Planning Services, Adur District Council

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
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ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN NO. 0900050
DATE RECEIVED 09 FEB 2009

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MS
First name:	JULIET
Last name:	JENKINS
Company (optional):	
Unit:	
House number:	20
House suffix:	
House name:	BEACH GREEN
Address 1:	SHOREHAM-BY-SEA
Address 2:	
Address 3:	
Town:	
County:	W. SUSSEX
Country:	
Postcode:	BN43 5YG

2. Agent Name and Address

Title:	
First name:	
Last name:	
Company (optional):	
Unit:	
House number:	
House suffix:	
House name:	
Address 1:	
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

3. Description of Proposed Works

Please describe the proposed works:

ON AN EXISTING FLAT ROOF,
AN AREA OF GARDEN WITH A SCREEN
TO PROTECT THE PLANTS FROM THE WIND
AND TO PROTECT THE NEIGHBOURS FROM BEING OVER-
-LOOKED.

PLEASE SEE DRAWINGS ① to ⑤ AND THE SUPPORTING STATEMENT.

3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☒ No

If Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

Has the work already been completed? ☐ Yes ☐ No

If Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: 20 House suffix:

House name:

Address 1: BEACH GREEN

Address 2:

Address 3:

Town: SHOREHAM-BY-SEA

County: W. SUSSEX

Postcode (optional): BN43 5YG

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☒ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name: MR BARNETT

Reference:

Date (DD MM YYYY): (must be pre-application submission)

Details of the pre-application advice received:

NONE

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☐ Yes ☒ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☒ No

If Yes, please describe:

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☒ No

If Yes, please provide details:

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls			☒	☐	
Roof			☒	☐	
Windows			☒	☐	
Doors			☒	☐	
Boundary treatments (e.g. fences, walls)		FRAME OF TIMBER OR UPVC OR ALUMINIUM WITH PANELS OF GLASS OR POLYCARBONATE	☐	☒	
Vehicle access and hard-standing			☒	☐	
Lighting			☒	☐	
Others (please specify)			☒	☐	

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☑ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

Drawings ①, ②, ③, ④, ⑤.

Supporting Statement.

11. Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which the application relates.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
[redacted]		03 . 02 . 2009

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

11. Certificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant: | Or signed - Agent: | Date (DD/MM/YYYY):

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant: [redacted] | Or signed - Agent: | Date (DD/MM/YYYY): 04.02.2009

B/ I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed - Applicant: | Or signed - Agent: | Date (DD/MM/YYYY):

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form: ☐

The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☐

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application: ☐

The original and 3 copies of a design and access statement where proposed works fall within one of the following designated areas: ☐

- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site
- The Broads

The correct fee: ☐

The original and 3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☐

The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): ☐

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant: [redacted] | Or signed - Agent: | Date (DD/MM/YYYY): 03.02.2009 (date cannot be pre-application)

14. Applicant Contact Details

Telephone numbers

Country code: | National number: | Extension number:

Country code: | Mobile number (optional):

Country code: | Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Country code: | National number: | Extension number:

Country code: | Mobile number (optional):

Country code: | Fax number (optional):

Email address (optional):

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name: | Telephone number:

Email address:

