Planning Services, Adur District Council

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
e-mail : developmentcontrol@adur.gov.uk

ADUR
DISTRICT COUNCIL

PLANNING DIVISION
PLAN No. Ad0024668
DATE 15 MAY 2008

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

ADUR D.C.
DEPARTMENT
- 7 MAY 2008

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MR + MRS
First name:	
Last name:	SOUTER
Company (optional):	
Unit:	
House number:	1
House suffix:	
House name:	
Address 1:	TRISTRAM CLOSE
Address 2:	SOMPTING
Address 3:	
Town:	
County:	WEST SUSSEX
Country:	
Postcode:	BN15 0BQ

2. Agent Name and Address

Title:	MRS
First name:	LIZ
Last name:	MILLS
Company (optional):	CALDOTEC LTD
Unit:	
House number:	41
House suffix:	
House name:	
Address 1:	WILLOWHAYNE AVENUE
Address 2:	
Address 3:	
Town:	EAST PRESTON
County:	WEST SUSSEX
Country:	
Postcode:	BN16 1PL

3. Description of Proposed Works

Please describe the proposed works:

TWO STOREY EXTENSION TO THE SIDE OF THE PROPERTY UNDER A PITCHED ROOF

3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☑ No

If Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

Has the work already been completed? ☐ Yes ☑ No

If Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit:

House number: 1

House suffix:

House name:

Address 1: TRISTRAM CLOSE

Address 2:

Address 3:

Town: SOMPTING

County: WEST SUSSEX

Postcode (optional): BN15 0BQ

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☑ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☑ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☑ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☑ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name:

Reference:

Date (DD MM YYYY): (must be pre-application submission)

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☐ Yes ☑ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☑ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? ☑ Yes ☐ No

If Yes, please describe:

INTEGRAL GARAGE INCLUDED IN PROPOSED EXTENSION ACCESSED FROM EXISTING HARD STANDING AREA

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☑ No

If Yes, please provide details:

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls	BRICK TO THE FRONT AND SIDE RENDER TO THE REAR	TO MATCH EXISTING	☐	☐	
Roof	CONCRETE PANTILES	CONCRETE PANTILES TO MATCH EXISTING	☐	☐	
Windows	WHITE UPVC	WHITE UPVC	☐	☐	
Doors	WHITE UPVC	WHITE UPVC	☐	☐	
Boundary treatments (e.g. fences, walls)			☑	☐	
Vehicle access and hard-standing	CONCRETE HARD-STANDING		☐	☐	
Lighting			☑	☐	
Others (please specify)			☑	☐	

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☑ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

7084 01 EXISTING FLOOR + ROOF
7084 02 LOCATION, BLOCK + ELEVATIONS
7084 03 REV1 PROPOSED FLOOR + ROOF

11. Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which the application relates.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served
THE OCCUPIERS	34 LOOSE LANE, SOMPTING	12/5/08

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
	[redacted]	12/5/08

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

11. Certificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant:

Or signed - Agent: [redacted]

Date (DD/MM/YYYY): 2/5/08

~~B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day21 days~~ before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

3 copies of a completed and dated application form: ☐

3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☐

3 copies of other plans and drawings or information necessary to describe the subject of the application: ☐

3 copies of a design and access statement where proposed works fall within one of the following designated areas: ☐

- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site
- The Broads

The correct fee: ☐

3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☐

3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): ☐

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:

Or signed - Agent: [redacted]

Date (DD/MM/YYYY): 2/5/08 (date cannot be pre-application)

14. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
	[redacted]	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
	01903 859176	

Country code:	Mobile number (optional):
	07801 037878

Country code:	Fax number (optional):
	0800 471 5327

Email address (optional):

lizmills@caldotec.co.uk

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address:

Town and Country Planning (General Development Procedure) Order 1995

NOTICE UNDER ARTICLE 6 OF APPLICATION FOR PLANNING PERMISSION

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN NO. A/0624668
DATE RECEIVED 15 MAY 2008

