Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title: Mr | First Name: Paul | Surname: Clark

Company name:

Street address: 132c
Brighton Road

Town/City: LANCING

Country:

Postcode: BN15 8LN

Telephone number: [redacted]

Mobile number:

Fax number:

Email address: [redacted]

Are you an agent acting on behalf of the applicant? ○ Yes ◉ No

2. Agent Name, Address and Contact Details

No Agent details were submitted for this application

3. Description of Proposed Works

Please describe the proposed works:

Conversion of integral ground-floor garage into an office/gym/secure storage area.

Has the work already been started without planning permission? ○ Yes ◉ No

ADUR & WORTHING
PLANNING SERVICES

PLAN	AWDM/ 1787/16
DATE VALID	29 NOV 2016

4. Site Address Details

Full postal address of the site (including full postcode where available)

House: 132 Suffix: C

House name:

Street address: Brighton Road

Town/City: LANCING

Postcode: BN15 8LN

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 519598

Northing: 104103

Description:

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ○ Yes ◉ No

Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ◉ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ○ Yes ◉ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ◉ Yes ○ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: First name: 1. Dawn 2. Peter Surname: 1. Ayres 2. Barnett

Reference: PREAPP/1059/16

Date (DD/MM/YYYY): (Must be pre-application submission)

Details of the pre-application advice received:

1. Change of use Application required regarding the original planning application L/34/05, and that policy AH2 of the Adur District Plan and DEV4-5 of the West Sussex Structure Plan are adhered to.
2. Environment Agency will need to consider potential flood risk.
3. That conversion of the garage to office/gym/storage would probably not be considered as "habitable accommodation".

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ○ Yes ◉ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ◉ No

8. Parking

Will the proposed works affect existing car parking arrangements? ◉ Yes ○ No

If Yes, please describe:

8. Parking

Access to the garage will be removed. However the property has existing hardstanding to the front, partly in a recess under the first-floor, which allows ample off road parking for 2 vehicles with no obstruction of the pedestrian footpath or highway.

9. Authority Employee/Member

With respect to the Authority, I am:

(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ○ Yes ◉ No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ◉ Yes ○ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

○ The agent ◉ The applicant ○ Other person

11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Lighting - description:

Description of *existing* materials and finishes:

Internal fluorescent tubes

Description of *proposed* materials and finishes:

Internal downlighters and/or spotlights

Vehicle Access - description:

Description of *existing* materials and finishes:

Garage access via handstanding to front of property

Description of *proposed* materials and finishes:

Access to garage removed

Walls - description:

Description of *existing* materials and finishes:

Externally brick-clad, internally breeze block

Description of *proposed* materials and finishes:

Existing garage door opening to be partially in-filled with matching materials and new window. Possibly consider rendering the external wall and painting white if the new brickwork cannot be matched.

Windows - description:

Description of *existing* materials and finishes:

Garage door

Description of *proposed* materials and finishes:

New casement window in uPVC to match as closely as possible size and style of existing windows, ie approx. 1100mm wide x 1150mm height.

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ○ Yes ◉ No

12. Certificates (Certificate B)

Certificate of Ownership - Certificate B
Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* and/or agricultural tenant *("agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990)* of any part of the land or building to which this application relates.

12. Certificates (Certificate B)

Owner/Agricultural Tenant						Date notice served,
Name:	Marion Sheehan (partner/joint owner)					
Number:	132	Suffix:	C	House name:		
Street:						27/09/2016
Locality:	Lancing					
Town:	West Sussex					
Postcode:	BN15 8LN					

Title: | First name: Paul | Surname: Clark

Person role: APPLICANT | Declaration date: 21/11/2016 | ☑ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/ drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☑ Date 21/11/2016