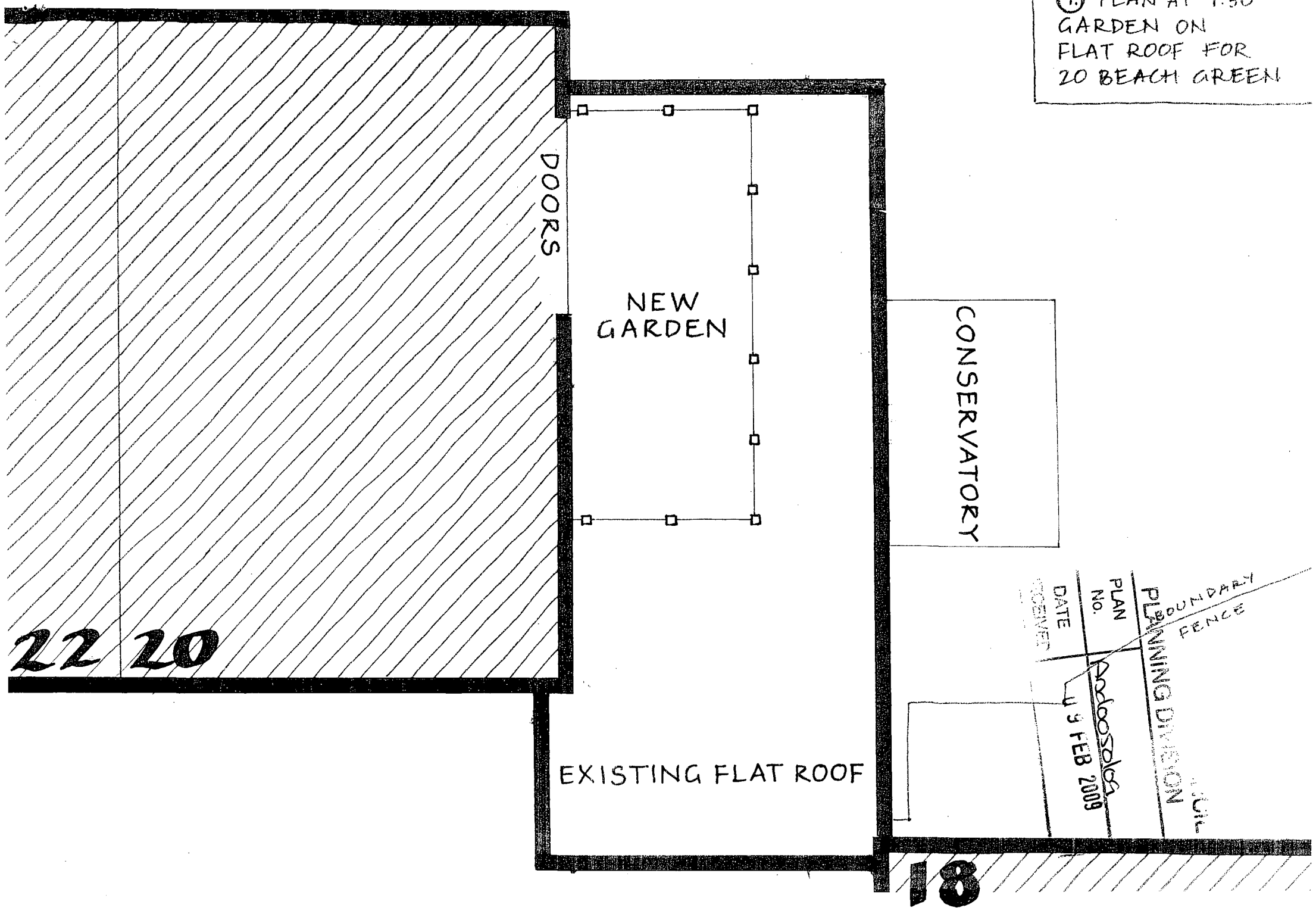
Supporting Statement for making a garden on the flat roof of 20 Beach Green

PLAN No. A06005009
08 FEB 2009
RECEIVED

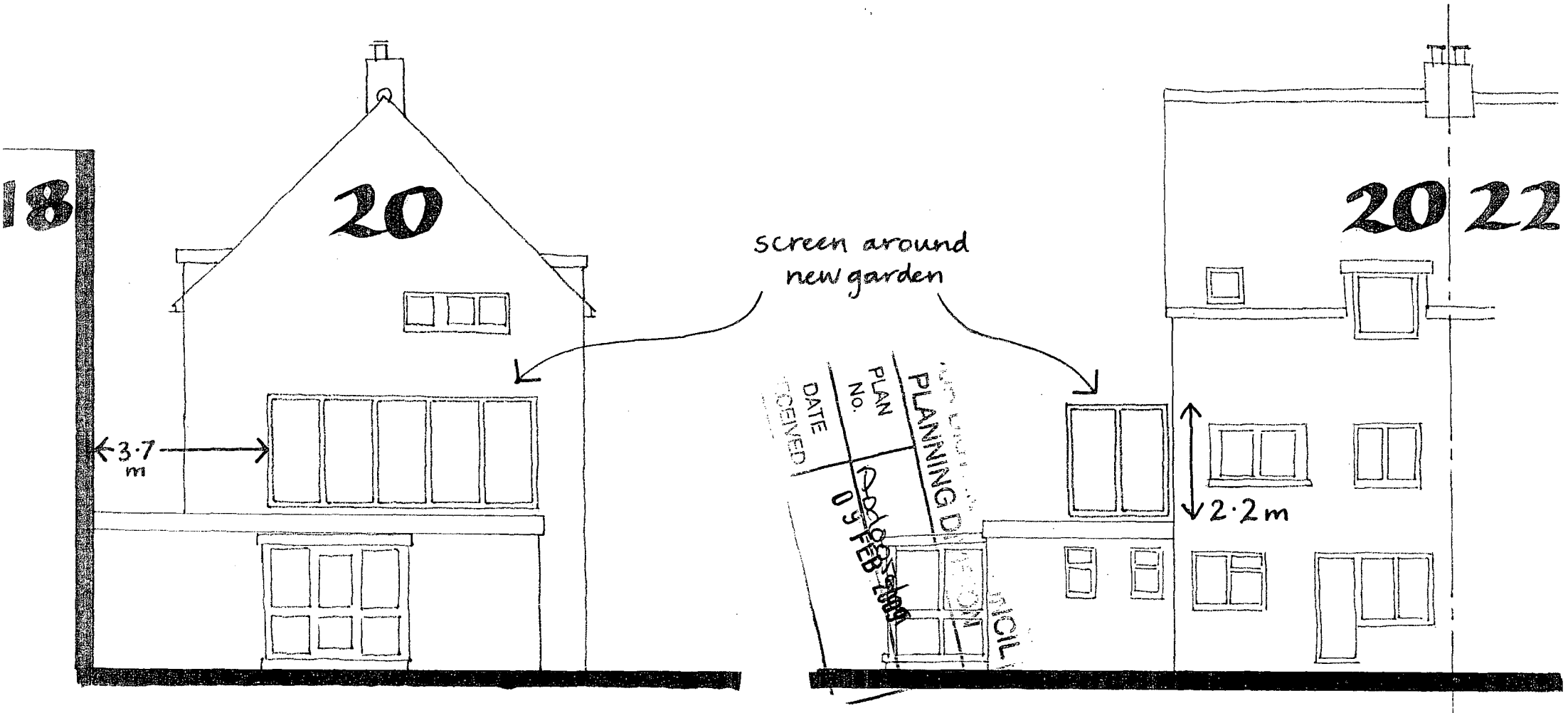
I would like to use the existing flat roof for growing salad leaves and vegetables. This flat roof receives more sunlight than my back garden. My back garden is quite dark as it is north of and in the shadow of the houses and the neighbour's willow tree. Although the flat roof is very exposed, the screen around the garden would give the plants some protection from the wind.

- The proposed garden would be surrounded by a tall screen so that the property of number 18 cannot be overlooked.
- The proposed garden would be narrow so that there is still a gap between my house and number 18.
- The proposed garden would be set back from the front elevation of my house so that it is not intrusive or overbearing.
- The proposed garden would be 3.7m away from the entrance porch of number 18 so that it does not unduly affect the entrance to number 18.
- The proposed garden would not overlook the towpath and the houseboats any more than the balcony for which number 22 recently obtained planning permission.
- The screen around the proposed garden would be of a style and proportions and materials which are in keeping with the surrounding houses : for the frame, timber or aluminium or uPVC; with sheets of obscure glass or polycarbonate; depending on what is available at the time of construction.
- The proposed garden is only 2m wide. Future owners of the house would not find it useful for noisy activities such as barbeques and outdoor games.
- If future owners of the house had dogs, it is unlikely that their dogs would be put in this proposed tiny paved upstairs garden rather than in the larger and wilder garden below.
- The proposed garden would allow me to keep my family more sustainably by providing fresh and nutritious food.

Juliet Jenkins.


1. PLAN AT 1:50
GARDEN ON
FLAT ROOF FOR
20 BEACH GREEN
DOORS
NEW
GARDEN
CONSERVATORY
EXISTING FLAT ROOF
22 20
18
PLAN
No.
DATE
RECEIVED
09 FEB 2009
PLANNING DIVISION
BOUNDARY
FENCE

(2.) ELEVATIONS AT 1:100
GARDEN ON
FLAT ROOF FOR
20 BEACH GREEN



SIDE ELEVATION

REAR ELEVATION

(3.) FRONT VIEW.
GARDEN ON
FLAT ROOF FOR
20 BEACH GREEN.



④ FRONT VIEW
GARDEN ON FLAT ROOF
FOR 20 BEACH GREEN



(5) FRONT VIEW.
GARDEN ON
FLAT ROOF FOR
20 BEACH GREEN

DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. Anc605009
DATE RECEIVED 09 FEB 2009



This view is unchanged.

