Archived: 20 June 2023 15:14:15
From: Anastasia Toleva
Sent: Fri, 9 Jun 2023 09:07:14
To: Tom Butler
Cc: Eve Hearsey
Subject: RE: Re: Fwd: Re: AWDM/0553/23 - Response to WSCC planning comment
Sensitivity: Normal

Good Morning Tom,

The road agreements team have made further assessment and it was concluded that the VCO can be constructed under a licence instead. I've been waiting on response back from the highways engineer who advised that there are no issues with the proposed (they did a site visit), therefore is best to contact them, I've included their details below.

Vehicle Crossover – Minor Highway Works
The applicant is advised that in addition to obtaining planning permission that they must also obtain formal approval from the highway authority to carry out the site access works on the public highway. The granting of planning permission does not guarantee that a vehicle crossover licence shall be granted. Additional information about the licence application process can be found at the following web page:
https://www.westsussex.gov.uk/roads-and-travel/highway-licences/dropped-kerbs-or-crossovers-for-driveways-licence/
Online applications can be made at the link below, alternatively please call 01243 642105.
https://www.westsussex.gov.uk/roads-and-travel/highway-licences/dropped-kerbs-or-crossovers-for-driveways-licence/vehicle-crossover-dropped-kerb-construction-application-form/

Kind Regards,

Anastasia

Anastasia Toleva | Assistant Planner | Planning Policy and Infrastructure | Planning Services
West Sussex County Council
Location: Ground Floor Northleigh, County Hall, Chichester PO19 1QT
Internal: 24958| External: 0330 222 4958| Email: Anastasia.Toleva@westsussex.gov.uk

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From: Tom Butler [redacted]
Sent: 07 June 2023 11:08
To: Highway Agreements <HighwayAgreements@westsussex.gov.uk>; Anastasia Toleva <Anastasia.Toleva@westsussex.gov.uk>
Subject: Fwd: Re: Fwd: Re: AWDM/0553/23 - Response to WSCC planning comment

****EXTERNAL****

Hi Anastasia,

I think the previous emails may have been sent to the wrong email address. Could you or your team please review the emails below and get back to me?

Many thanks,

Tom Butler
---------- Forwarded message ----------
From: Tom Butler <[redacted]
Date: 3 Jun 2023 11:22
Subject: Re: Fwd: Re: AWDM/0553/23 - Response to WSCC planning comment
To: highwayagreements@westsussex.gov.uk
Cc:

> Dear WSCC,
>
> Our planning application is outstanding pending your response, please could you contact me when you can so that we can resolve the issue outlined in the previous email below?
>
> I understand that planning approval is not dependent on the type of highway application required, however, if the current design does not align with your guidance, I would appreciate if you could tell me why so this can be rectified and incorporated without needing to resubmit for planning.
>
> From a parking and the resulting road safety perspective, the proposal will reduce the significant pressure on the on-street parking so would surely be in both of our interests to resolve.
>
> Kind regards,
>
> Tom Butler
> Civil Project Engineer
> 151 Downsway, Southwick, BN424WF
>
> On 19 May 2023 16:40, Tom Butler <[redacted] wrote:
>
> > Dear WSCC,
> >
> > We have applied for planning permission (Ref above) to construct a parking space at our house but have received a response from yourselves requesting that the work be covered by a S278 minor works agreement. The recent comment from the highways officer suggests that the proposals exceed the highways licence threshold is the reason for this. I assume that this licence is the same as the VCO licence that we were expecting to apply for following planning?
> >
> > I'm unclear on what part of the licence guidance our proposal does not adhere to. The cost of the minor works agreement is almost equal to the whole of the construction cost so I would appreciate if you could point out the issue so we can revise our proposal to be in line with your requirements.
> >
> > I suggest that it might be quicker to resolve over the phone. My number is 07789824334 and I would greatly appreciate the chance to discuss this with you. Hopefully you have access to the plans and vehicle tracking, but please let me know if I can provide any information.
> >
> > Kind regards,
> >
> > Tom
> >
> > ---------- Forwarded message ----------
> > From: Eve Hearsey <eve.hearsey@adur-worthing.gov.uk>
> > Date: 19 May 2023 14:57
> > Subject: Re: AWDM/0553/23 - Response to WSCC planning comment

To: [redacted]
Cc:

Hi Tom

WSCC have written to me to say the following:-

Prior to writing up a response, I have consulted our minor works agreement team who have expressed interest in the application, namely impacting the adjoining footway, as I have advised in my comments. The proposal exceeds the WSCC Highways licence threshold, and I was advised that it would need to be constructed under S278 minor works agreement. In this instance it would be best that the applicant communicates with our road agreements team. They can be contacted via email: highwayagreements@westsussex.gov.uk

I hope this helps you, and I look forward to receiving any amended plans etc.

All the best
Eve

Eve Hearsey
Planning Officer, Planning & Development
01903 221233
Adur & Worthing Councils
Worthing Town Hall, Chapel Road, Worthing, West Sussex, BN11 1HA
www.adur-worthing.gov.uk

On Thu, 18 May 2023 at 18:58, <[redacted]> wrote:

Hi Eve,

The WSCC Highways comments also request vehicle tracking to be carried out. This has been completed and it can be found attached. I'm unsure whether this needs to be uploaded to the planning portal or can be sent direct to the WSCC engineer.

Kind regards,

Tom

From: Eve Hearsey <eve.hearsey@adur-worthing.gov.uk>
Sent: Wednesday, May 17, 2023 2:19 PM
To: Anastasia Toleva <anastasia.toleva@westsussex.gov.uk>
Cc: [redacted]
Subject: Fwd: AWDM/0553/23 - Response to WSCC planning comment

Hi Anastasia

I trust you are keeping well. I have the attached email from the client regarding the 'Construction of a raised permeable driveway/parking space, with 1m high retaining gabion wall.'

As you can read, the proposal will not be impacting on the highway/pavement by any means and will all be within the site.

I would thereby be grateful if you could review your response, and I look forward to your early response.

Kind regards

Eve

Eve Hearsey
Planning Officer, Planning & Development
01903 221233
Adur & Worthing Councils
Worthing Town Hall, Chapel Road, Worthing, West Sussex, BN11 1HA
www.adur-worthing.gov.uk

---------- Forwarded message ---------
From: **Tom Butler** <[redacted]>
Date: Mon, 15 May 2023 at 10:59
Subject: AWDM/0553/23 - Response to WSCC planning comment
To: <eve.hearsey@adur-worthing.gov.uk>
Cc: <[redacted]>

Dear Eve

I was hoping you could help. I've just seen the WSCC comments on the above planning application and need to respond. They have said that the proposed gabion wall will structurally impact the pavement which is incorrect. I am a consulting civil engineer and the proposed driveway was designed in part to have no impact on the pavement for this reason.

The resulting minor works application they are requesting comes with a minimum fee of £3000 which is almost as much as the entire construction of drive and kerbing. I also question why my neighbours have not been faced with this requirement despite greater retained heights. The WSCC VCO and license fees would cover this review otherwise but planning is a prerequisite to this.

I would welcome the opportunity to discuss with the WSCC engineer but do not have their details. Any guidance on the best way to proceed would be greatly appreciated.

Kind regards,

Tom Butler

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