Adur District Council

Development Management

Miss Anna Davies
Anna's Stained Glass Works
34 Riverbank
Shoreham By Sea
BN43 5YH

Our reference: AWDM/1635/16

Please ask for: Heather Kingston

Email: Heather.kingston@adur-worthing.gov.uk

Direct Line: 01903 221006

Date: 3rd March 2017

Dear Miss Anna Davies,

Town and Country Planning Act 1990 (as amended by the Planning and Compensation Act 1991)

Variation of conditions imposed on previous planning approval AWDM/0161/12: No. 2 (operating hours) to allow operating hours from 9am to 6pm Mon, Weds, Fri, Sat and 9am to 9pm Tues and Thurs, No. 3 (public opening) to allow opening to the public by prior appointment only to hold day and evening classes for a maximum of 5 pupils and three artists in the building at any one time, No. 7 (outside storage) to allow storage of gas bottles in secure cage. Retention of roof chimney to serve wood burning stove

Clubhouse Rear Of 21 Kings Walk Shoreham-By-Sea West Sussex

I am writing to inform you that the above planning application is due to be considered by the Planning Committee at its next meeting at 7pm on 13 March 2017 at the Queen Elizabeth II Room, Shoreham Community Centre, Pond Road, Shoreham-by-Sea. The application and associated correspondence and the planning officer's report can be viewed on the Council's website.

The Council has provision for public speaking at Planning Committee meetings. If you would like to take this opportunity to make your representations verbally please register your intention to speak by contacting one of the Democratic Services Officers, Heather Kingston on 01903 221006, by **12.00 noon** on the working day before the Committee meeting (i.e. normally the Friday prior to the Committee meeting on the Monday).

In accordance with the Council's agreed protocol, there will be a maximum of 3 minutes allowed for the applicant/agent/supporters to speak and a maximum of 3 minutes for objectors. Where the Committee Chairperson allows more than one objector to speak, the time will be divided equally between the objectors (unless they come to some other arrangement between themselves). In exceptional cases, the Chairperson may agree to extend the time periods in this instance.

Further details of our public speaking procedures are available from the Council's website under 'Public Speaking' or by contacting the Planning Services Section on 01903 221065.

Yours faithfully

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Gary Peck - Planning Services Manager