Planning Services, Adur District Council

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
e-mail : developmentcontrol@adur.gov.uk

ADUR DISTRICT COUNCIL

ADUR DISTRICT COUNCIL
PLANNING DIVISION

PLAN No.	Add0032109.
DATE	22 JAN 2009

Application for a Lawful Development Certificate for a Proposed use or development.

Town and Country Planning Act 1990: Section 192, as amended by section 10 of the Planning and Compensation act 1991.

Town and Country Planning (General Development Procedure) Order 1995

Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MR.	First name:	Mike
Last name:	RICHARDS.		
Company (optional):			
Unit:		House number:	65.
House suffix:			
House name:			
Address 1:	WEMBLEY AVENUE		
Address 2:	LANCING		
Address 3:			
Town:			
County:	WEST SUSSEX		
Country:			
Postcode:	BN15 9JY		

2. Agent Name and Address

Title:	MR	First name:	KEITH
Last name:	LAWTON		
Company (optional):	KEL BUILDING ADVISOR Ltd.		
Unit:		House number:	88
House suffix:			
House name:			
Address 1:	NEVILL AVENUE		
Address 2:	HOVE		
Address 3:			
Town:			
County:	EAST SUSSEX		
Country:			
Postcode:	BN3 7NA		

9. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.
The burden or proof in a Lawful Development Certificate is firmly with the applicant and therefore sufficient and precise information should be provided.

The original and 3 copies of a completed dated application form: ☑

The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☑

The original and 3 copies of such evidence verifying the information included in the application as you can provide: ☑

The correct fee: ☑

10. Declaration

I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant

Or signed - Agent [redacted]

Date (DD/MM/YYYY): 22/01/2009 (date cannot be pre-application submission)

WARNING:
The amended section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material information with intent to deceive. Section 193(7) enables the Council to revoke, at any time, a certificate they may have been issued as a result of such false or misleading information.

11. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
[redacted]	[redacted]	

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

12. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
01273	774867	

Country code: Mobile number (optional): 07767 481463

Country code: Fax number (optional):

Email address (optional):

13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name: Mr. M. Smith

Telephone number: [redacted]

Email address:

7. Grounds For Application

Information About The Existing Use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter, or extend are lawful

THE PROPOSED ALTERATION CONSISTS OF AN EXTENSION TO A ROOM IN A ROOF. IT IS UNDER 50 m^3

IT APPEARS TO BE PERMITTED Development CLASS B.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application:

1.	PLAN NO 0444 - Dwg No 1. AND 2.
2.	
3.	
4.	
5.	

If you consider the existing, or last use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended), state which one:

Information About The Proposed Use(s)

If you consider the proposed use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended), state which one:

PERMITTED DEVELOPMENT CLASS B.

Is the proposed operation or use:

☐ Temporary ☑ Permanent

If temporary please give details:

Please state why you consider that a Lawful Development Certificate should be granted for this proposal:

BECAUSE IT IS CONSIDERED TO BE PERMITTED DEVELOPMENT UNDER CLASS B. AS IT SATISFIES ALL THE CLITERIA THEREIN WINDOW ON SIDE IS IN OBSCURE GLASS AND NON OPENING BELOW 1.7 m ROOF FELT COLOR TO MATCH COLOR OF ROOF TILES

8. Description Of Proposal

Does the proposal consist of, or include:

a) The carrying out of building or other operations? ☑ Yes ☐ No

If Yes to a, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions):

EXTENSION TO FORM ROOM IN ROOF, including BUILDING Gable end AND REAL DORMER.

b) Change of use of the land or building(s)? ☐ Yes ☑ No

If Yes to b, please give a full description of the scale and nature of the proposed use, including the processes to be carried out, any machinery to be installed and the hours the proposed use will be carried out:

If Yes to b, please describe fully the existing or the last known use, with the date this use ceased:

Has the proposal been started? ☐ Yes ☑ No

3. Site Address Details

Please provide the full postal address of the application site.

Unit: | House number: 65 | House suffix:

House name:

Address 1: WEMBLEY AVENUE

Address 2: LANCING

Address 3:

Town:

County: WEST SUSSEX.

Postcode (optional): BN15 9JY

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: | Northing:

Description:

4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☑ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date DD/MM/YYYY:
(must be pre-application submission)

Details of pre-application advice received?

5. Lawful Development Certificate - Interest In Land

Please state the applicant's interest in the land?

Owner: ☑ Yes ☐ No Lessee: ☐ Yes ☐ No Occupier: ☐ Yes ☐ No

If Yes to Lessee or Occupier please give details of the owner and state whether they have been informed in writing of this application:

Name	Address	Have they been informed in writing of the application Yes	No
		☐	☐

if No to all the above, pleases give name and addresses of anyone you know who has an interest in the land:

Name	Address	Nature of interest in the land	Have they been informed of the application? Yes	No	if they have not been informed of the application please explain why not
			☐	☐	
			☐	☐	
			☐	☐	
			☐	☐	

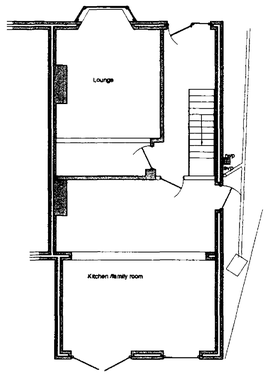
6. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☑ No

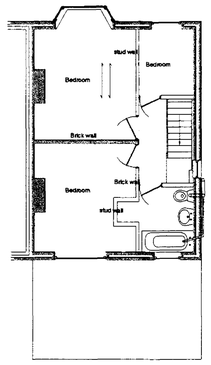
If Yes, please provide details:

Not for construction

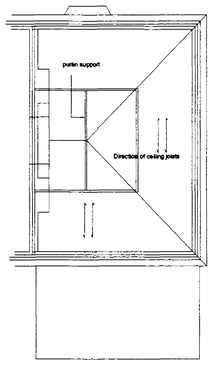
Existing



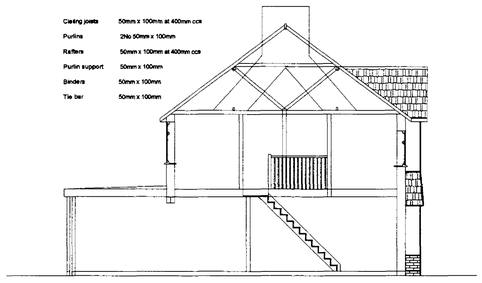
GROUND FLOOR



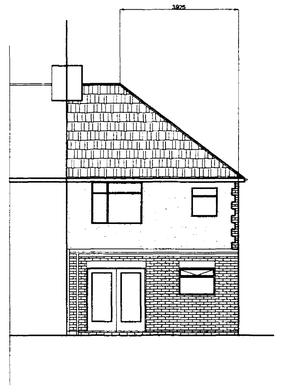
FIRST FLOOR



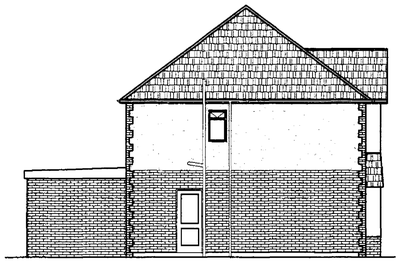
ROOF



SECTION

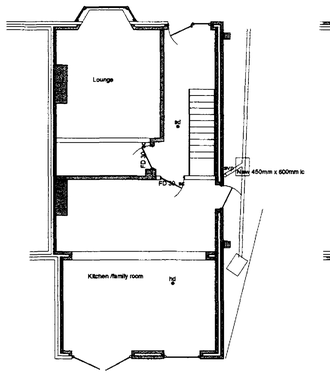


REAR ELEVATION

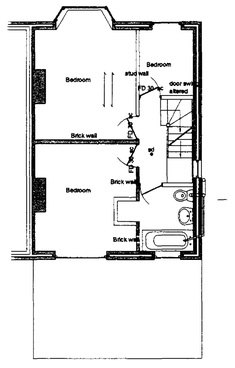


SIDE ELEVATION

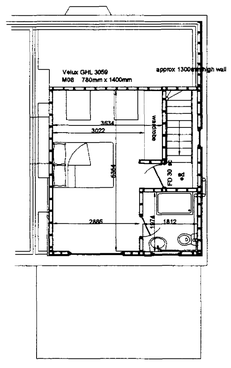
Proposed



GROUND FLOOR



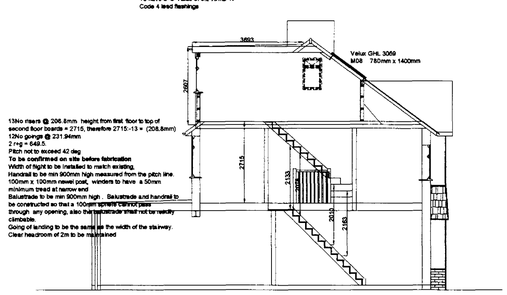
FIRST FLOOR



SECOND FLOOR

3 layers of felt to BS 747 with 12.5 spa chippings bedded in bitumen, on
19mm moisture resisting Weyroc deck on 50mm x 50 -0 firrings on
50mm x 195 mm C16 timber joists at 400mm centres anchored to wall with 30mm x 5mm ms anchors at 1.8m ccs
120 mm Celotex XR 3000 insulation board between the joists AND 25 mm Celotex TB3000 insulation under taped as VCL
Roof void above ceiling (if any remaining) to have 120mm Rockwool insulation between ceiling joists and 150mm over 12.5 plasterboard and skim
150mm x 25 ew fascia
Cross ventilation by 25mm gap at fascia board (Glidvale or similar with insect mesh) and 3 no ridge vents
To have a 'U' value of 0.2 W/m2 K
Code 4 lead flashings

13No risers @ 206.6mm height from first floor to top of second floor boards = 2715, therefore 2715÷13 = (208.6mm)
12No goings @ 231.94mm
2 rng = 640.5
Pitch not to exceed 42 deg
To be confirmed on site before fabrication
Width of flight to be installed to match existing.
Handrail to be min 900mm high measured from the pitch line.
100mm x 100mm newel post, winders to have a 50mm minimum tread at narrow end
Balustrade to be min 900mm high. Balustrade and handrail to be constructed so that a 100mm sphere cannot pass through any opening, also the balustrade shall not be readily climbable.
Going of landing to be the same as the width of the stairway.
Clear headroom of 2m to be maintained



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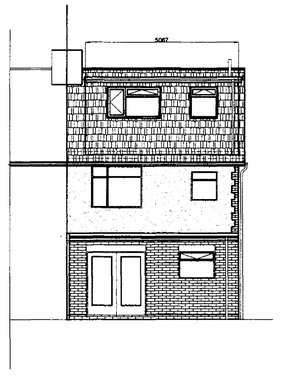
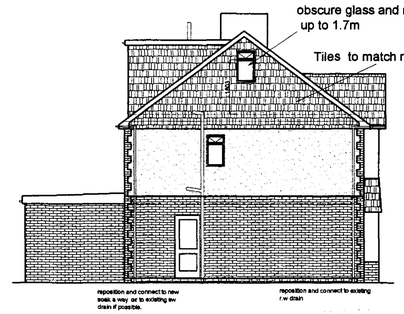


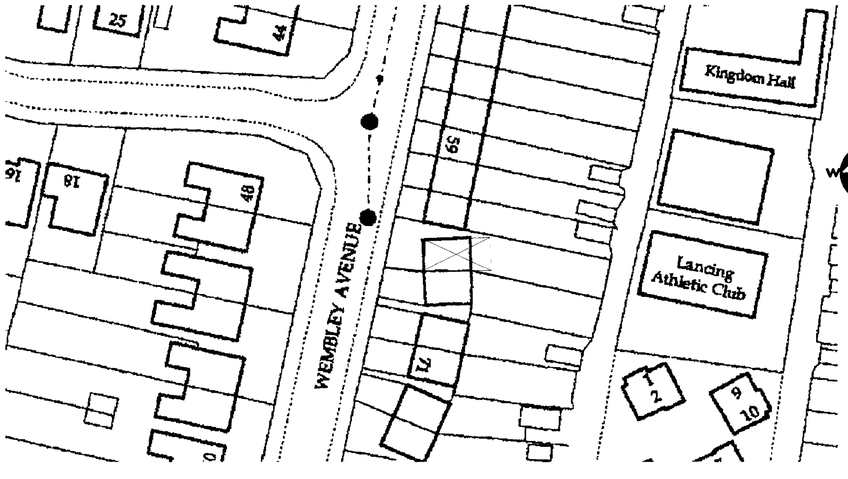
REAR ELEVATION



SIDE ELEVATION

PLANNING DEPARTMENT
PLAN No. AD0032/09
DATE RECEIVED 27 JAN 2009

1:500



1:1250



Volume Calcs

Roof volume	width	= 7.02
	height	= 3.25
	Distance to ridge	= 3.93

7.02 :- 2 x 3.25 = 12.88
3.93 :-3 x 12.88 = 16.87m3

Dormer volume

roof depth	= 3.69
height	= 2.67
length	= 5.07

3.89 x 2.67 :-2 x5.07 = 24.98m2

Total volume = 41.55m3

allowed 50m3 therefore ok

NOTES.

(i) This drawing is not to be scaled, work to figured dimensions only, confirmed on site.

(ii) This drawing is to be read in conjunction with all relevant architectural drawings, detailed specifications where applicable and all associated drawings in this series.

