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HBM

Worthing BOROUGH COUNCIL

T.P. OFFICE COPY
For office use only
App. No. WB/07/1380/FULL
Date Rec. 09.11.07
Case Off.

WORTHING BOROUGH COUNCIL PLANNING SECTION
RECEIVED - 9 NOV 2007
TO REF No.
INSTRUCTIONS

Householder Application for Planning Permission for works or extension to a dwelling
Town and Country Planning Act 1990

ıblication of planning applications on council websites

ease note that with the exception of applicant contact details and Certificates of Ownership, the information provided on tl plication form and in supporting documents may be published on the council's website.

/ou have provided any other information as part of your application which falls within the definition of personal data under t ıta Protection Act which you do not wish to be published on the council's website, please contact the council's planni partment.

2043/27326
€135.00 CHQ

ease complete using block capitals and black ink.
s important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

tle:	MR
First name:	S.
ast name:	LUHR
ompany ptional):	
nit:	
House number:	39a
House suffix:	
ouse ame:	WESTBOURNE HOUSE
ddress 1:	39a WESTBOURNE VILLAS
ddress 2:	HOVE
ddress 3:	
own:	
ounty:	EAST SUSSEX
ountry:	ENGLAND
ostcode:	

2. Agent Name and Address

Title:	MR
First name:	BEN
Last name:	WHITBY
Company (optional):	
Unit:	
House number:	15
House suffix:	
House name:	
Address 1:	WEST STREET
Address 2:	
Address 3:	
Town:	SHOREHAM BY SEA
County:	WEST SUSSEX
Country:	ENGLAND
Postcode:	BN43 5WF

3. Description of Proposed Works

lease describe the proposed works:

WINDOW REPLACEMENT TO DOUBLE GLAZING

WORTHING BOROUGH COUNCIL
- 4 JAN 2007
CONSENT GRANTED
SUBJECT TO CONDITIONS

cription of Proposed Works (continued)

the work already started? ☐ Yes ☑ No

Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submissio

as the work already been completed? ☐ Yes ☑ No

Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submissior

Site Address Details

ease provide the full postal address of the application site.

nit: FLAT 2 House number: 21 House suffix:

ouse ame:

ddress 1: ST MICHAELS ROAD

ddress 2:

ddress 3:

own: WORTHING

o[redacted]: WEST SUSSEX

ostcode ptional): BN11 4RY

5. Pedestrian and Vehicle Access, Roads and Rights of Wa

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☑ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☑ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☑ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

Pre-application Advice

as assistance or prior advice been sought from the local ithority about this application? ☐ Yes ☑ No

Yes, please complete the following information about the advice ou were given. (This will help the authority to deal with this plication more efficiently).

ease tick if the full contact details are not own, and then complete as much possible: ☐

fficer name:

eference:

Date (DD MM YYYY): (ust be pre-application submission)

etails of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☐ Yes ☑ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☑ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s) drawing(s) and indicate the scale.

Parking

ill the proposed works affect isting car parking arrangements? ☐ Yes ☑ No

Yes, please describe:

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☑ No

If Yes, please provide details:

aterials

plicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls			☐	☐	
Roof			☐	☐	
Windows	WHITE TIMBER SINGLE GLAZED	WHITE UPVC DOUBLE GLAZED	☐	☐	
Doors			☐	☐	
Boundary treatments e.g. fences, walls)			☐	☐	
Vehicle access and hard-standing			☐	☐	
Lighting			☐	☐	
Others please specify)			☐	☐	

re you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☐ Yes ☐ No

Yes, please state references for the plan(s)/drawing(s)/design and access statement:

01 EXISTING ELEVATIONS 1:50
02 PROPOSED ELEVATION 1:50
03 LOCATION & BLOCK PLAN 1:500 1:1250

rtificates

ne Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the wner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to hich the application relates.

igned - Applicant: | Or signed - Agent: [redacted] BEN WHITBY | Date (DD/MM/YYYY): 5·11·07

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the da I days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 yea ft to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

igned - Applicant: | Or signed - Agent: | Date (DD/MM/YYYY)

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

certify/ The applicant certifies that:

Neither Certificate A or B can be issued for this application

All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

he steps taken were:

Name of Owner	Address	Date Notice Served

lotice of the application has been published in the following newspaper circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

igned - Applicant: | Or signed - Agent: | Date (DD/MM/YYYY)

rtificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

ertify/ The applicant certifies that:

Certificate A cannot be issued for this application

All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the ite of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any rt of the land to which this application relates, but I have/ the applicant has been unable to do so.

he steps taken were:

lotice of the application has been published in the following newspaper circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

igned - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7

ricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

igned - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY

B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day21 days efore the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, s listed below:

Name of Tenant	Address	Date Notice Served

igned - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY

2. Planning Application Requirements - Checklist

ease read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all formation required will result in your application being deemed invalid. It will not be considered valid until all information required by ie Local Planning Authority has been submitted.

copies of a completed id dated application form: ☑

copies of a plan which identifies ie land to which the application lates drawn to an identified scale id showing the direction of North: ☑

copies of other plans and drawings information necessary to describe ie subject of the application: ☐

3 copies of a design and access statement where proposed works fall within one of the following designated areas: ☐

- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site
- The Broads

The correct fee: ☑

3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☐

3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): ☑

3. Declaration

we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional formation.

igned - Applicant:

Or signed - Agent: [redacted]

Date (DD/MM/YYYY): 7·11·07 (date cannot l pre-applicatic

Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:

Country code:	Mobile number (optional):
	[redacted]

Country code:	Fax number (optional):

Email address (optional): [redacted]

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☑ Agent ☐ Applicant ☐ Other (if different from the agent/applicant's details)

Other has been selected, please provide:

Contact name: Telephone number:

Email address: