Planning Services, Adur District Council

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
e-mail : developmentcontrol@adur.gov.uk

ADUR DISTRICT COUNCIL

ADUR DISTRICT CO
PLANNING DIVIS
PLAN No. A/08/00272/HH
DATE 22 MAY 2008

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of planning applications on council web sites
Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.
If any other information that is provided as part of the application which falls within the definition of personal data under the Data Protection Act and is not to be published on the council's website, please contact the council's planning department.

1. Applicant Name, Address and Contact Details

Title: Mr | First name: Stuart | Surname: Britton

Company name:

Street address: 33 Monks avenue

Town/City: Lancing

County: West Sussex

Country: UK

Postcode: BN15 9DJ

	Country Code	National Number	Extension Number
Telephone number:	[redacted]	[redacted]	
Mobile number:	[redacted]	[redacted]	
Fax number:			

Email address: stuartrbritton@hotmail.com

Are you an agent acting on behalf of the applicant? ○ Yes ◉ No

2. Agent Name, Address and Contact Details

No Agent details were submitted for this application

3. Description of Proposed Works

Please describe the proposed works:

The addition of a loft conversion to an existing residential semi detached dwelling. The roof structure will be modified from a hipped roof design to full gable to the side of the dwelling. A rear roof dormer will be added to the rear of the dwelling to provide additional living space. Velux roof lights will be installed at the front of the dwelling to provide additional lighting inside the new room. The rear dormer and side gable will be finished in vertical hanging tiles in keeping with existing roof tiles.

Has the work already been started without planning permission? ○ Yes ◉ No

4. Site Address Details

Full postal address of the site (including full postcode where available)

House: 33 | Suffix:

House name:

Street address: Monks Avenue

Town/City: LANCING

County: West Sussex

Postcode: BN15 9DJ

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 518627

Northing: 104817

Description:

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ○ Yes ◉ No

Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ◉ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ○ Yes ◉ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ○ Yes ◉ No

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ◉ Yes ○ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

please see drawing SRB 11052008-01

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ◉ No

8. Parking

Will the proposed works affect existing car parking arrangements? ○ Yes ◉ No

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ○ Yes ◉ No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ◉ Yes ○ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

○ The agent ◉ The applicant ○ Other person

11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Walls - description:

Description of *existing* materials and finishes:

No existing gable wall on roof structure

Description of *proposed* materials and finishes:

Gable wall to receive new vertical tile hanging - matching style of existing roof tiles and new rear dormer tiles

Roof - description:

Description of *existing* materials and finishes:

Standard roof tiles

Description of *proposed* materials and finishes:

Existing roof tiles to be re used once roof shape has been modified. Sides of rear dormer and gable wall to use vertical tile hanging in keeping with existing roof tiles. Roof of dormer will utilise roofing felt with stone chippings

Windows - description:

Description of *existing* materials and finishes:

White uPVC double glazed windows

Description of *proposed* materials and finishes:

White uPVC double glazed windows to matching existing.Velux rooflights to be installed on the front roof, currently propose 2 windows

Doors - description:

Description of *existing* materials and finishes:

White uPVC

Description of *proposed* materials and finishes:

Not Applicable

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ○ Yes ◉ No

12. Certificates (Certificate A)

Certificate of Ownership - Certificate A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Title: Mr First name: Stuart Surname: Britton

Person role: Applicant Declaration date: 15/05/2008 ☒ Declaration made

12. Certificates (Agricultural Holdings Certificate)

Agricultural Holding Certificate
Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Select Either A or B

(A) None of the land to which the application relates is, or is part of an agricultural holding. (●)

(B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below: ( )

Title: Mr First Name: Stuart Surname: Britton

Person role: Applicant Declaration date: 15/05/2008 [X] Declaration Made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. [X]

Date 15/05/2008

33 Monks Avenue
Lancing
West Sussex
BN15 9DJ

16 May 2008

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. A/0277/08
DATE 22 MAY 2008

Planning Permission Officer
Adur District Council
Civic Centre
Ham Road
Shoreham-by-Sea
West Sussex
BN43 6PR

Subject: Planning permission application for Loft conversion and rear dormer at 33 Monks Avenue, Lancing

Dear Sir/Madam,

Please find uploaded electronic copies of drawings for the proposed loft conversion and rear dormer at the above-mentioned residential dwelling.