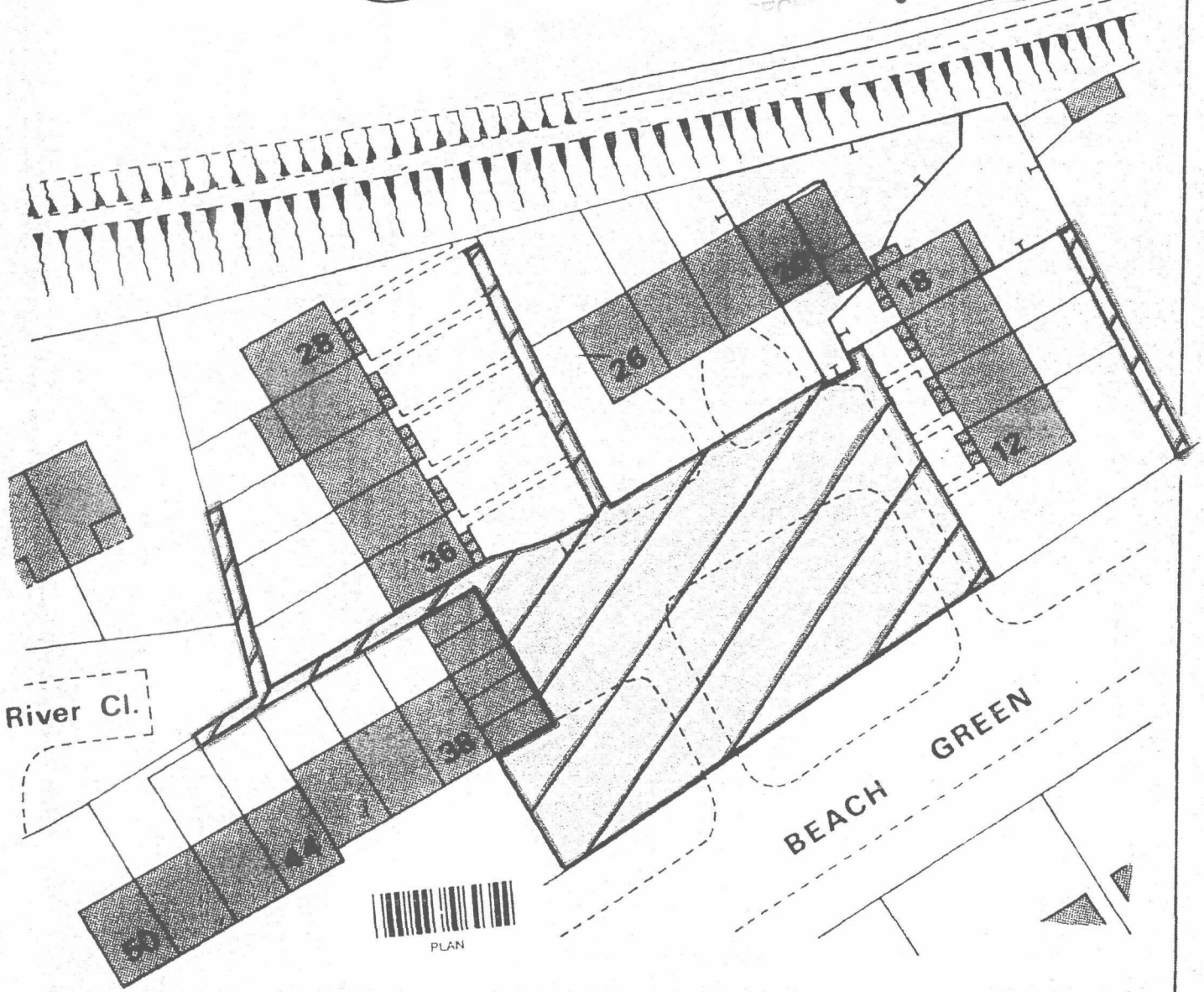
(7) 1:500
GARDEN ON
FLAT ROOF FOR
20 BEACH GREEN

[redacted]

[redacted]

COUNTY SECRETARY

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. ADC100360/9
DATE RECEIVED 09 FEB 2009



