Planning Services, Adur District Council

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
e-mail : developmentcontrol@adur.gov.uk

ADUR DISTRICT COUNCIL

PLANNING
PLAN No. Ard026368
DATE 20 MAY 2008

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MRS	First name:	SARAH PHILIP		
Last name:	PITTORD				
Company (optional):					
Unit:		House number:	5	House suffix:	
House name:					
Address 1:	5 GREENTREES CLOSE				
Address 2:					
Address 3:	SOMPTING				
Town:	LONDON				
County:	SX				
Country:					
Postcode:					

2. Agent Name and Address

Title:	MR	First name:	BARRY		
Last name:	FIELD				
Company (optional):	BARRY FIELD ARCHITECTS				
Unit:		House number:	7	House suffix:	
House name:					
Address 1:	QUEEN SQUARE				
Address 2:					
Address 3:					
Town:	BRIGHTON				
County:	SX				
Country:	~~BN~~ UK				
Postcode:	BN1 8PD				

3. Description of Proposed Works

Please describe the proposed works:

ERECTION OF SINGLE STOREY REAR EXTENSION TO EXISTING PROPERTY

3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☑ No

If Yes, please state when the work was started (DD/MM/YYYY): _____ (date must be pre-application submission)

Has the work already been completed? ☐ Yes ☑ No

If Yes, please state when the work was completed (DD/MM/YYYY): _____ (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: _____ House number: 5 House suffix: _____

House name: _____

Address 1: GREENTREES CLOSE

Address 2: _____

Address 3: SOMPTING

Town: LONCING

County: SX

Postcode (optional): _____

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☑ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☑ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☑ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☑ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name:

Reference:

Date (DD MM YYYY): (must be pre-application submission)

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☐ Yes ☑ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☑ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☑ No

If Yes, please describe:

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☑ No

If Yes, please provide details:

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls	PEBBLE DASH RENDER BRICK WORK	RENDER BRICK WORK	☐	☐	767/04
Roof	PANTILES.	HI PERFORMANCE FELT.	☐	☐	767/04
Windows	WHITE UPVC	WHITE UPVC	☐	☐	767/04
Doors	" "	" "	☐	☐	"
Boundary treatments (e.g. fences, walls)			☑	☐	
Vehicle access and hard-standing			☑	☐	
Lighting			☑	☐	
Others (please specify)			☑	☐	

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☐ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

DRAWINGS 767/01, 02, 03, 04

11. Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
	[redacted]	12 MAY 08

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

11. Certificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant:

Or signed - [redacted]

Date (DD/MM/YYYY): 12 MAY 08

B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

3 copies of a completed and dated application form: ☐

3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☐

3 copies of other plans and drawings or information necessary to describe the subject of the application: ☐

3 copies of a design and access statement where proposed works fall within one of the following designated areas: ☐

- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site
- The Broads

The correct fee: ☐

3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☐

3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): ☐

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:

Or signed - [redacted]

Date (DD/MM/YYYY): 12 MAY 08 (date cannot be pre-application)

14. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
[redacted]	[redacted]	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
	01273 740555	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☑ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one) ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number: 01903 761305

Email address:

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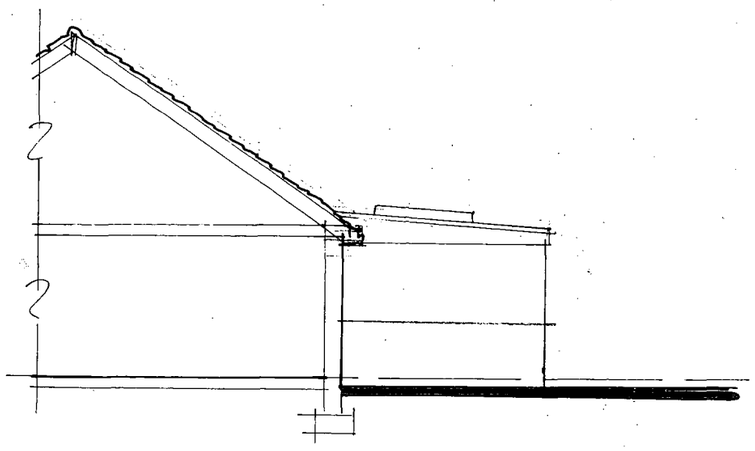
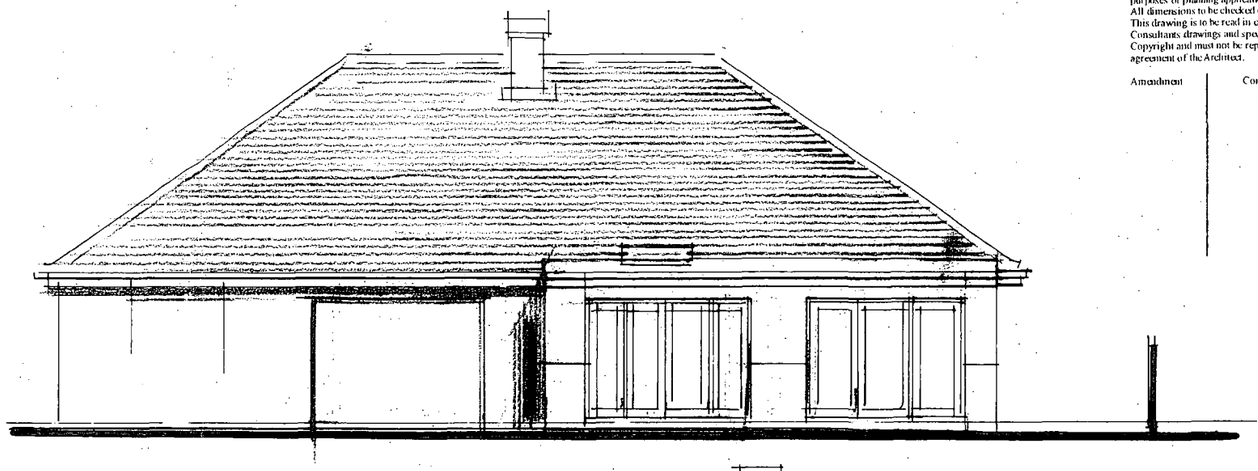
All dimensions to be checked on site.
This drawing is to be read in conjunction with all relevant Consultants drawings and specifications. This drawing is Copyright and must not be reproduced without prior written agreement of the Architect.

