Planning Services, Adur District Council

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
e-mail : developmentcontrol@adur.gov.uk

ADUR
DISTRICT COUNCIL

PLANNING D...
PLAN NO. ADD0519/08
DATE RECEIVED 27 OCT 2008

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MR
First name:	LARS
Last name:	STAPLETON
Company (optional):	
Unit:	
House number:	39
House suffix:	
House name:	
Address 1:	BOUNDSTONE LANE
Address 2:	
Address 3:	
Town:	LANCING
County:	WEST SUSSEX
Country:	ENGLAND
Postcode:	BN15 9QL

2. Agent Name and Address

Title:	
First name:	
Last name:	
Company (optional):	
Unit:	
House number:	
House suffix:	
House name:	
Address 1:	
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

3. Description of Proposed Works

Please describe the proposed works:

REMOVAL OF EXISTING GARAGE
PROVIDE NEW SINGLE STOREY EXTENSION TO THE SIDE OF THE EXISTING PROPERTY
COMPRISSING OF A GARAGE, UTILITY ROOM, AND A KITCHEN EXTENSION.

3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☑ No

If Yes, please state when the work was started (DD/MM/YYYY): _____ (date must be pre-application submission)

Has the work already been completed? ☐ Yes ☑ No

If Yes, please state when the work was completed (DD/MM/YYYY): _____ (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: _____ House number: 39 House suffix: _____

House name: _____

Address 1: BOUNDSTONE LANE

Address 2: _____

Address 3: _____

Town: LANCING

County: WEST SUSSEX

Postcode (optional): BN15 9QL

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☑ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☑ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☑ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☑ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name: _____

Reference: _____

Date (DD MM YYYY): _____
(must be pre-application submission)

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☑ Yes ☐ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

HEDGE BETWEEN THIS DWELLING AND ADJACENT DWELLING.

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☑ Yes ☐ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

EXISTING HEDGE WILL BE REMOVED WHEN FOOTINGS EXCAVATED

SEE PLANS 39.1E & 39.1P

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☑ No

If Yes, please describe:

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☑ No

If Yes, please provide details:

N/A.

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls	BELOW WINDOW CILL RED/ORANGE FACING BRICKS ABOVE WINDOW CILL RENDERED WITH AGGREGATE /PEBBLE DASH FINISH	TO MATCH EXISTING " "	☐	☐	39.1E 39.1P
Roof	DARK BROWN/RED CONCRETE RECTANGULAR TILES (REDLAND type)	(Dummy FRONT PITCH) BEST MATCH FROM CURRENT RANGE AVAILABLE (NB FLAT ROOF BEHIND)	☐	☐	"
Windows	UPVC WHITE	UPVC WHITE	☐	☐	"
Doors	DITTO	DITTO	☐	☐	"
Boundary treatments (e.g. fences, walls)	WALL/ FENCE/HEDGE	HEDGE REDUCED IN LENGTH	☐	☐	"
Vehicle access and hard-standing	INSITU CONCRETE	REMOVED WHERE NEW EXTENSION GOES AND LEVELS CORRECTED	☐	☐	"
Lighting	CEILING LIGHTS.	LIGHTING TO EXTENSION TO CURRENT IEE REGS	☐	☐	"
Others (please specify)	—	—	☐	☐	

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☐ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

DRAWING 39.1E & 39.1P + ORDINANCE SURVEY PLAN 1/1250

11. Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/~~The applicant c~~ertifies that on the day 21 days before the date of this application nobody except myself/ ~~the applicant~~ was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which the application relates.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
[redacted]		24/10/2008

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

11. Certificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant: [redacted]

Or signed - Agent:

Date (DD/MM/YYYY): 24/10/2008

B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

3 copies of a completed and dated application form: ☑

3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☑

3 copies of other plans and drawings or information necessary to describe the subject of the application: ☑

3 copies of a design and access statement where proposed works fall within one of the following designated areas: N/A ☐

- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site
- The Broads

The correct fee: ☑

3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☑

3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): ☑

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant: [redacted]

Or signed - Agent:

Date (DD/MM/YYYY): 24/10/2008 (date cannot be pre-application)

14. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
[redacted]	[redacted] (WORK)	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

[redacted]

15. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

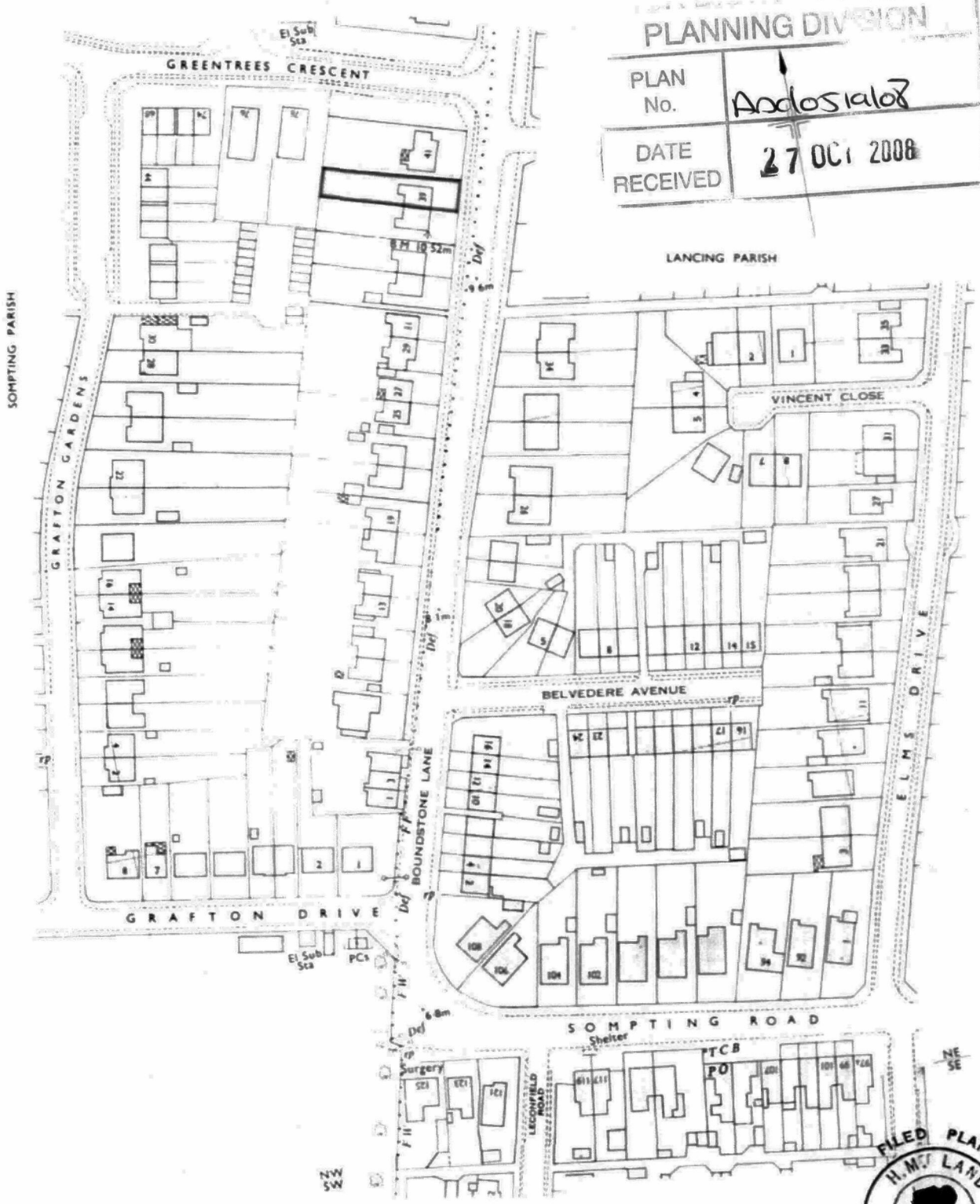
Email address:

H.M. LAND REGISTRY

TITLE NUMBER	
WSX 50376	

ORDNANCE SURVEY PLAN REFERENCE	TQ 1704	SECTION J	Scale 1/1250
COUNTY WEST SUSSEX	DISTRICT ADUR		© Crown copyright 1975

