

## WEST SUSSEX COUNTY COUNCIL CONSULTATION

<b>TO:</b>	Adur & Worthing Councils FAO: Louise Prew
<b>FROM:</b>	WSSC – Highways Authority
<b>DATE:</b>	24 October 2025
<b>LOCATION:</b>	8 - 9 Arcade Buildings South Street Worthing West Sussex BN11 3AL
<b>SUBJECT:</b>	AWDM/1321/25 Change of use of first and second floor from food sales onsite (Class Eb) to two residential units (Use Class C3 with reconfiguration of shop front, window replacement to front elevation, window replacement and creation of new windows to rear elevation and rooftop photovoltaic panels
<b>DATE OF SITE VISIT:</b>	n/a
<b>RECOMMENDATION:</b>	No Objection

The proposal to change the use of the existing food sales into residential use has been considered by WSSC as the County Highway Authority (CHA). No Objection is raised.

The proposal will be car free as it is in a highly sustainable location and access for pedestrians will be from the footway on South Street.

Bus stops are a few metres from the site providing a range of travel options and Worthing mainline train station is within 10–20-minute walking distance from the site.

WSSC would expect the applicant to provide each unit with a travel information pack which provides information and measures to promote sustainable travel see condition below.

If skips or other items such as scaffolding is required to be placed in the highway a license may be required see informative.

**Alison Meeus**  
**West Sussex County Council – Planning Services**

### **Promoting Sustainable transport**

As part of the wider vision to create sustainable communities for the future the applicant is not required but should consider promoting the car free location by providing a sustainable travel information pack with each dwelling encouraging the use of public transport locally. This could include but is not excluded to information on bus and train times and local car sharing clubs.

WSSC would also expect to see a travel voucher offering to the initial occupants of the residential units. Vouchers could be exchanged for discounts off the following:

- a. a season ticket for the local bus service
- b. a rail season ticket or network card
- c. a contribution towards the purchase of a new bicycle and/or equipment
- d. Cycle training up to 4 members of the household (further details and course costs are available at [www.westsussex.gov.uk/cycletraining](http://www.westsussex.gov.uk/cycletraining))
- e. 12 months free membership to any local Car Club (including joining fee)

#### *Temporary Works Required During Construction*

The applicant is advised of the requirement to enter into early discussions with and obtain the necessary licenses from the Highway Authority to cover any temporary construction related works that will obstruct or affect the normal operation of the public highway prior to any works commencing. These temporary works may include, the placing of skips or other materials within the highway, the temporary closure of on-street parking bays, the imposition of temporary parking restrictions requiring a Temporary Traffic Regulation Order, the erection of hoarding or scaffolding within the limits of the highway, the provision of cranes over-sailing the highway.