



ADUR & WORTHING COUNCILS

The inc

Mr simon moore
Felce And Guy
Studio 5
English Close
Hove
BN3 7ET
GB

Dear Sir

Our reference: AWD/0729/26/INVAL
Please ask for: Dawn Anthony-Unsted
Email: Dawn.Anthony-Unsted@adur-worthing.gov.uk
Date: 15th June 2026

Replacement of unacceptable UPVC windows with heritage approved UPVC windows.

Flat 3 33 Winchester Road Worthing West Sussex

With reference to your submission in respect of the above before it can be registered and processed, I should be pleased if you would attend to the following point(s):-

The incorrect Planning application form has been submitted, please complete and return the attached form.

The site location plan 1:1250 is unreadable as it is very blurred, please amend to a clear copy showing 2 full road names.

The block plan 1:500 is also very blurred, please submit a clear version.

Please check the scale of the section on the drawing 15 as the scale bar measure 1:2 but the drawings do not.

The statement has been submitted as a Word document, this can be altered by anyone, please resubmit as a pdf.

If you wish the application to be considered the information listed above will need to be submitted within the next 28 days

Should I not hear from you within this time, I will presume you do not wish to proceed with the proposal and treat the application as withdrawn.

Please ensure that any amended plans have a revised number/revision added to the title so that the latest can easily be identified. I would be grateful for your early response to avoid any further delay with validation; please clearly mark for my attention quoting the above reference and either submit by post or by email to **Dawn.Anthony-Unsted@adur-worthing.gov.uk** and not through the Planning Portal.

Once this information is received your application will be registered as quickly as possible.

Yours faithfully,

Dawn Anthony-Unsted
Technician