as much possible: ☐

ficer name:

ference:

Date (DD MM YYYY):
ust be pre-application submission)

tails of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☐ Yes ☒ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

Parking

ll the proposed works affect sting car parking arrangements? ☐ Yes ☒ No

es, please describe:

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☒ No

If Yes, please provide details:

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls			☐	☐	
Roof			☐	☐	
Windows	TIMBER SINGLE GLAZED. IN WHITE.	UPVC. DOUBLE GLAZED. (KOMMERLING SYSTM) ALL IN WHITE.	☐	☐	
Doors			☐	☐	
Boundary treatments (e.g. fences, walls)			☐	☐	
Vehicle access and hardstanding			☐	☐	
Lighting			☐	☐	
Others (please specify)			☐	☐	

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☐ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application for

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

ertify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the ner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to ich the application relates.

gned - Applicant:	Or signed [redacted]	Date (DD/MM/YYYY):
		29/9/09

CERTIFICATE OF OWNE[redacted]FICATE B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

ertify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served
MARK DAY	3 SHIRLEY CLOSE, WORTHING, BN14 9BA	29/9/09

Void

gned - Applicant:	Or signed [redacted]	Date (DD/MM/YYYY):
		29/9/09

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

rtify/ The applicant certifies that:

Neither Certificate A or B can be issued for this application

All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

e steps taken were:

Name of Owner	Address	Date Notice Served

tice of the application has been published in the following newspaper rculating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

gned - Applicant:	Or signed [redacted]	Date (DD/MM/YYYY):
		29/9/09

11. Certificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

Certificate A cannot be issued for this application

All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - [redacted]

Date (DD/MM/YYYY): 28/9/09

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant:

Or sign[redacted]

Date (DD/MM/YYYY): 28/9/09

B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form: ☐

The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☐

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application: ☐

The original and 3 copies of a design and access statement where proposed works fall within one of the following designated areas: ☐

- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site
- The Broads

The correct fee: ☐

The original and 3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☐

The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): ☐

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:

Or signed - A[redacted]

Date (DD/MM/YYYY): 28/9/09 (date cannot be pre-application

Applicant Contact Details

ephone numbers

untry code:	National number:	Extension number:
[redacted]	[redacted]	

untry code:	Mobile number (optional):
	[redacted]

untry code:	Fax number (optional):
	N/A

ıail address (optional):

[redacted]

15. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
01293	887759	

Country code:	Mobile number (optional):
	07786981947

Country code:	Fax number (optional):

Email address (optional): HOUSTON.ROB@HOTMAIL.CO.UK

. Site Visit

ı the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

ıe planning authority needs to make an appointment to carry : a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

ıther has been selected, please provide:

ntact name: MARK DAY

Telephone number: [redacted]

ıail address: