The Planning Inspectorate

For official use only
(Date received)

24-Sep-2012 10:30

QUESTIONNAIRE (Online Version)

HOUSEHOLDER PLANNING

Appeal Ref:	APP/Y3805/D/12/2182351
Appeal By:	Mrs A Whitehead
Address	25 Riverside Road Shoreham-By-Sea West Sussex
Postcode	BN43 5RB
Grid Reference: Easting	5219276
Northing	1047969

When you have completed this questionnaire you must send a copy, with attachments, to the appellant/agent and to our case officer, **within 5 working days** of the 'starting date'. You can send it to us by e-mail. The start date and case officer's details and e-mail address are in our letter.

1 Do you agree that the Householder Appeals Service (HAS) written representation procedure is appropriate for this appeal? Please note there must be exceptional reasons for us to agree to a procedure other than HAS. If your answer is no, please give your reasons below. ☑ YES ☐ NO

NB – The fact that a decision was made against officer recommendations will not, on its own, be regarded as an exceptional reason.

2 Can the Inspector see the relevant parts of the appeal site from public land? ☐ YES ☑ NO

3 Will the reasons for refusal/grounds of appeal **require** the Inspector to enter:

a. the appeal site or property to judge the appeal proposal? ☑ YES ☐ NO

*If Yes, **please explain;***

In order to view rear of property

b. a neighbour's land or property to judge the appeal proposal? ☐ YES ☑ NO

If YES, please identify the property and for what purpose

4 Are you aware of any specific health and safety issues, from you Officer's visits to the site or otherwise, which would need to be taken into account when the inspector visits the site? ☐ YES ☑ NO

Please describe:

5 Is the site within a Conservation area? ☐ YES ☑ NO

If Yes, please ensure a plan of the Conservation Area is sent with your case file.

6 Would the proposed development affect the setting of a listed building? ☐ YES ☑ NO

If Yes, please ensure a copy of the relevant listing description from the List of Buildings of Special Architectural or Historic Interest is sent with your case file.

7 Did you give publicity, as required, for the site being within a conservation area or affecting a listed building? ☐ YES ☑ NO

If Yes, please send a copy of the site notice and / or local advertisement published under Article 13 of the DMPO 2010.

8 Is any part of the site subject to a Tree Preservation Order? ☐ YES ☑ NO

If Yes, please ensure a plan showing the extent of the Order and any relevant details is sent with your case file.

9 a. Are there any appeals or matters relating to the same site still being considered by us or the Secretary of State? ☐ YES ☑ NO

If Yes, please give our Reference numbers and if necessary send details with your case file

b. Are there any appeals or matters adjacent or close to the site still being considered by us or the Secretary of State? ☐ YES ☑ NO

If Yes, please give our Reference numbers and if necessary send details with your case file

Environmental Impact Assessment
Schedule 2

10 a. (i) Is the proposed development Schedule 2 development as described in Column 1, Schedule 2 of the Town and Country Planning (Environmental Impact Assessment) (England and Wales) Regulations 1999? ☐ YES ☑ NO

(ii) Under which description of development in Column 1? (ie Nos 1-13)

(iii) Is the applicable threshold/criteria in column 2 exceeded/met? ☐ YES ☑ NO

b. Is the development within or partly within a 'sensitive area' as defined by regulation 2 of the Town and Country Planning (Environmental Impact Assessment) (England and Wales) Regulations 1999? ☐ YES ☑ NO

If Yes, please provide details with your case file.

Screening

c. (i) Have you issued a screening opinion (SO)? ☐ YES ☑ NO

If Yes, please send a copy of the SO that was placed on the planning register, and any other related correspondence with your case file.

(ii) Did the SO state that the proposed development is EIA development as defined by the EIA Regulations? ☐ YES ☐ NO

If you decided that the proposed development is not EIA development as defined by the EIA Regulations, please send brief reasons for your opinion with your case file.

Environmental Statement (ES)

d. Has the appellant supplied an environmental statement? ☐ YES ☑ NO

If Yes, please supply any related correspondence from statutory consultees and others that you may have had about the adequacy of the environmental information contained in the ES, having regard to the Town and Country Planning (Environmental Impact Assessment) (England and Wales) Regulations 1999 and Circular 2/99.

Publicity

e. If applicable, please send a copy of the site notice and local advertisement published under Article 13 of the DMPO 2010, as required for EIA development with your case file. ☐ Applies ☑ N/A

11 Please review conditions a) and b) below and advise whether they are necessary and provide a list of any other conditions you regard as necessary and which meet the requirements of circular 11/95.

a. the development hereby permitted shall be begun before the expiration of three years from the date of this permission. ☑ YES ☐ NO

b. the materials to be used in the construction of the external surfaces of the development hereby permitted shall match those used in the existing building. ☑ YES ☐ NO

c. Any other conditions you regard as necessary. ☐ YES ☑ NO

If yes, please provide reasons why you regard the condition necessary.

12 **LPA Complete Case File**

Please note the complete case file you send should include **everything** you considered when making the decision at application stage and all the documents requested in this questionnaire. Please tick those that apply.

	Applies	No of Docs
a (i) All the plans submitted with the application.	✔	4
a (ii) A list of the plans submitted with the application, stating each reference number and clearly indicating which of these plans was under consideration at the time the application was decided.	☐	
b (i) A copy of the letter with which you notified interested parties about the householder planning application and a list of the addresses to which it was sent.	✔	1
b (ii) All representations received from interested parties about the application.	☐	
c. A copy of the letter with which you notified people about the appeal and a list of the addresses to which it was sent.	✔	1
d. Planning Officer's report to committee or delegated report on the application and any other relevant documents/minutes.	✔	1
e. Design and Access Statement (if submitted).	☐	
f. Extracts from any statutory development plan policy (inc front page, title and date of approval/adoption and status).	☐	
g. Extracts from relevant policies which have been saved by way of a direction (attach a copy of the direction and the accompanying letter from the GO).	✔	1
h. Extracts from any supplementary planning guidance that you consider necessary, together with its status, whether it was the subject of public consultation and consequent modification, whether it was formally adopted and if so, when. In the case of emerging documents, please state what stage they have reached.	✔	1
i. Relevant planning history, including a list of relevant documents taken into account when considering the application.	☐	
j. Attachments as required at Q5 – 10.	☐	

13 a) How do you wish to submit the documents associated with this case file?

Give the website address of your case file and / or Upload individual documents ☐ *Document provided*

Website address: `http://planning.adur-worthing.gov.uk/online-applications/simpleSearchResults.do;jsessionid=A741024E2CC1623339E4C2E866297413?action=firstPage`

b) Please let us know if, for any reason, you have not been able to attach any of the required documents and confirm they will follow under separate e-mail.

	N/A	No of Docs
Policies	☐	2

LPA Details

I certify that a copy of this appeal questionnaire and any enclosures will be sent to the appellant or agent today. ✔

Completed by:

Name	Peter Barnett	Phone	01903 221310
Email	peter.barnett@adur-worthing.gov.uk		
On behalf of	Adur District Council		

Appeal Ref:	APP/Y3805/D/12/2182351
Appeal by:	Mrs A Whitehead
Site Address:	25 Riverside Road Shoreham-By-Sea West Sussex BN43 5RB

The following documents should be sent to us within 5 working days of the 'starting date'

Description	No. Sent

Completed By	Peter Barnett	**Date**	24 September 2012
LPA	Adur District Council		

PLEASE ENSURE THAT A COPY OF THIS SHEET IS ENCLOSED WHEN POSTING THE ABOVE DOCUMENTS TO US.