SRB11052008-01 –Block plan and Area Plan

SRB11052008-02 – Existing and proposed elevations

SRB11052008-03 – Proposed floor plan of first and second floor

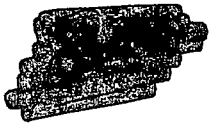
Current photos of 33 Monks Avenue (Enclosed in this cover letter)

The property is a semi-detached house with a rear extension erected in 2005 and also a detached garage constructed after the house was built (the garage is located within five metres of the house). The current additional volume = 69.08 m^3 (Garage = 25.24 m^3, Rear extension = 43.84 m^3). The addition of the rear dormer and proposed roof structure changes will require an additional volume of approx 48.5m^3. This is clearly greater than the specified 70m^3 requirement for planning permission for this type of property and hence this application for planning permission.

I would also like to draw your attention to photos I have enclosed on the following page of an existing loft conversion at 21 Monks Avenue (6 doors away). The design of this loft conversion is very similar to the loft conversion I am proposing, except for the front dormer. Within our road there are a number of houses with existing side dormers.

If you have any questions regarding this application please do not hesitate to contact me on the number below

Yours Sincerely



Stuart Britton

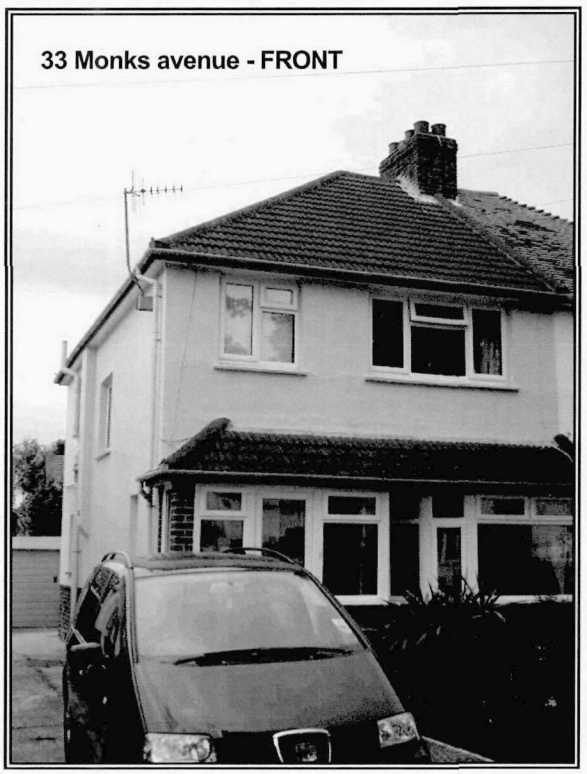
Daytime telephone number at work is [redacted]
Mobile phone number [redacted]

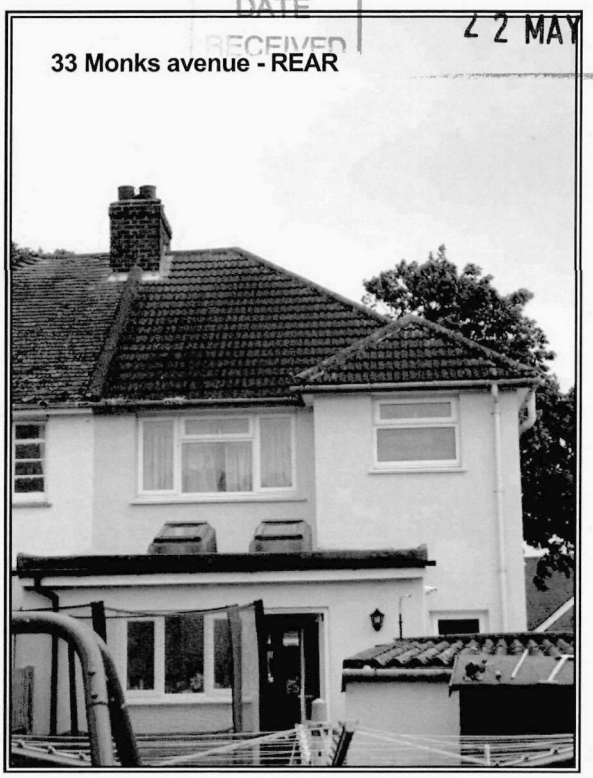
May 17, 2008

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. Ad/0272/08
DATE RECEIVED 22 MAY 2008

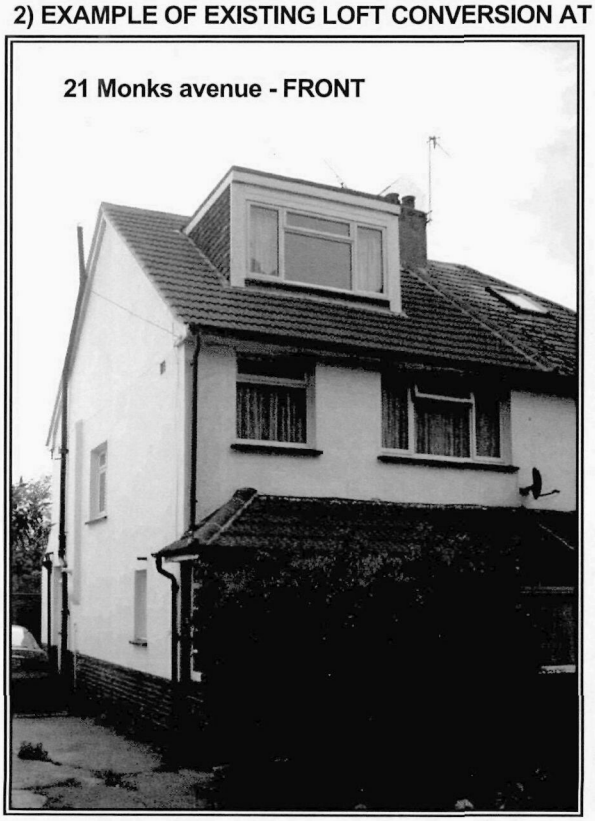
Planning permission application for Loft conversion and rear dormer at 33 Monks Avenue, Lancing

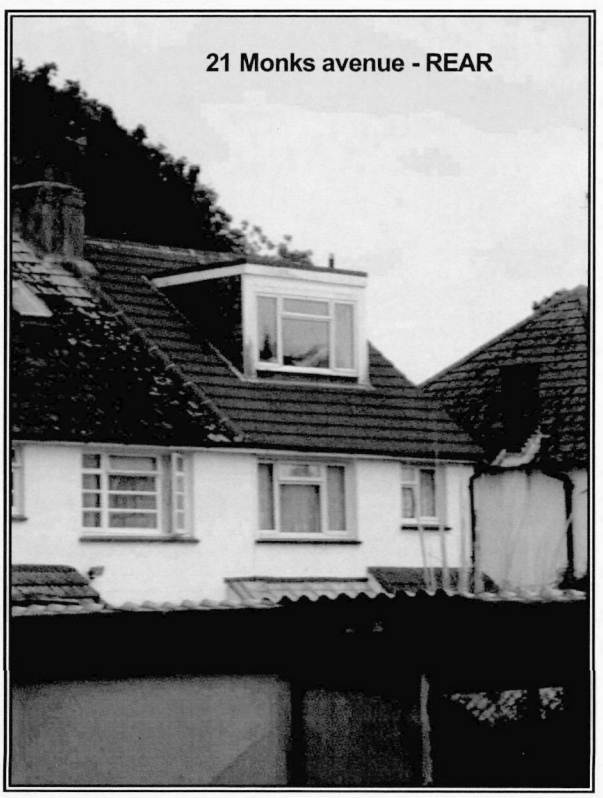
1) CURRENT PHOTOS OF 33 MONKS AVENUE





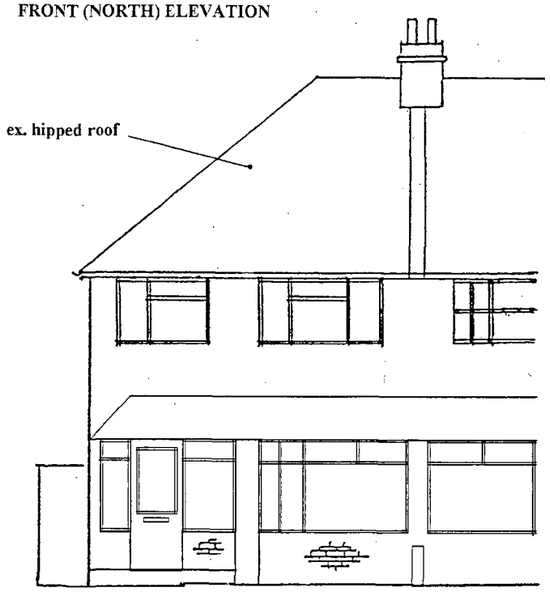
2) EXAMPLE OF EXISTING LOFT CONVERSION AT 21 MONKS AVENUE



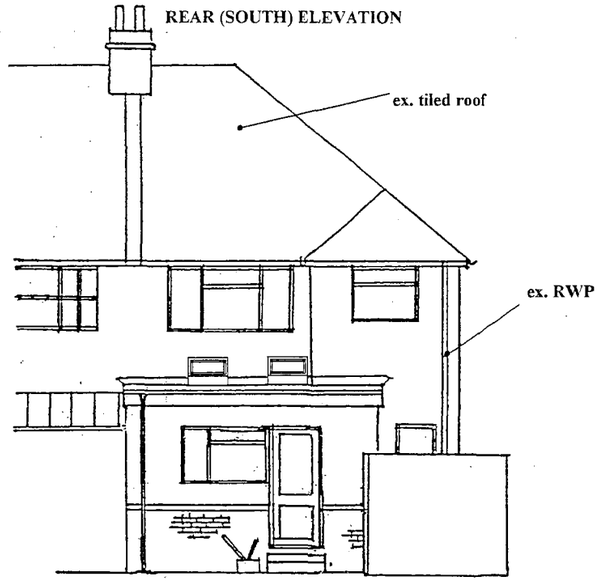


EXISTING ELEVATION (1:100)