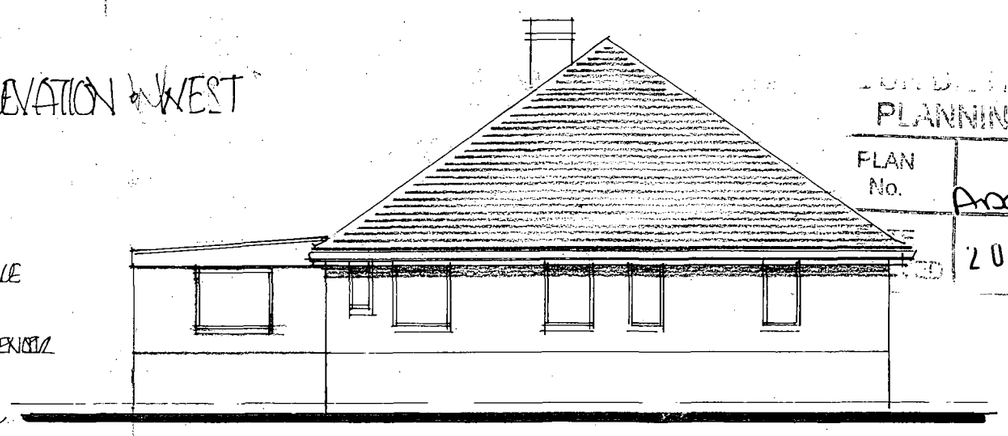
Amendment	Content	Date



SIDE ELEVATION



GARDEN ELEVATION WEST



SIDE ELEVATION · SOUTH

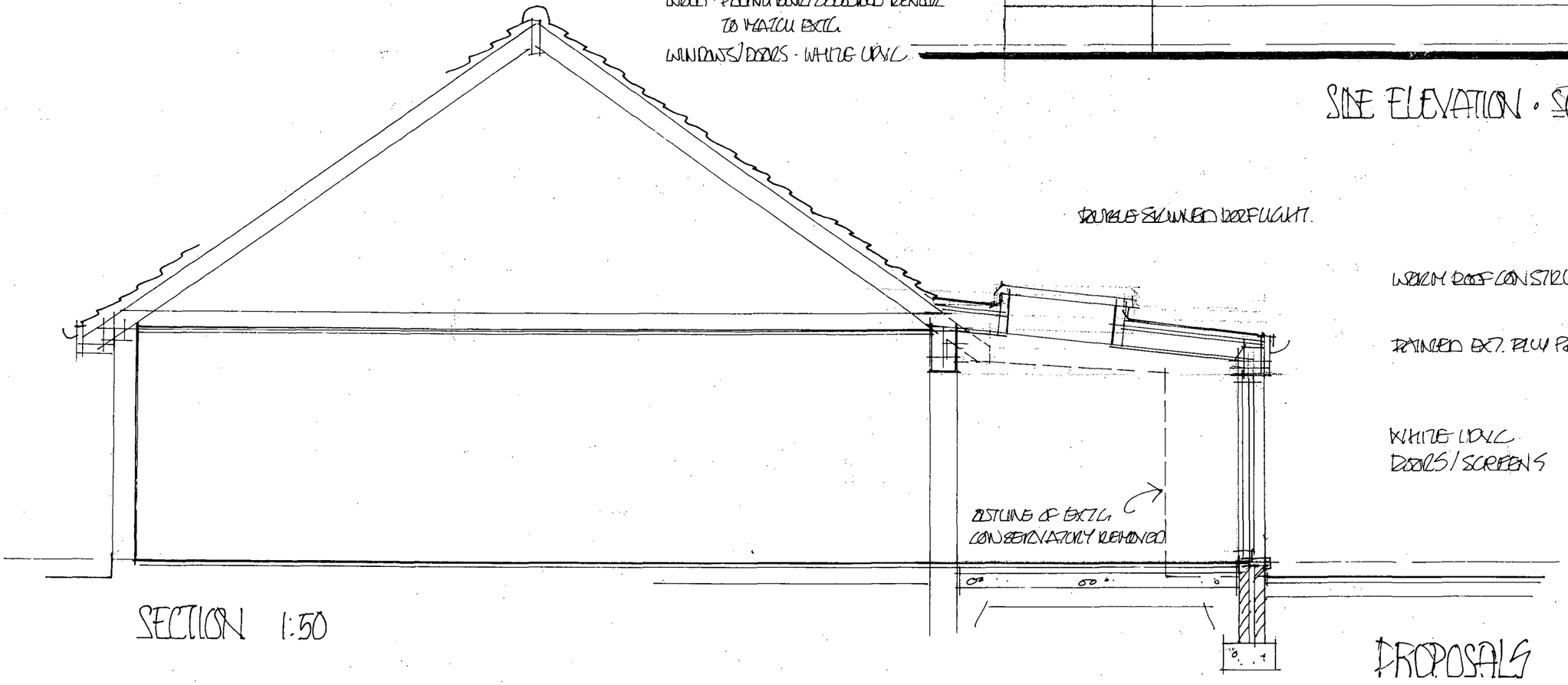
PLANNING
PLAN No. Arc6263b8
20 MAY 2008

MATERIALS:

ROOF · 3 LAYER HI PERFORMANCE ROOFING FELT.

WALLS · POLING BLK/COLOURED RENDER TO MATCH EXTG

WINDOWS/DOORS · WHITE UPVC



SECTION 1:50

PROPOSALS

Barry Field
ARCHITECT
7 Queen Square
Brighton BN1 3FD
Tel: 01273 749555
Fax: 01273 775284

5 GREEN TREES CLOSE LANCING

job	drg	rev	scale
767	04		1:100

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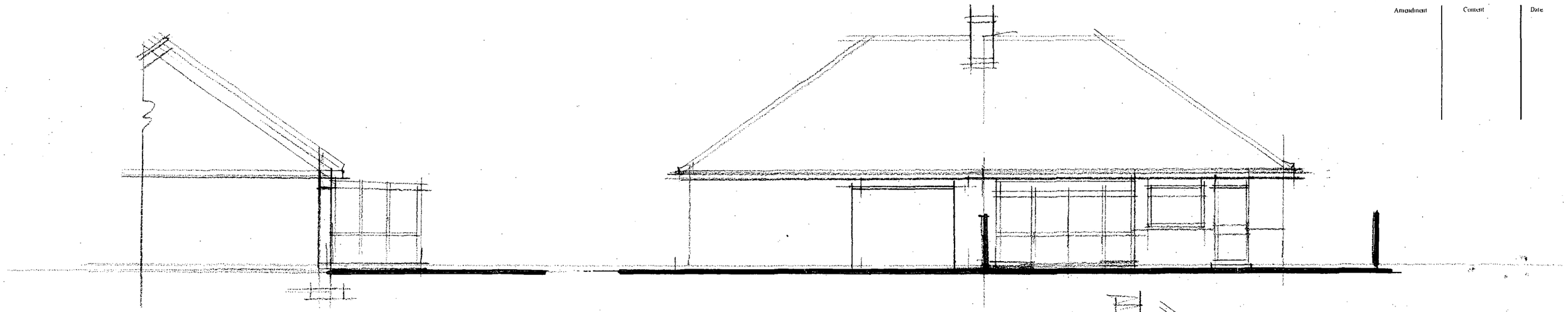
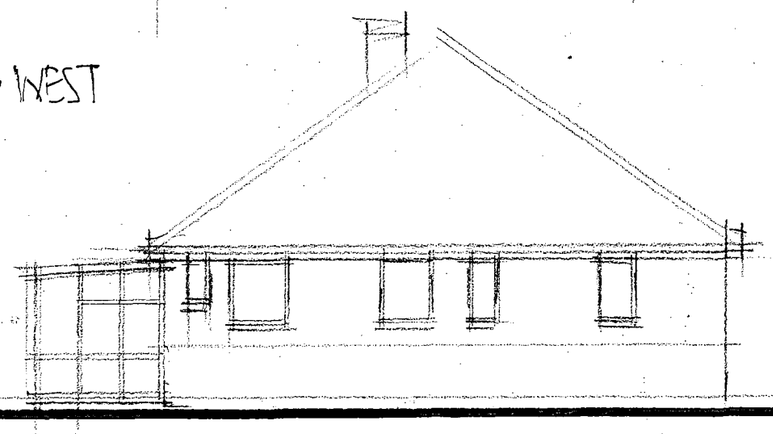
Amendment	Content	Date

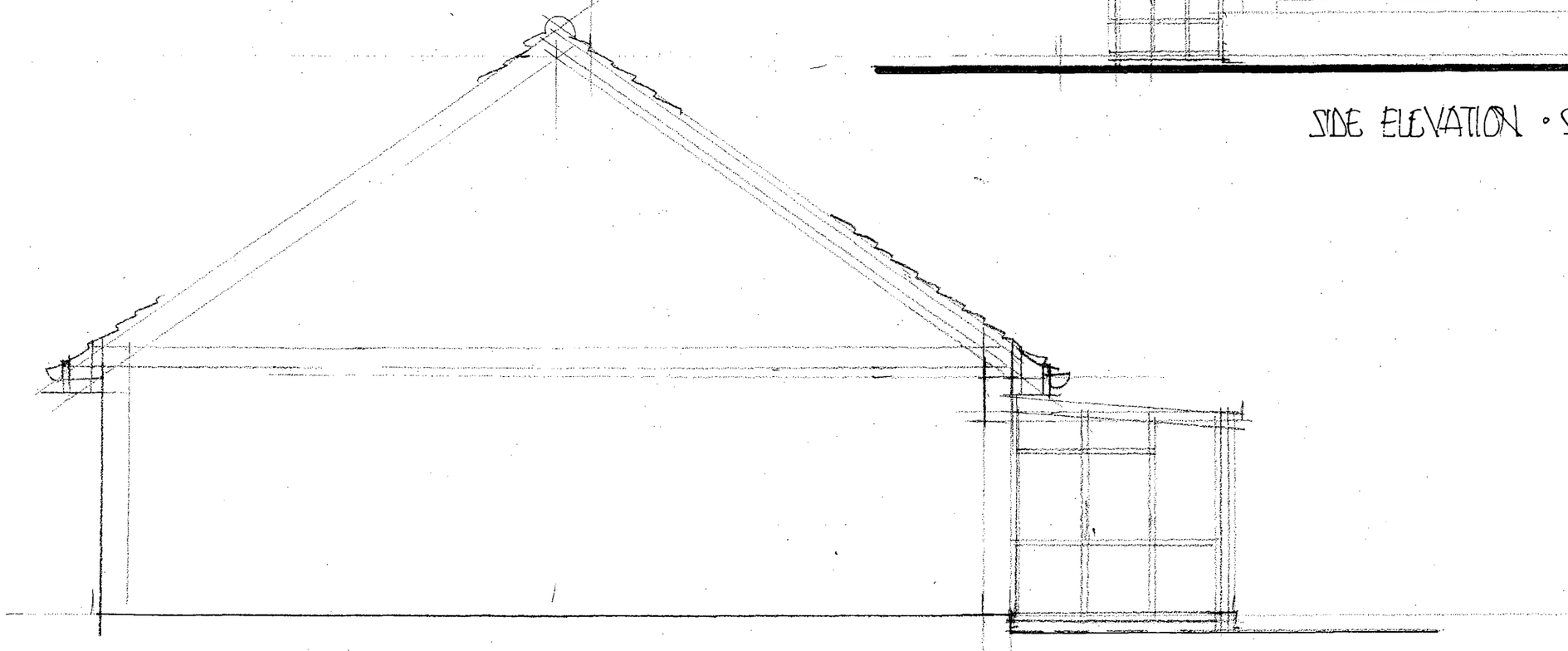


SIDE

GARDEN ELEVATION · WEST



SIDE ELEVATION · SOUTH



SECTION 1:50

SECTIONS/ELEVATIONS · EXISTING

PLANNING

PLAN No.	08/02636
DATE RECEIVED	20 MAY 2008

Barry Field
ARCHITECT

7 Queen Square
Brighton BN1 3FD

Tel: 01273 749555
Fax: 01273 775284

5 GARDEN TREES CLOSE
LANCING

