# Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk


ADUR & WORTHING SERVICES
Adur & Worthing councils
AWDM/ 0592/13
VALID 16 MAY 2013

Application for a Lawful Development Certificate for a Proposed use or development.

Town and Country Planning Act 1990: Section 192, as amended by section 10 of the Planning and Compensation act 1991.

Town and Country Planning (Development Management Procedure) (England) Order 2010

**You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply**

**Publication of applications on planning authority websites**

**Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.**

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

**1. Applicant Name and Address**

| | |
|---|---|
| Title: | |
| First name: | |
| Last name: | Mr. A P J Jolly |
| Company (optional): | |
| Unit: | |
| House number: | 88 |
| House suffix: | |
| House name: | |
| Address 1: | Park Avenue |
| Address 2: | |
| Address 3: | |
| Town: | Shoreham by Sea |
| County: | West Sussex |
| Country: | |
| Postcode: | BN43 6PG |

**2. Agent Name and Address**

| | |
|---|---|
| Title: | Mr |
| First name: | Ray |
| Last name: | Reynolds |
| Company (optional): | R J Reynolds Architectural Services |
| Unit: | |
| House number: | 82 |
| House suffix: | |
| House name: | |
| Address 1: | Greenacres |
| Address 2: | |
| Address 3: | |
| Town: | Shoreham by Sea |
| County: | West Sussex |
| Country: | |
| Postcode: | BN43 5XL |

## 3. Site Address Details

Please provide the full postal address of the application site.

Unit: | House number: 88 | House suffix:

House name:

Address 1: Park Avenue

Address 2:

Address 3:

Town: Shoreham by Sea

County: West Sussex

Postcode (optional): BN43 5XL

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: | Northing:

Description:

## 4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☑ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date DD/MM/YYYY:
(must be pre-application submission)

Details of pre-application advice received?

## 5. Lawful Development Certificate - Interest In Land

Please state the applicant's interest in the land?

Owner: ☑ Yes ☐ No Lessee: ☐ Yes ☐ No Occupier: ☐ Yes ☐ No

If Yes to Lessee or Occupier please give details of the owner and state whether they have been informed in writing of this application:

| Name | Address | Have they been informed in writing of the application Yes | No |
|---|---|---|---|
| | | ☐ | ☐ |

if No to all the above, pleases give name and addresses of anyone you know who has an interest in the land:

| Name | Address | Nature of interest in the land | Have they been informed of the application? Yes | No | if they have not been informed of the application please explain why not |
|---|---|---|---|---|---|
| | | | ☐ | ☐ | |
| | | | ☐ | ☐ | |
| | | | ☐ | ☐ | |
| | | | ☐ | ☐ | |

## 6. Authority Employee / Member

With respect to the Authority:

1. I am a member of staff
2. I am an elected member
3. I am related to a member of staff
4. I am related to an elected member

Do any of these statements apply to you? ☐ Yes ☑ No

If yes please provide details of the name, relationship and role

## 7. Grounds For Application

### Information About The Existing Use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter, or extend are lawful

Detached House

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application:

| | |
|---|---|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |

If you consider the existing, or last use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended), state which one:

### Information About The Proposed Use(s)

If you consider the proposed use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended), state which one:

Schedule 2 Part 1 A1 Development within the curtilage of a dwelling house

Is the proposed operation or use:

☐ Temporary ☑ Permanent

If temporary please give details:

Please state why you consider that a Lawful Development Certificate should be granted for this proposal:

The rear two storey extension will be 3 meters from the rear of the house and match the existing eaves level. The single storey extension less than 4 m high at the ridge and less than 3 m at eaves level.

Thus complying with General Development Order 1995 schedule 2 Part 1 Class A1 adjusted 2008 classified as permitted development.

## 8. Description Of Proposal

Does the proposal consist of, or include:

a) The carrying out of building or other operations? ☑ Yes ☐ No

If Yes to a, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions):

To form a 2 storey rear extension and a single storey extension to a detached house as set out on drawings 1732 / P1B & P2 C.

b) Change of use of the land or building(s)? ☐ Yes ☑ No

If Yes to b, please give a full description of the scale and nature of the proposed use, including the processes to be carried out, any machinery to be installed and the hours the proposed use will be carried out:

If Yes to b, please describe fully the existing or the last known use, with the date this use ceased:

Has the proposal been started? ☐ Yes ☑ No

$Date: 2009/03/23 15:29:40 $ $Revision: 2.5 $

## 9. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The burden or proof in a Lawful Development Certificate is firmly with the applicant and therefore sufficient and precise information should be provided.

The original and 3 copies of a completed dated application form: ☑

The original and 3 copies of such evidence verifying the information included in the application as you can provide: ☑

The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☑

The correct fee: £86.00 ☑

## 10. Declaration

I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant

Or signed - Agent [redacted]

Date (DD/MM/YYYY): 15.05.2013 (date cannot be pre-application submission)

WARNING:
The amended section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material information with intent to deceive. Section 193(7) enables the authority to revoke, at any time, a certificate they may have been issued as a result of such false or misleading information.

## 11. Applicant Contact Details

Telephone numbers

Country code: | National number: | Extension number:

Country code: | Mobile number (optional): [redacted]

Country code: | Fax number (optional):

Email address (optional):

## 12. Agent Contact Details

Telephone numbers

Country code: | National number: 01273 462889 | Extension number:

Country code: | Mobile number (optional):

Country code: | Fax number (optional):

Email address (optional): RJR131313@aol.com

## 13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name: Mr. A P J Jolly

Telephone number: [redacted]

Email address: