Planning Services, Adur District Council

Civic Centre,
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ADUR DISTRICT COUNCIL

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title:	Mr	First name:	Jonathan	Surname:	Cook	

Company name:

Street address: 33 Phoenix Way
Southwick

Town/City: BRIGHTON
County: West Sussex
Country: United Kingdom
Postcode: BN42 4HP

	Country Code	National Number	Extension Number
Telephone number:			
Mobile number:			
Fax number:			

Email address:

Are you an agent acting on behalf of the applicant? ○ Yes ◉ No

2. Agent Name, Address and Contact Details

No Agent details were submitted for this application

3. Description of Proposed Works

Please describe the proposed works:

Property number 33:
To install white uPVC double glazing to a 1930s style bay window on the ground floor and replace the front door in a similar style.
To install a small understairs cupboard window using white uPVC frame and frosted glass.
To install white uPVC double glazing to the windows and doors of the rear of the property including a toilet, bathroom, back door (the aforementioned being in frosted glass) and bedroom window and patio door in clear glass.
To install
Property number 33A:
To install white uPVC double glazing to a 1930s style bay window on the first foor and a front facing bathroom window. The former window would be clear and the latter frosted.

Has the work already been started without planning permission? ○ Yes ◉ No

4. Site Address Details

Full postal address of the site (including full postcode where available)

House: 33 Suffix:

House name: AND 33A

Street address: PHOENIX WAY

SOUTHWICK

Town/City: BRIGHTON

County: WEST SUSSEX

Postcode: BN42 4HP

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 523979

Northing: 105710

Description:

Residential flats in a 1930s style semi detached property.

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ○ Yes ◉ No

Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ◉ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ○ Yes ◉ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ◉ Yes ○ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: Mr First name: Carlos Surname: Hone

Reference: AWDM/0070/11

Date (DD/MM/YYYY): 17/06/2011 (Must be pre-application submission)

Details of the pre-application advice received:

To arrange with the owner of 33A to get matching glazing installed to the front of the property and ensure that these works are implemented concurrently.
Sub note to this. I have permissions from the owner of 33A (Mrs Sylvia Whitby) to fit the double glazing to the front of her property, provided that I finance this myself. The project will be done as a single job within a few days of each other. I have provided the contact details of the owner, who no longer resides there, eleswhere on this application. Mrs Whitby is 94 and in poor health. If you wish verify this, please speak to her daughter Ms Sara Whitby with whom Sylvia now lives.

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ○ Yes ◉ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ◉ No

8. Parking

Will the proposed works affect existing car parking arrangements? ○ Yes ◉ No

9. Authority Employee/Member

With respect to the Authority, I am:

(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ○ Yes ◉ No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ◉ Yes ○ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

○ The agent ◉ The applicant ○ Other person

11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Windows - description:

Description of *existing* materials and finishes:

1970s style aluminium glazed units with wooden frames.
The bay windows of 33 and 33A consist of a five part bay, all sides have two glazed panels which comprise of top small panels and botttom large panels. The top panels on the four sides open for ventilation. The glazing in these windows is clear.
The bathroom window n 33A is conventional with a small upper panel that opens for ventilation. Its glazing is in this unit is obscure.
The small window to the side of the property is of similar provenance to the front (1970s style aluminium).
The bathroom, toilet and rear door are white plastic covered alumium.
The bedroom's window and patio doors are of a similar style to the front of the property, 1970s aluminium.

Description of *proposed* materials and finishes:

White uPVC double glazing throughout.
The panel dimensions, openings and finishes will match that of the existing installation.

Doors - description:

Description of *existing* materials and finishes:

1970s style aluminium door with two obscure glass panes and a letter box panel dividing the two at approximately one metre height. The door frame is wooden.
The back door is currently an aluminium white plastic style.
I am not sure whether you consider patio doors to be doors or windows, but please see description under windows.

Description of *proposed* materials and finishes:

Front Door White uPVC door with similar obscure glass and central letter box.
Back door, as above, but with a solid panel for the bottom half of its structure.

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? (•) Yes ( ) No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

Manufacturer's frame section drawings (scanned from brochure)
Layout drawings provided by the proposed installers, Glasstec of Shoreham.

12. Certificates (Certificate B)

Certificate of Ownership - Certificate B
Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Notice recipient	Date notice served
Name: Mrs Sylvia Whitby c/o Ms Sara Whitby Number: 5 Suffix: Street: Gardener's Walk Locality: Town: Boston Postcode: PE21 7LB	14/07/2011

Title: Mr First name: Jonathan Surname: Cook

Person role: Applicant Declaration date: 26/08/2011 ☒ Declaration made

12. Certificates (Agricultural Land Declaration)

Agricultural Land Declaration
Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of an agricultural holding. (•)

(B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below: ( )

If any part of the land is an agricultural holding, of which the applicant is the sole tenant, the applicant should complete part (B) of the form by writing 'sole tenant - not applicable' in the first column of the table below

Title: Mr First Name: Jonathan Surname: Cook

Person role: Applicant Declaration date: 26/08/2011 ☒ Declaration Made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. ☒

Date 04/09/2011