(to be published in a newspaper or to be served on an owner or a tenant**)*

Proposed development at (a)

Address: 1 TRISTRAM CLOSE
SOMPTING
LANCING
WEST SUSSEX

Post Code: BN15 0BQ

I give notice that (b)

Full Name: MR + MRS N SOUTER

is applying to the (c) ADUR DISTRICT **Council**

for planning permission to (d)

BUILD A TWO STOREY EXTENSION TO THE EAST SIDE OF 1 TRISTRAM CLOSE UNDER A PITCHED ROOF

Any owner* of the land or tenant who wishes to make representations about this application should write to the council at (e)**

Full Name: ADUR DISTRICT COUNCIL

Address: CIVIC CENTRE
HAM ROAD
SHOREHAM BY SEA
WEST SUSSEX

Post Code BN43 6PR

by (f) 02 / 06 / 2008

** "owner" means a person having a freehold interest or a leasehold interest the unexpired term of which is not less than 7 years, or in the case of development consisting of the mining or workings of minerals, a person entitled to an interest in a mineral in the land (other than oil, gas, coal, gold or silver).*

*** "tenant means a tenant of an agricultural holding any part of which is compromised in the land.*

CP 28 2895019295

Signed  Date: 12/05/2008

on behalf of MR + MRS N SOUTER *(insert applicants name if signed by an agent)*

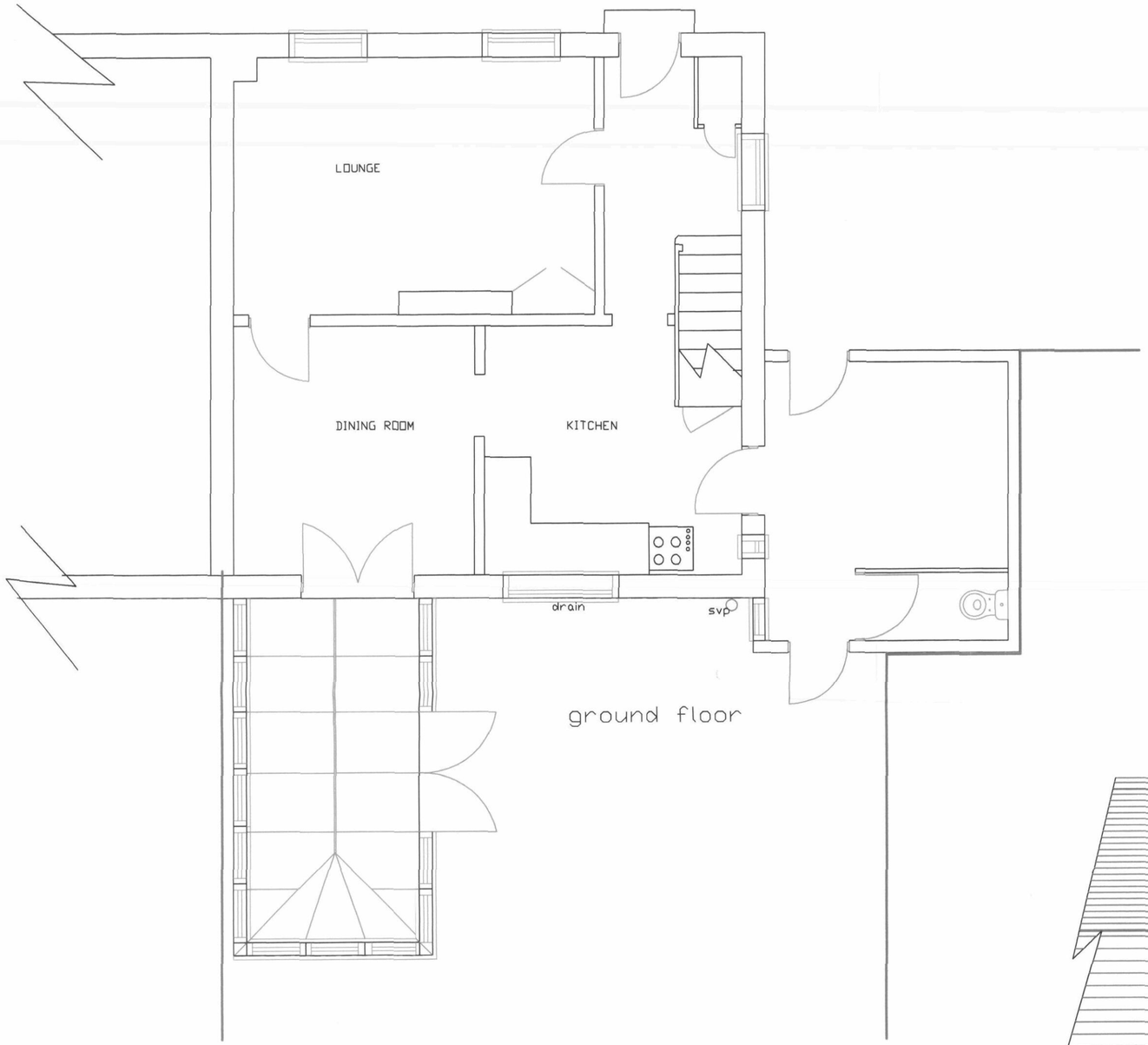
Statement of owners' rights
The grant of planning permission does not affect owners' rights to retain or dispose of their property, unless there is some provision to the contrary in an agreement or in a lease.