PLANNING DIVISION
PLAN No. Ad0519108
DATE RECEIVED 27 OCT 2008



FILED PLAN
H.M. LAND REGISTRY
3.81

This is a print of the view of the title plan obtained from Land Registry showing the state of the title plan on 16 September 2008 at 17:14:19. This title plan shows the general position, not the exact line, of the boundaries. It may be subject to distortions in scale. Measurements scaled from this plan may not match measurements between the same points on the ground. See Land Registry Public Guide 19 - Title Plans and Boundaries.
This title is dealt with by Land Registry, Portsmouth Office.
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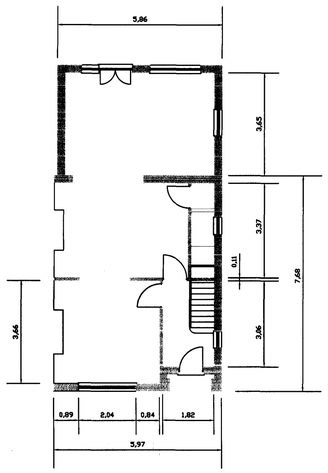
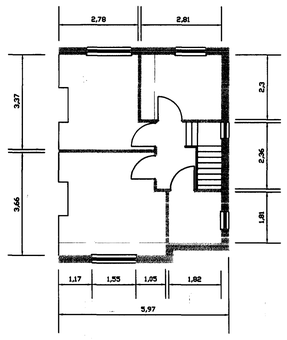
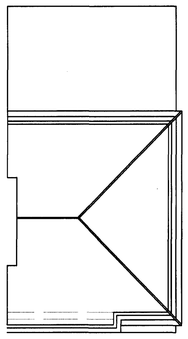
RevNo	Revision note	Date	Signature	Checked



Ground Floor plan



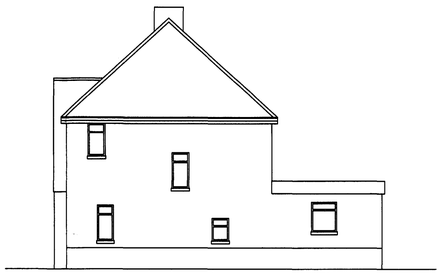
First Floor plan



Roof plan



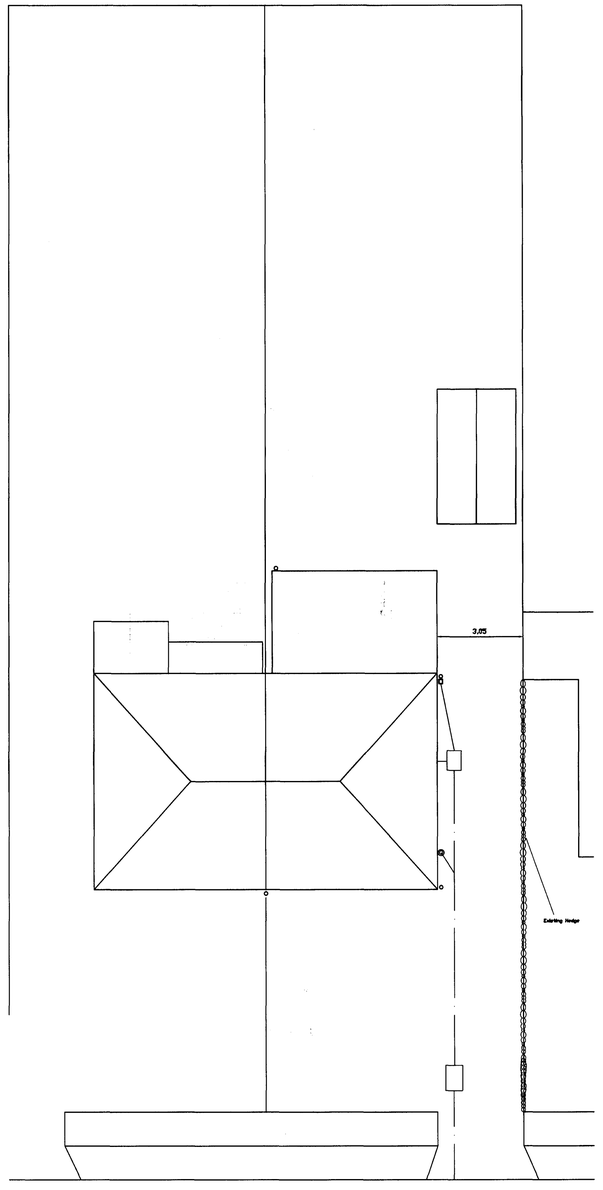
Front Elevation



Side Elevation



Raer Elevation

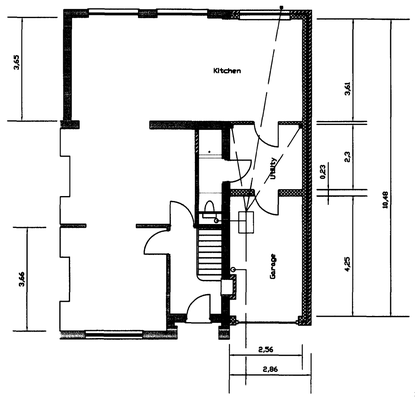


Block Plan

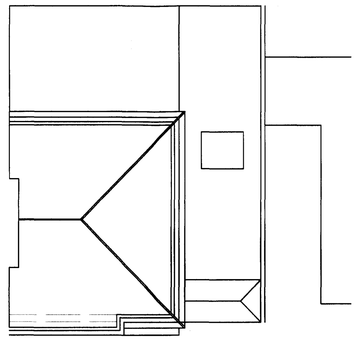
PLANNING D...
PLAN No. Ax6519b8
DATE RECEIVED 27 OCT 2008