Area	Acre	Ha.	Sq.Yd.	Sq.M.	Map Ref.	TQ 2104 NW	WEST SUSSEX COUNTY COUNCIL
					District	ADUR	B.A.STANDIVAN BSc.F.R.I.C.S.
					Parish	Shoreham Beach	DIRECTOR OF PROPERTY
					Scale	1 500	THE TANNERY, WESTGATE,
					Job No.		CHICHESTER. PO19 3RJ
CROWN COPYRIGHT RESERVED					Drg. No.		Plan No. D.P./Y/1/421/DIS

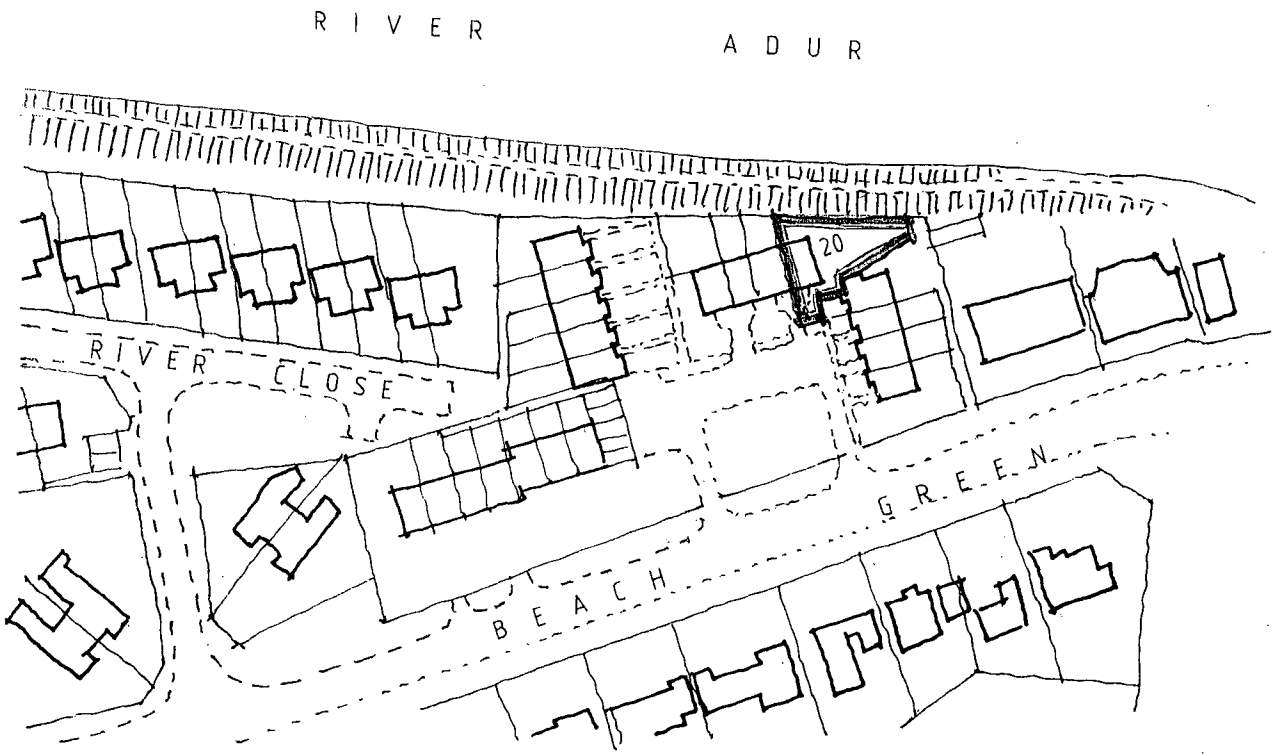
GAF 8142/81

20

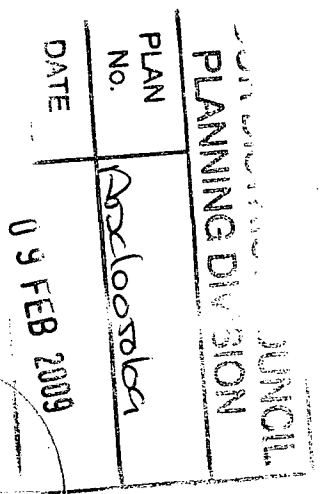
⑥ PLAN AT 1:1250

GARDEN ON
FLAT ROOF FOR
20 BEACH GREEN

NORTH



LOCATION PLAN
1:1250



EAST