(iii) Any discrepancy on this drawing is to be reported immediately to the owner for clarification.

(iv) The contractor is responsible for all temporary works and for the stability of the works in progress.

(v) Copyright for all drawings/designs part or full shall remain with KEL in accordance with the Copyright Act 1988

Revision	Date

Client
Mr and Mrs Richards

Project
65 Wembley Avenue
Lancing

Title
Room in the roof

Building Advisor Ltd
RICS
88, Nevill Avenue
Hove
East Sussex
BN3 7NA
TEL/FAX 01273 774867
Mobile 07767 481463
E-mail keith@kelbuilding.co.uk

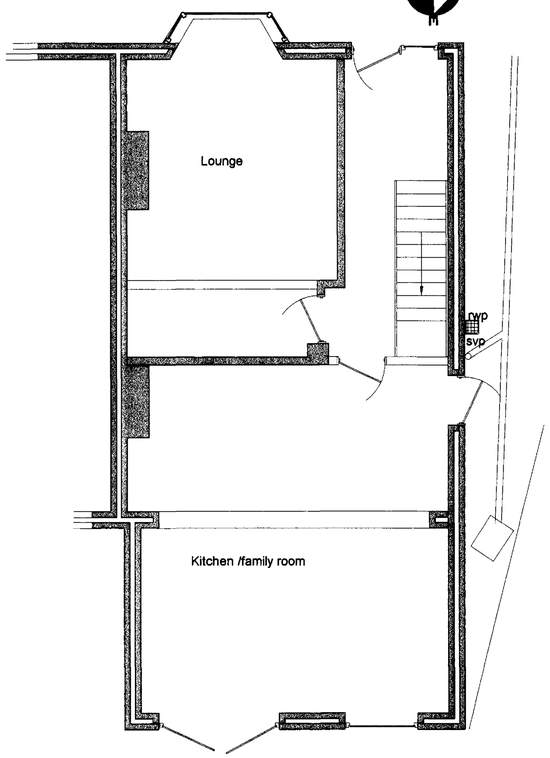
Scales	Date	Drawn
1:100	Dec 08	KEL
Project No. 0441.	Paper Size A1	Dwg. No. 001