Statement of agricultural tenants' rights
the grant of planning permission for non-agricultural development may affect agricultural tenants' security of tenure.

Insert:
(a) address or location of the proposed development
(b) applicant's name
(c) name of council
(d) description of the proposed development
(e) address of the council
(f) date giving a period of 21 days beginning with the date of service, or 14 days beginning with the date of publication of the notice (as the case may be)

DATA PROTECTION

The information contained in this form will be used by Arun District Council for the purposes indicated and will be further used or transferred to other organisations or individuals, only as the law permits.

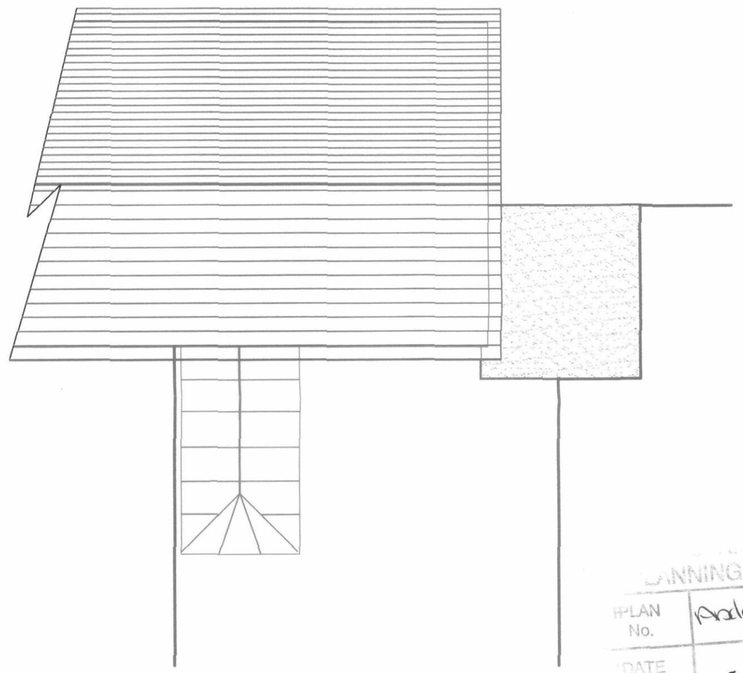


ground floor



first floor

EXISTING FLOORPLANS 1:50



EXISTING ROOFPLAN 1:100

All dimensions to be checked on site prior to commencement of work, except for planning purposes.