job 767 | drg 02 | rev | scale 1:100/50

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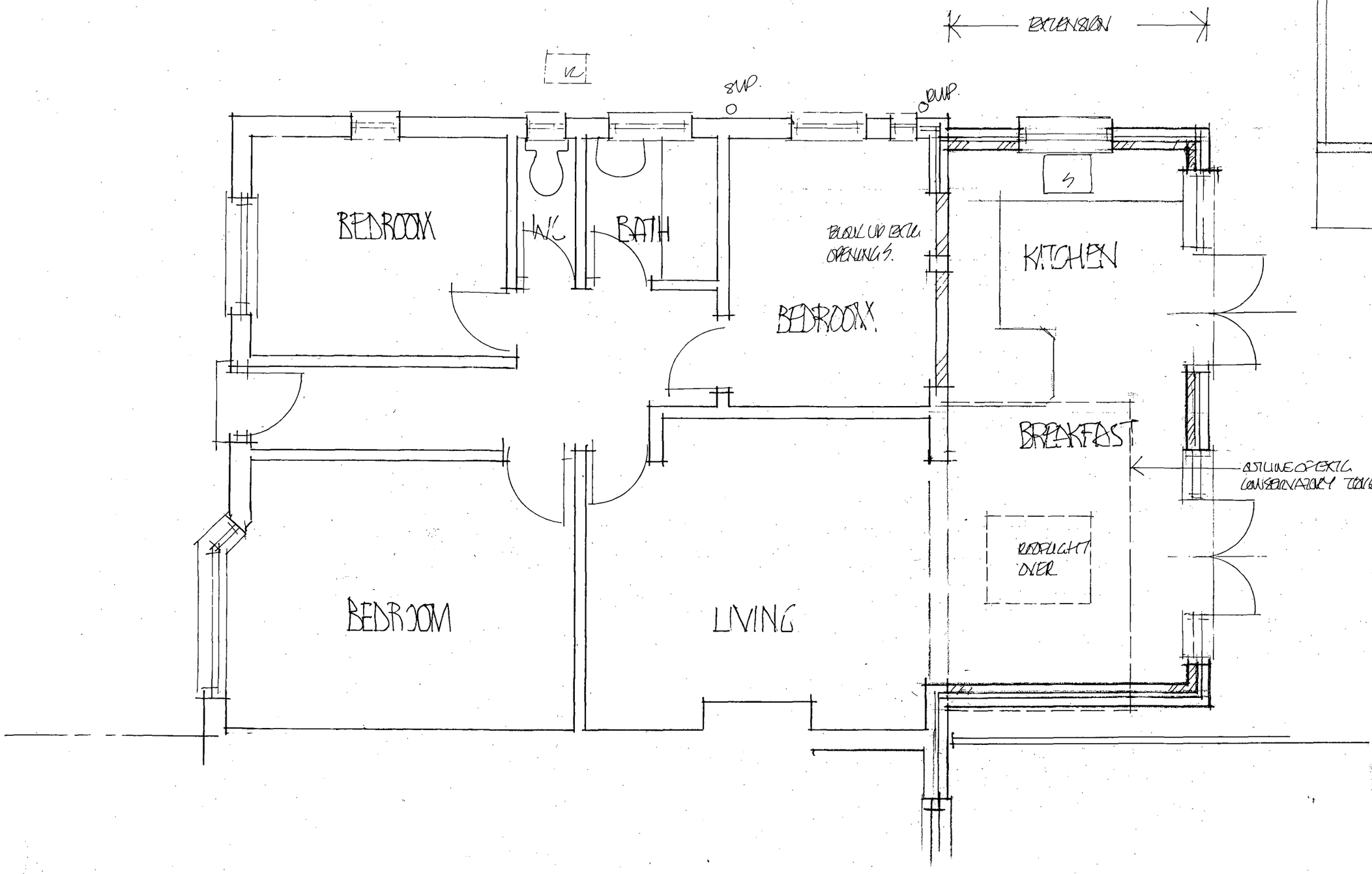
Amendment	Content	Date



GROUND FLOOR • PROPOSED

PLANNING D
PLAN No. Anc026368
DATE RECEIVED 20 MAY 2008

Barry Field
ARCHITECT
7 Queen Square
Brighton BN1 3FD
Tel: 01273 749555
Fax: 01273 775284

