Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Adur & Worthing councils

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title: Mrs | First name: J | Surname: Ray

Company name:

Street address: 108 Downsway

Town/City: Southwick

County: West Sussex

Country: United Kingdom

Postcode: BN42 4WD

	Country Code	National Number	Extension Number
Telephone number:			
Mobile number:			
Fax number:			

Email address:

Are you an agent acting on behalf of the applicant? (•) Yes ( ) No

2. Agent Name, Address and Contact Details

Title: Mr | First Name: Tony | Surname: Rogers

Company name: Tony Rogers Building Consultants

Street address: 40 Dawn Crescent

Town/City: Upper Beeding

County: West Sussex

Country: United Kingdom

Postcode: BN44 3WH

	Country Code	National Number	Extension Number
Telephone number:	004	01903 815225	
Mobile number:			
Fax number:			

Email address: ROGERSBigtone@aol.com

3. Description of Proposed Works

Please describe the proposed works:

Retrospectiveapplication for conversion of existing playroom (10 years old) to a self contained unit for a dependant relative

Has the work already been started without planning permission? (•) Yes ( ) No

If Yes, please state when the works were started: 01/11/2015

Has the work already been completed without planning permission? (•) Yes ( ) No

If Yes, please state the date when the works were completed: 01/01/2016

ADUR & WORTHING
PLANNING SERVICES

PLAN	AWDM/ 0293/16
DATE VALID	29 FEB 2016

4. Site Address Details

Full postal address of the site (including full postcode where available)

House: 108 Suffix:

House name:

Street address: Downsway

Town/City: Southwick

County: West Sussex

Postcode: BN42 4WD

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 524541

Northing: 106603

Description:

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ○ Yes ◉ No

Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ◉ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ○ Yes ◉ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ◉ Yes ○ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: Mrs First name: C Surname: Pink

Reference:

Date (DD/MM/YYYY): (Must be pre-application submission)

Details of the pre-application advice received:

Submit an application

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ○ Yes ◉ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ◉ No

8. Parking

Will the proposed works affect existing car parking arrangements? ○ Yes ◉ No

9. Authority Employee/Member

With respect to the Authority, I am:

(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ○ Yes ◉ No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ○ Yes ◉ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

◉ The agent ○ The applicant ○ Other person

11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

11. (Materials continued)

Walls - description:

Description of *existing* materials and finishes:

Timber Cladding

Description of *proposed* materials and finishes:

N/A

Roof - description:

Description of *existing* materials and finishes:

Built up felt

Description of *proposed* materials and finishes:

N/A

Windows - description:

Description of *existing* materials and finishes:

PVCu

Description of *proposed* materials and finishes:

N/A

Doors - description:

Description of *existing* materials and finishes:

PVCu

Description of *proposed* materials and finishes:

N/A

Boundary treatments - description:

Description of *existing* materials and finishes:

N/A

Description of *proposed* materials and finishes:

N/A

Vehicle access and hard standing - description:

Description of *existing* materials and finishes:

N/A

Description of *proposed* materials and finishes:

N/A

Lighting - add description

Description of *existing* materials and finishes:

N/A

Description of *proposed* materials and finishes:

N/A

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ○ Yes ◉ No

12. Certificates (Certificate A)

Certificate of Ownership - Certificate A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding *("agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act).*

Title: Mr First name: Anthony Surname: Rogers

Person role: Agent Declaration date: 23/02/2016 ☒ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

☒ Date 23/02/2016