Itemref	Quantity	Title/Name, designation, material, dimension etc			Article No./Reference	
Designed by Lars		Checked by XXX	Approved by - date XXX - 00/00/00	Filename Existing Layout	Date 09/06/08	Scale 1:100
Existing Layout		Extension 39 Boundstone lane				
		39.1E			Edition 0	Sheet 1/1

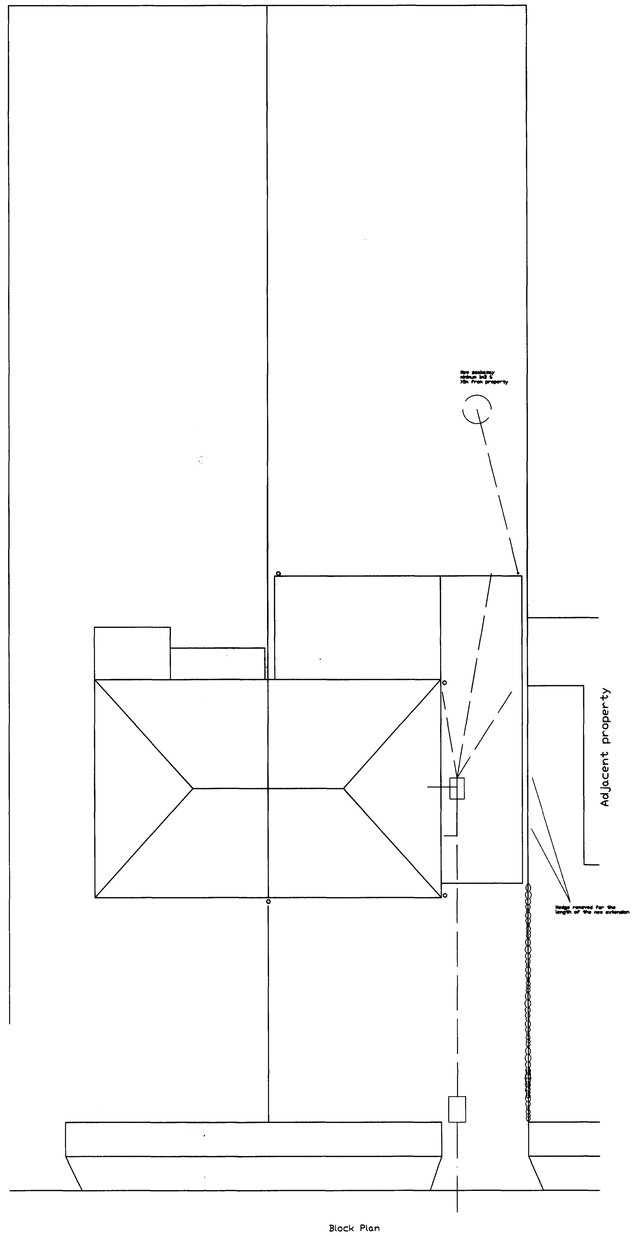
RevNo	Revision note	Date	Signature	Checked



Ground Floor plan



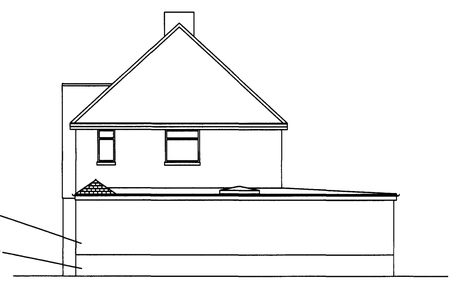
Roof plan



Block Plan



Front Elevation



Side Elevation



Rear Elevation

PLANNING DIV
PLAN No.
DATE RECEIVED
27 OCT 2008

Itemref	Quantity	Title/Name, designation, material, dimension etc			Article No./Reference
Designed by Lars		Checked by XXX	Approved by - date XXX - 00/00/00	Filename Proposed Layout	Date 09/06/08	Scale 1:100
Proposed Layout		Extension 39 Boundstone lane			
		39.1P		Edition 0	Sheet 1/1