BUY WITH CONFIDENCE

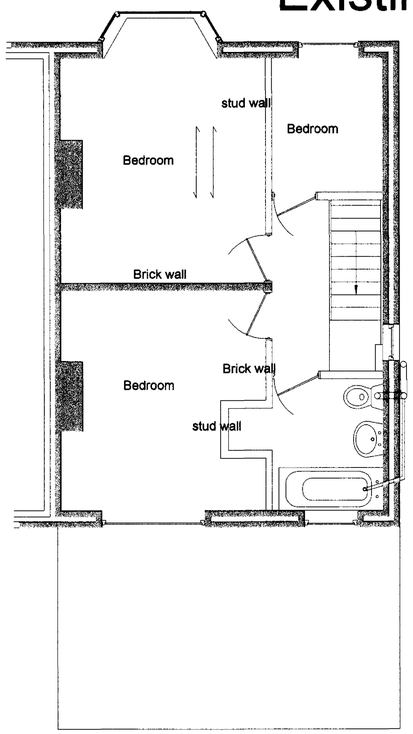
© Copyright

Not for construction

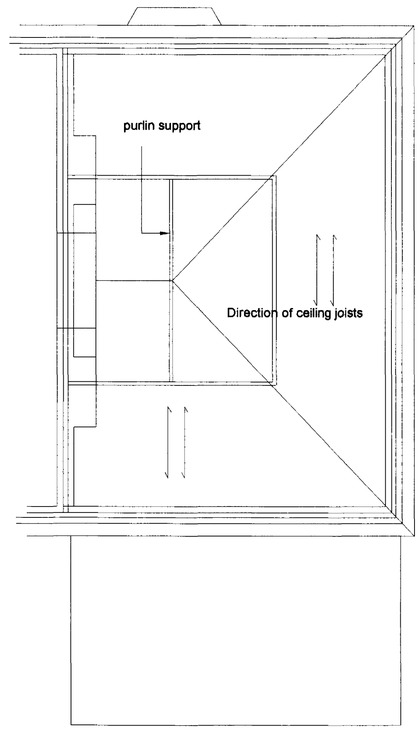
Existing



GROUND FLOOR

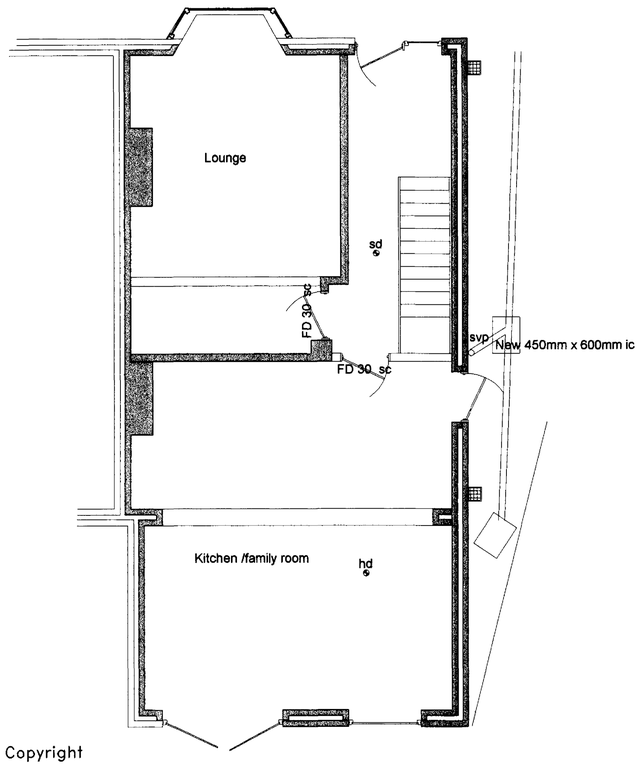


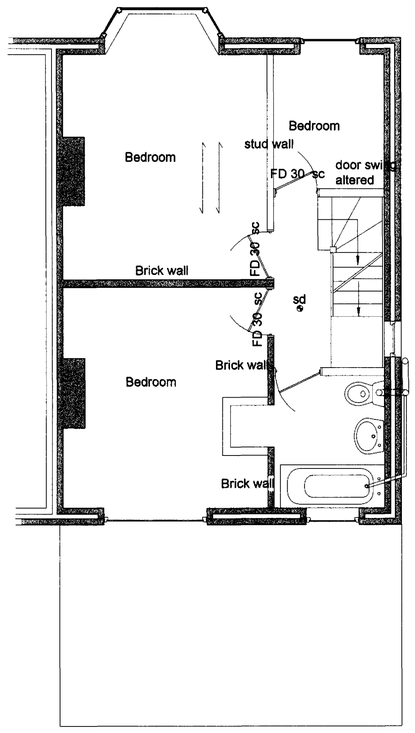
FIRST FLOOR

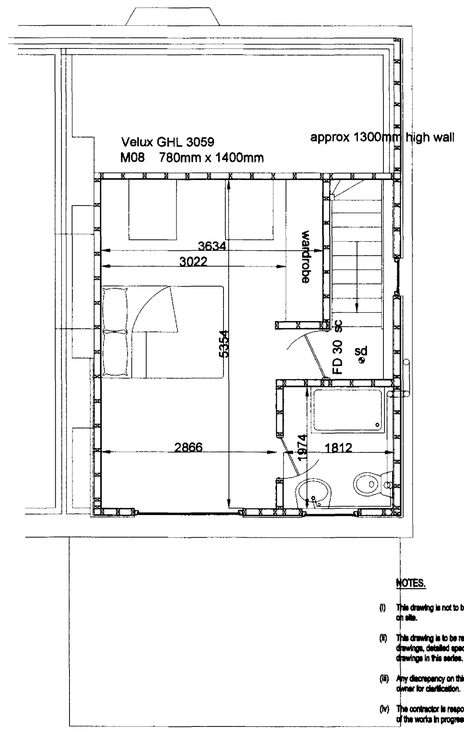


ROOF

Proposed







© Copyright

NOTES.

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(iv) The contractor is responsible for all temporary works and for the stability of the works in progress.

(v) Copyright for all drawings/designs part or full shall remain with KEL in accordance with the Copyright Act 1988

...OUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. Ar6032/09
DATE RECEIVED 22 JAN 2009

1:50 1:500 0 10m 20 30 40 50

Revision	Date
Client: Mr and Mrs Richards	
Project: 65 Wembley Avenue Lancing	
Title: Room in the roof	

Building Advisor Ltd RICS

88, Nevill Avenue
Hove
East Sussex
BN3 7NA

TEL/FAX 01273 774867
Mobile 07787 481463
E-mail keith@kelbuilding.co.uk

Scales	Date	Drawn
1:100	Dec 08	KEL
Project No.	Paper Size	Dwg. No.
0441	A1	002

BUY WITH CONFIDENCE