5 GREEN TREES CLOSE
LANCING

job	drg	rev	scale
767	03		1:50

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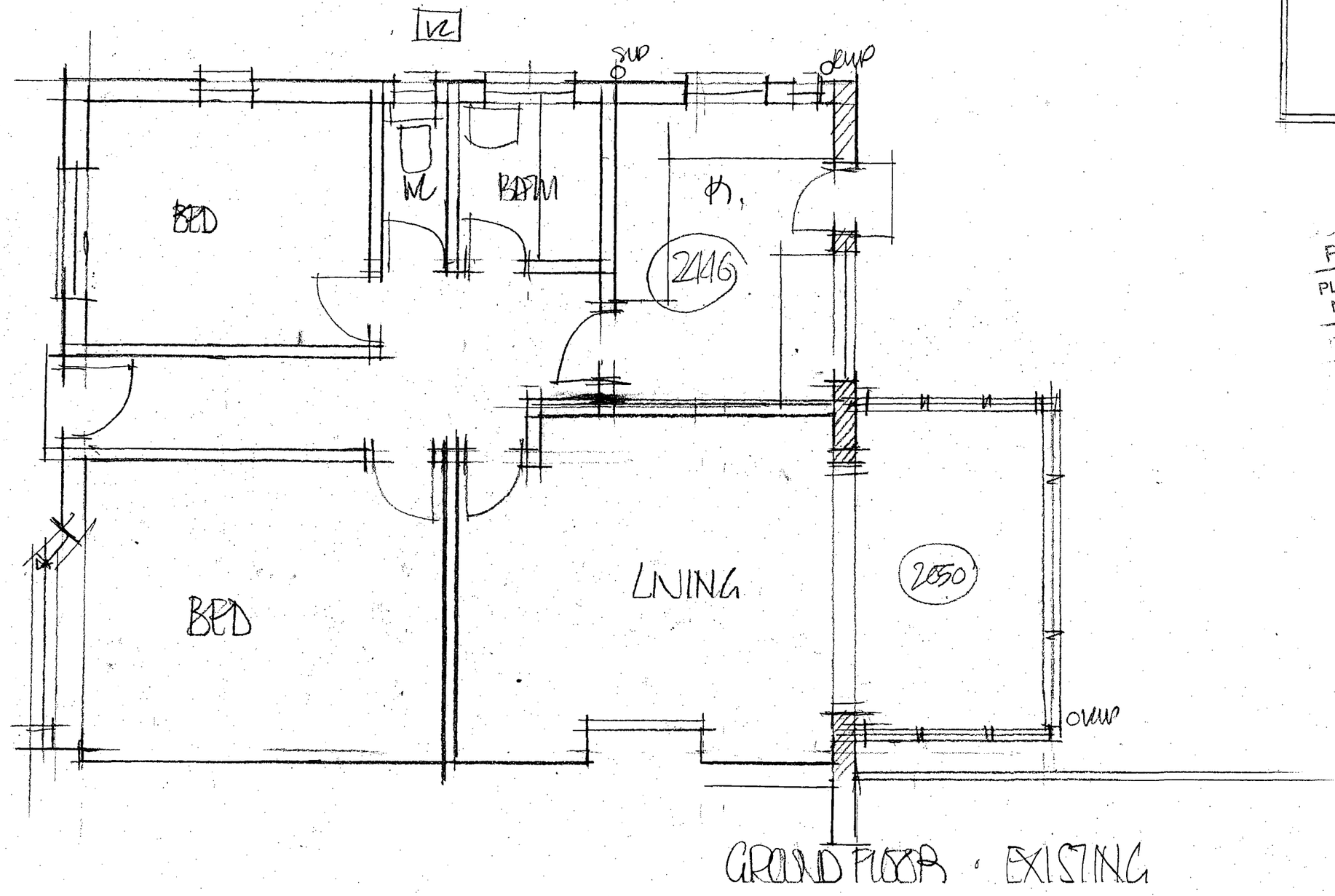
Amendment	Content	Date



