Method Statement for temporary works

Roots Construction Ltd

Revision: 01- 16.01.19

Client:

Site Address: 16 Old Fort Road, Shoreham By Sea.

Task being under taken: Controlling dust on site

Contact details: Managing Director – Tim Martin

Contacts Manager – Tim Martin

H & S Advisor – Ian Pickard

Site Foreman –

Client Contact –

Author Ian Pickard - IDP Safety Services Ltd – 07793431665

Content:

1.0 Description of Works

2.0 Resources & Supervision

3.0 Documentation

4.0 Assessment of the hazards and risks

5.0 Control measures

6.0 Personal Protective Equipment

7.0 Emergency arrangements

8.0 Delivery and Traffic management

9.0 Who will distribution of the information

10.0 Method of access

11.0 Monitoring and compliance

12.0 Environmental

1.0 Description of Works

The package is as follows:
Controlling the dust on and off site.

Site Times: site open at 07.30 – 17.00 Monday to Friday
Build Sequence: as per the programme
Site inductions are as follows: Induction to be carried out by foreman and then Site Manager.

Delivery restrictions:
Any vehicles leaving site with mud on their wheel will be jet wash off first. If the road outside the site becomes mud then the contractor will call in a road sweeper.

Sequence of controlling dust on and off site.

1. The foreman will ensure that all the employees and inducted and have read the RAMS and signed them.
2. While the existing building is being demolish the demolition company will use a hose to suppress the dust. If the hose don't control the dust then a fire hydrant will need to be used, this need a licence from the water company. Water will be sprayed onto existing concrete foundations that may need to be broken up and piles of hardcore while loading in the lorries.
3. If the ground conditions are muddy the lorries wheel will be jet washed off prior to leaving site. Arrangements will need to be made to discharge of the muddy water into the existing drainage system. The mud will need to be filtered out and collected to prevent it blocking the drains.
4. When cutting any cement base products, the dust will be suppressed via water suppression bottle or hose pipe.
5. When cutting large volumes of timber, the saw must be fitted with either dust bag or hoover to reduce the dust spreading around the site.
6. Any materials such as insulation, polythene and other light weight waste must be place into the site skip and weighted down to prevent it blowing around the site.

Name	Job Title	RAMS briefing	Date

2.0 Resources

a) Local waste disposal company to remove rubbish from site.

b) The foreman will be on site working alongside the ground workers.

c) The workforce must be approved competent to carry out the work that they have been contracted to complete.

d) Extra labour may be needed when moving the materials around the site.

3.0 Documentation

a) All 110v power tools will have PAT testing certs, if 240V is used a RCD breaker must be used.

b) All waste will be separated when possible and all transfer noted will be supplied to the site team.

c) Any training certs will be made available before using any equipment.

4.0 Assessment of Significant Risks

a) Controlling the dust
b) Working around the other trades & public while completing the tasks.
c) Suppression dust
d) Clearing rubbish.

5.0 Control Measures

a) Existing concrete and cement-based products will be sprayed with water while removing the items from site. When cutting cement-based products or timber the dust must be controlled via water suppression and hoovering the dust up.
b) Areas for work must be barrier off to prevent any unauthorised personnel coming into the working areas. A room maybe set up as a cutting room to keep the dust in one room to enable the control of the dust.
c) Water will be used with petrol cutter or breaking concrete up or loading the lorries up with rubbles. Timber or general dust will be suppressed with hoover.
d) A banksman will be deployed as the machine is working around the site.

6.0 Personal Protective Equipment

All the operatives must wear the following while on site:

a) Safety Helmets BSEN 387
b) Safety Boots BSEN 345
c) High Visibility vest BSEN 471

When cutting with petrol cutter and water suppression

d) Gloves BSEN 388
e) Safety Glasses BSEN 166
f) Dust Mask BSEN 149 P2,3

7.0 Emergency Arrangement

a) Mud on the road will be control with sweeping and washing down. A wheel wash using a jet washer will be used when necessary.
b) When using any machinery only trained competent persons should be using it, the foreman should only allow competent persons on the machines.
c) If any chemicals are being used eye washes must be made available and wash off once on skin.

8.0 Traffic Management

a) The foreman must ensure that when unloading the banksman is deployed to look out for road traffic.
b) The unloading vehicles may need to be barrier off and signage erected.

9.0 To Whom the information is needed

a) The company directors must be told and contacted of any changes to the RAMS.
b) The foreman must ensure that everyone who comes to work is inducted prior to starting.
c) Accidents are report to the office.

10.0 Methods of access & egress

a) Only authorised personnel must be allowed on site.
b) Fencing will be erected near any open trenches.
c) Use the pedestrian routes around the site.

11.0 Monitoring and Compliance

a) All working areas will be inspected by the foreman prior to letting anyone start work.
b) The contracts manager will visit the site weekly to check all trades are working safely.

12.0 Environment

a) All waste must be placed in the correct skips and separated where possible.
b) When re-fuelling any machine a drip tray and spill kits must be supplied.
c) No re-fuelling if there is a leak from the machine it must be cleared up with the spill kit and notify the site team.