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41 WILLOWHAYNE AVE
EAST PRESTON
WEST SUSSEX
BN16 1PL
Telephone
01903 859176

EXISTING FLOORPLANS & ROOF PLAN

1 Tristram Close
Sompting
West Sussex
BN15 0BQ

CLIENT Mr & Mrs Souter

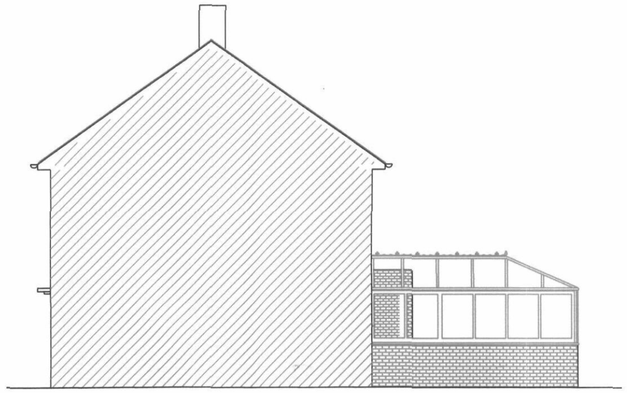
Issue	Details	By	Date

SCALE AS SHOWN
DATE 30/04/08
DRAWING NUMBER 7084 01

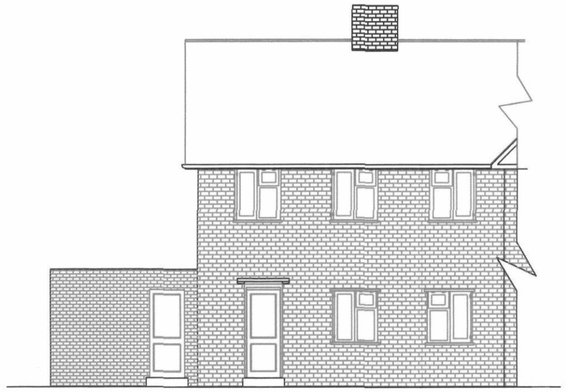
PLANNING D
PLAN No. A0102/08/F
DATE 15 MAY 2008



SIDE (East)



SIDE (West)



FRONT (North)

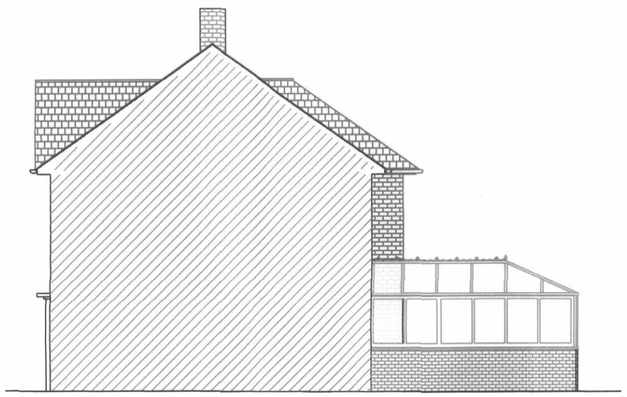


BACK (South)

EXISTING ELEVATIONS 1:100



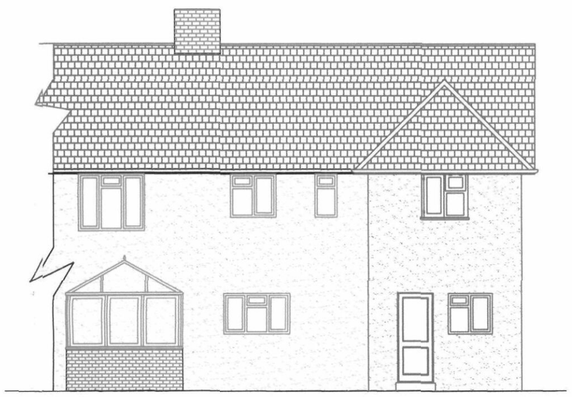
SIDE (East)