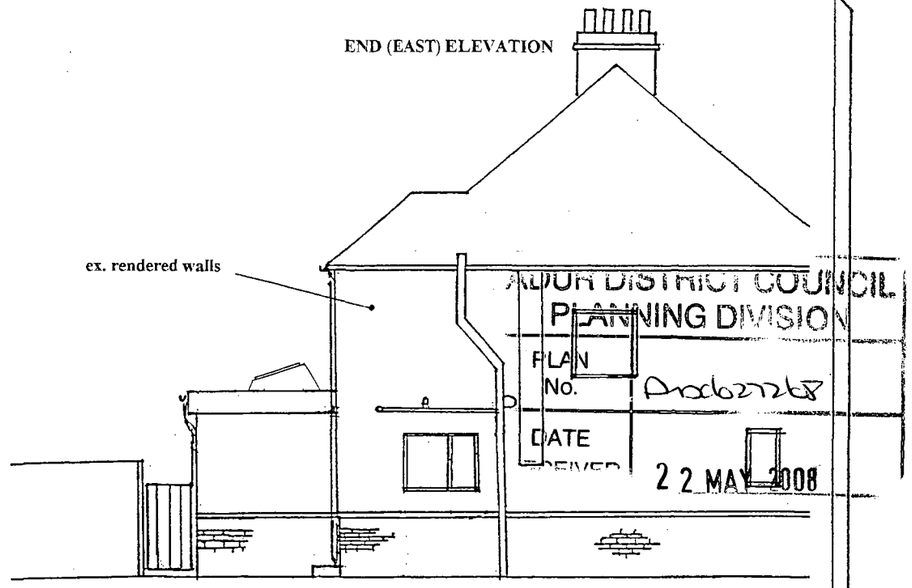
FRONT (NORTH) ELEVATION



REAR (SOUTH) ELEVATION



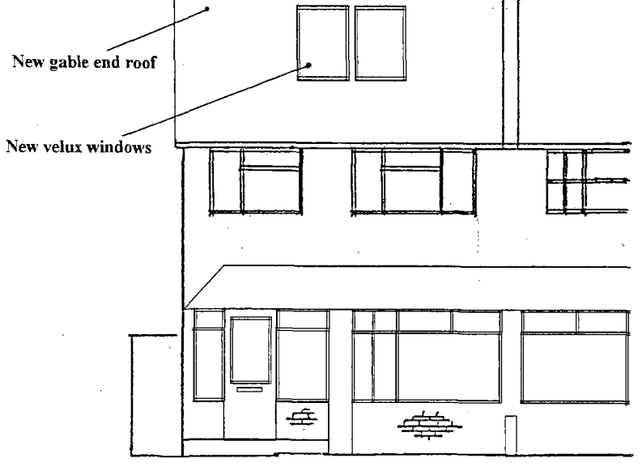
END (EAST) ELEVATION



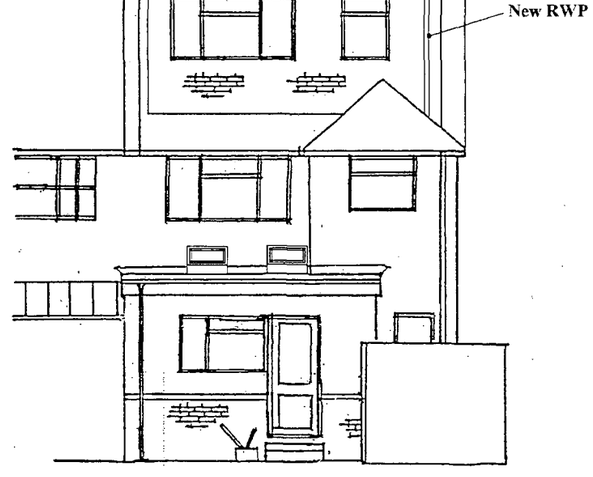
ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. Ad0277/8
DATE RECEIVED 22 MAY 2008

PROPOSED ELEVATION (1:100)