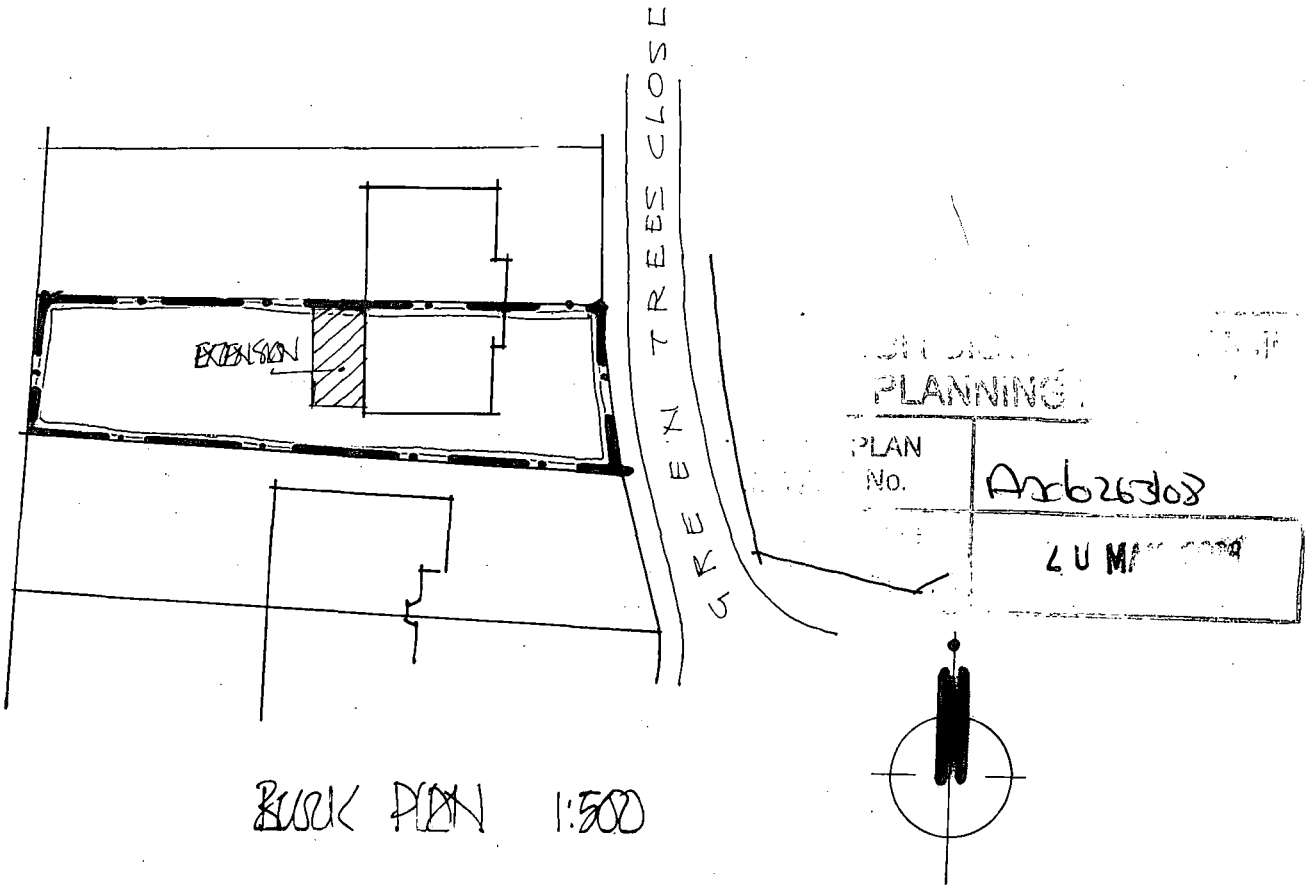
GROUND FLOOR - EXISTING

PLANNING D
PLAN NO. A02026368
DATE RECEIVED 20 MAY 2008

Barry Field
ARCHITECT
7 Queen Square
Brighton BN1 3FD
Tel: 01273 749555
Fax: 01273 775284

5 GREEN TREES CLOSE
LANCING

job 367 | dng 01 | rev | scale 1:50



BLOCK PLAN 1:500



SITE LOCATION PLAN 1:1250

5 GREEN TREES CLOSE, SOMPTING

Barry Field
ARCHITECT
7 Queen Square
Brighton BN1 3FD