SIDE (West)



FRONT (North)



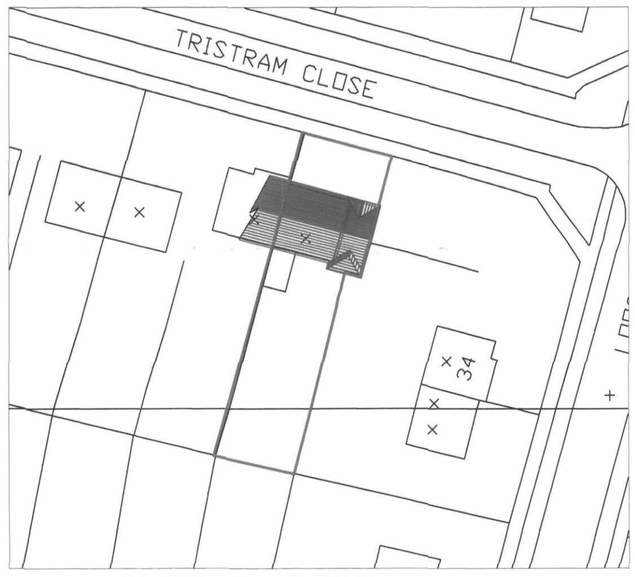
BACK (South)

PROPOSED ELEVATIONS 1:100



LOCATION 1:1250

N



BLOCK PLAN 1:500

All dimensions to be checked on site prior to commencement of work, except for planning purposes.

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41 WILLOWHAYNE AVE
EAST PRESTON
WEST SUSSEX
BN16 1PL
Telephone
01903 859176

EXISTING & PROPOSED ELEVATIONS, LOCATION & BLOCK

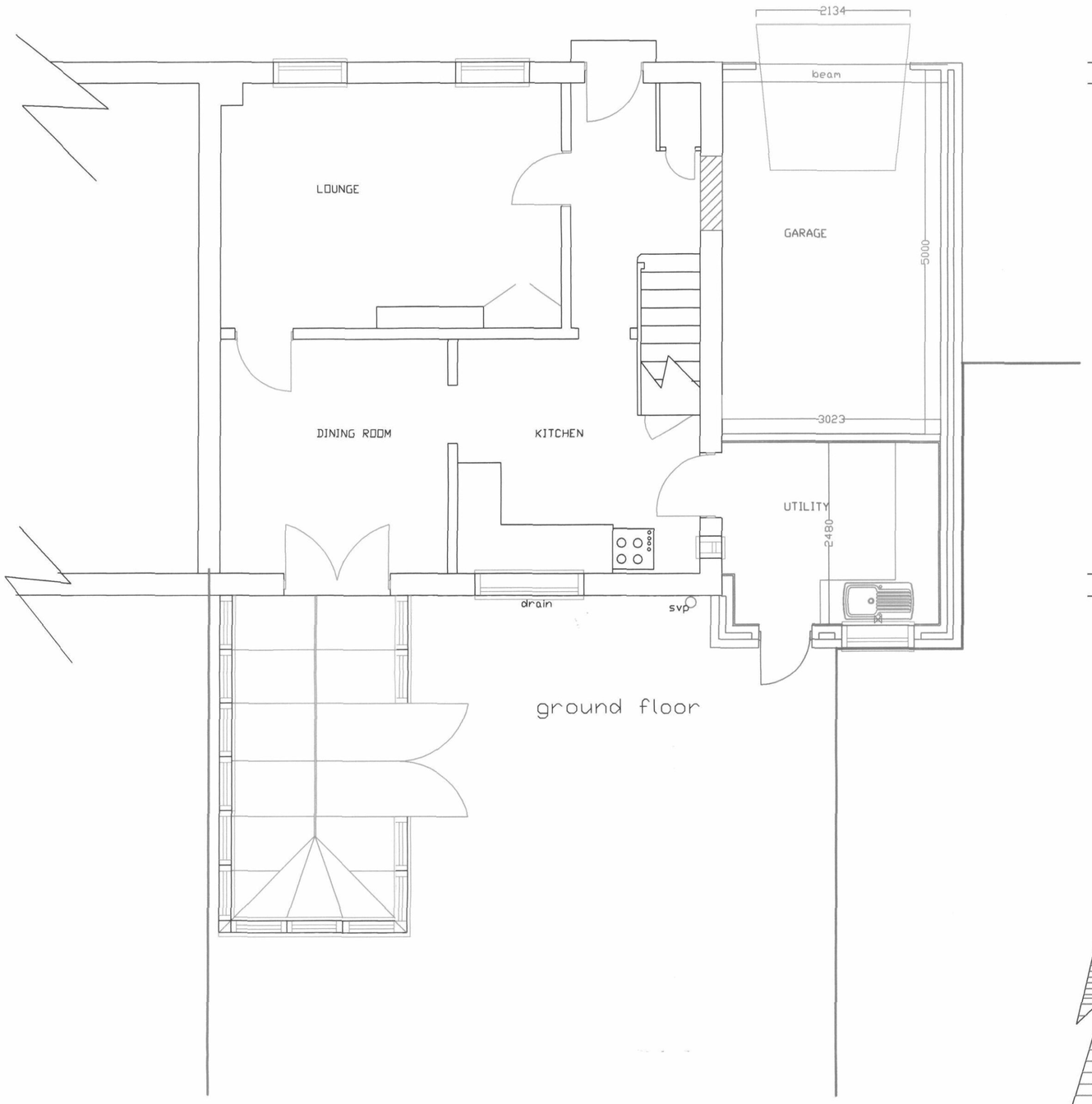
1 Tristram Close
Sompting
West Sussex
BN15 0BQ