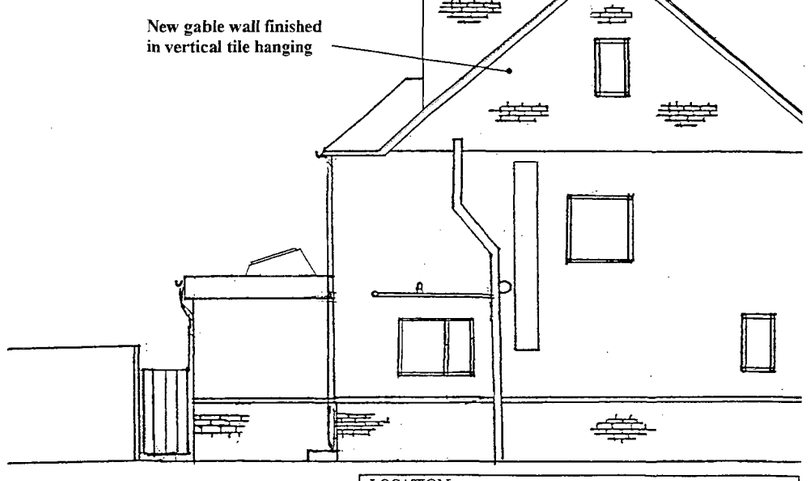
FRONT (NORTH) ELEVATION



REAR (SOUTH) ELEVATION



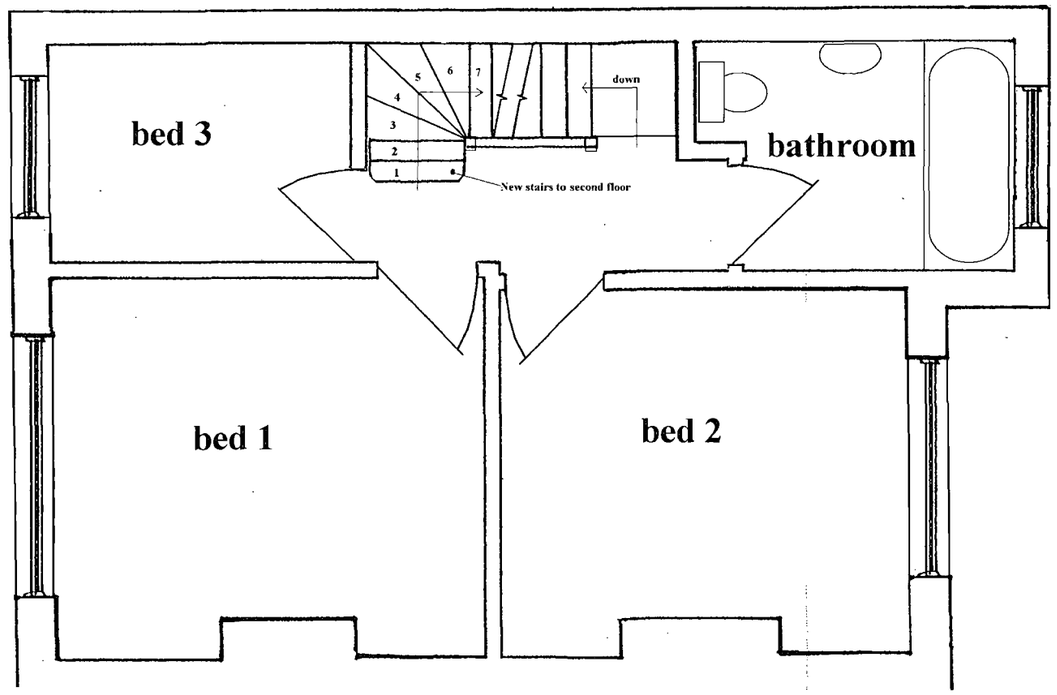
END (EAST) ELEVATION



LOCATION: 33 MONKS AVENUE, LANCING, WEST SUSSEX, BN15 9DJ	
PROJECT: **LOFT CONVERSION WITH REAR DORMER**	
FOR: ADUR DISTRICT COUNCIL	
OWNER: STUART BRITTON	DRAWN BY: STUART BRITTON
SCALE: 1:100	DATE: **11th May 2008**

DRAWING NO. SRB 11052008-02

PROPOSED 1ST FLOOR (1:50)



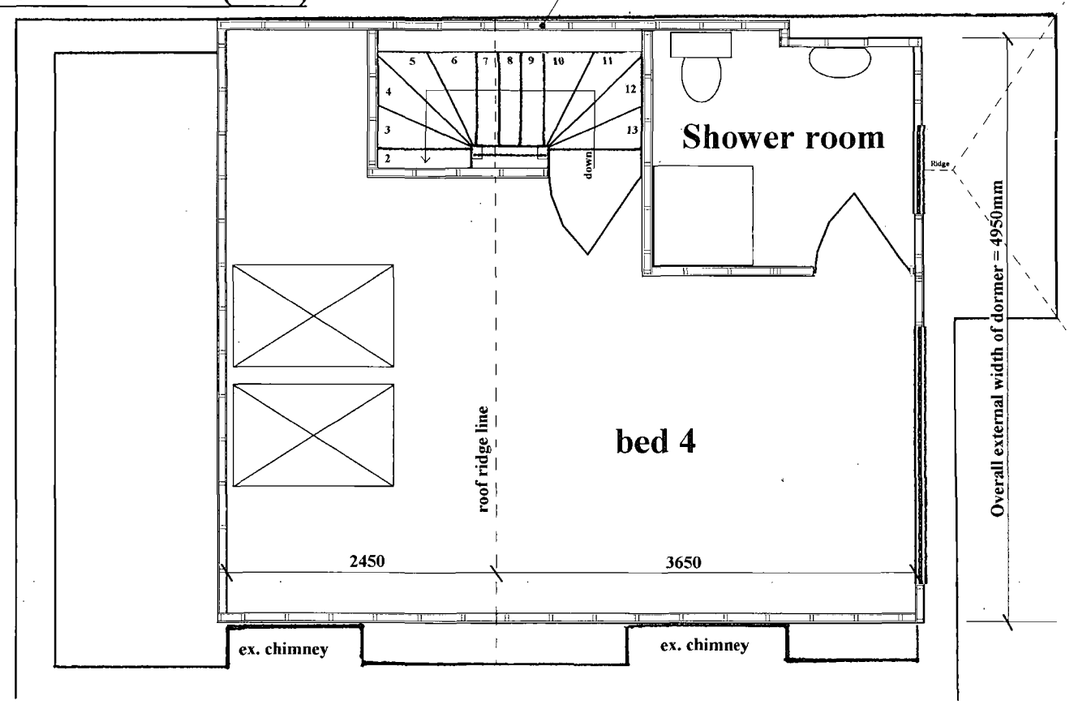
ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. 06/0268
DATE RECEIVED 22 MAY 2008

THERE MAYBE MINOR CHANGES TO THE FLOOR PLAN ONCE FINAL STRUCTURAL CALCULATIONS HAVE BEEN COMPLETED

EXTERNAL DIMENSIONS ARE AS SHOWN AND WILL NOT CHANGE

New gable wall built off external outer skin

PROPOSED 2ND FLOOR (1:50)

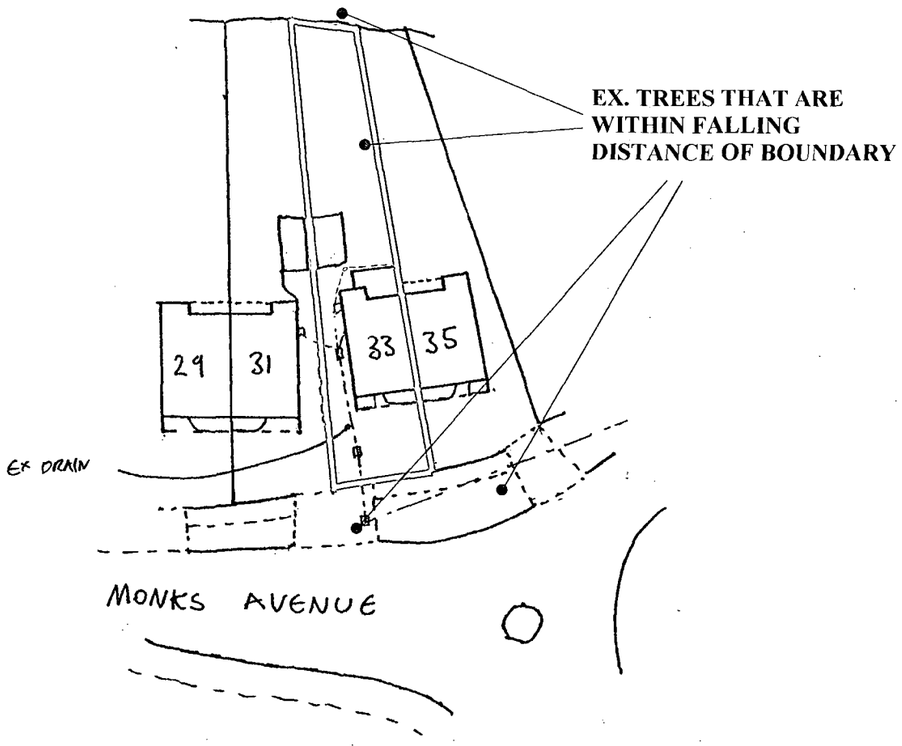


DRAWING NO. SRB 11052008 -3

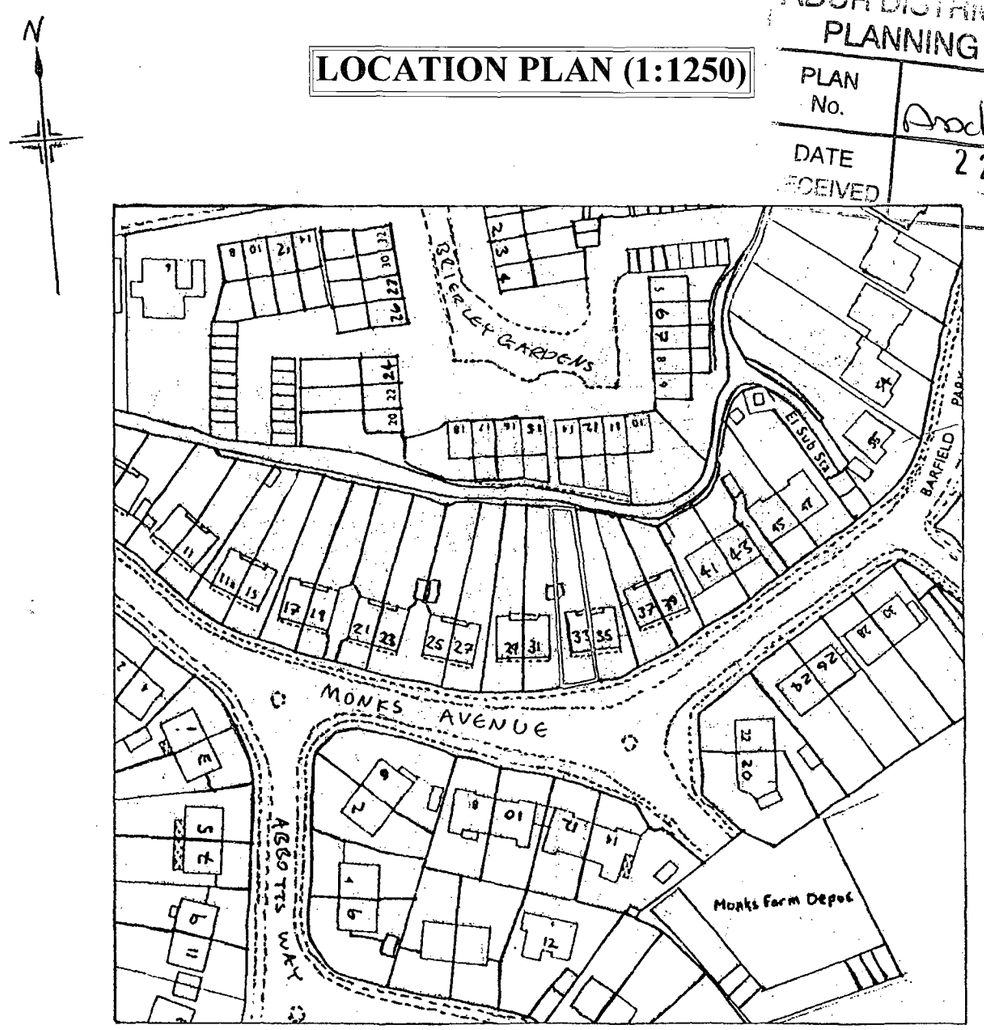
LOCATION: 33 MONKS AVENUE LANCING WEST SUSSEX BN15 9DJ	
PROJECT: LOFT CONVERSION WITH REAR DORMER	
FOR: ADUR DISTRICT COUNCIL	
OWNER: STUART BRITTON	DRAWN BY: STUART BRITTON
SCALE: 1 : 50	DATE: 11th May 2008

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. Ad0627/08
DATE RECEIVED 22 MAY 2008

SITE LAYOUT PLAN (1:500)



LOCATION PLAN (1:1250)



DRAWING NO. SRB 11052008 - 01

LOCATION: 33 MONKS AVENUE LANCING WEST SUSSEX BN15 9DJ	
PROJECT: LOFT CONVERSION WITH REAR DORMER	
FOR: ADUR DISTRICT COUNCIL	
OWNER: STUART BRITTON	DRAWN BY: STUART BRITTON
SCALE: AS SHOWN	DATE: 11th May 2008