CLIENT Mr & Mrs Souter

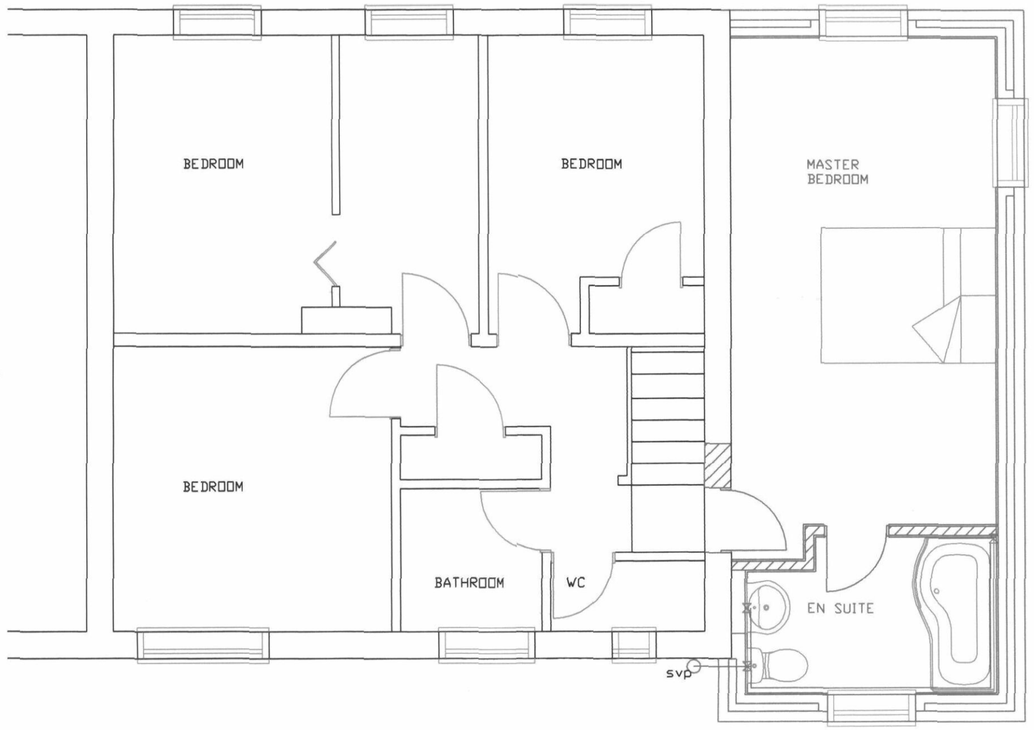
Issue	Details	By	Date

SCALE AS SHOWN
DATE 30/04/08
DRAWING NUMBER 7084 02

PLANNING DEPARTMENT
PLAN No. A06246108
DATE 15 MAY 2008

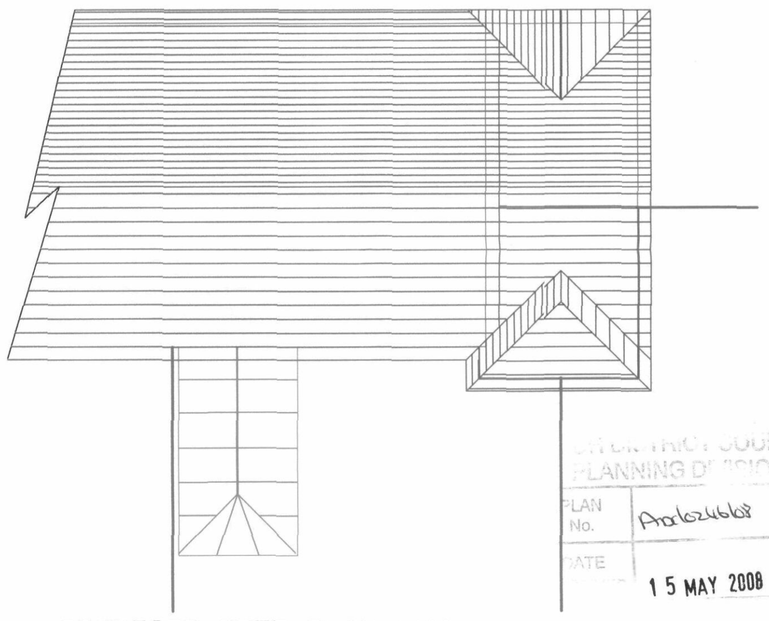


ground floor



first floor

PROPOSED FLOORPLANS 1:50



PROPOSED ROOF PLAN 1:100

THE WORK IS TO BE CARRIED OUT IN ACCORDANCE WITH THE APPROVAL OF LOCAL AUTHORITY ADMINISTERED BY THE BUILDING CONTROL OFFICER
NO WORK IS TO BE CARRIED OUT PRIOR TO THE RECEIPT OF PLANNING PERMISSION, IF REQUIRED.

ALL WORKS TO BE CARRIED OUT IN STRICT ACCORDANCE WITH RELEVENT PARTS OF BUILDING REGULATIONS ACT 1984 & 1985 AND ALL SUBSEQUENT REVISIONS TO THE APPROVED DOCUMENT 2000 AND SUBSEQUENT AMENDMENTS.

ALL EXTERNAL FINISHES TO MATCH EXISTING.

NO PART OF NEW BUILDING TO EXCEED BOUNDARY.

All dimensions to be checked on site prior to commencement of work, except for planning purposes.

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BN16 1PL
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PLANNING DIVISION
PLAN No. Arc/0246/08
DATE 15 MAY 2008

PROPOSED FLOORPLANS & ROOF PLAN

1 Tristram Close
Sompting
West Sussex
BN15 0BQ

CLIENT Mr & Mrs Souter

Issue	Details	By	Date

SCALE AS SHOWN
DATE 30/04/08
DRAWING NUMBER 7084 03 Rev1