ADUR & WORTHING
COUNCILS

The Occupier
Flat 1
7A Windmill Parade
163 - 183 Old Shoreham Road
Southwick
West Sussex
BN42 4QB

| | |
|---|---|
| Application Number: | AWDM/1927/21 |
| Our reference: | AWAP/0022/22 |
| Please ask for: | Marie O'Keeffe |
| Direct Line: | 01903 221425 |
| Date: | 15th December 2022 |

Dear Sir/Madam,

**LAND AT:** **6 Windmill Parade, 163 - 183 Old Shoreham Road, Southwick, West Sussex**

**PROPOSED DEVELOPMENT:** **Change of use and conversion of estate agents ground floor office (Use Class E) to 2no. one-bed flats with 2no. parking spaces at rear (Use Class C3)**

**APPLICATION REFERENCE:** **AWDM/1927/21**

**PLANNING INSPECTORATE NUMBER:** **APP/Y3805/W/22/3302029**

**APPEAL START DATE:** **13th December 2022**

**APPEAL BY:** **G J Brant & K R Harrison**

I refer to the above details. An appeal has been made to the Secretary of State for the Department for Communities and Local Government (DCLG) in respect of the above proposal, following the Council's decision to refuse to grant planning permission.

The appeal will be determined on the basis of **written representations**. The procedure to be followed is set out in Part 2 of The Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009, as amended.

This means that you will be given the opportunity to submit representations on the appeal. We have forwarded to the Planning Inspectorate and the appellant all the representations made to us in relation to this application. The Inspector appointed by the Secretary of State will consider these representations when determining the appeal.

If you wish to make comments, or modify/withdraw your previous representation, you can do so online through GOV.UK using the search facility: https://www.gov.uk/appeal-planning-inspectorate or by emailing East2@planninginspectorate.gov.uk. If you do not have access to the internet, you can send your representation in a letter, please send **three** copies to

Safia Kausar
The Planning Inspectorate
Temple Quay House
Bristol
BS1 6PN

All representations must be received by 5 weeks of the appeal's starting date **13th December 2022**. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. All representations must quote the appeal reference **APP/Y3805/W/22/3302029**.

Please note that any representations you submit to the Planning Inspectorate will be copied to the appellant and this local planning authority and will be considered by the Inspector when determining the appeal.

The appeal documents can be inspected online at https://www.adur-worthing.gov.uk/planning/applications/view/. An explanatory booklet "Guide to taking part in planning appeals" is available online at https://www.gov.uk/government/publications/planning-appeals-procedural-guide

The Planning Inspectorate will publish copies of appeal decisions online at https://acp.planninginspectorate.gov.uk the appeal decision will also be available online at https://www.adur-worthing.gov.uk/planning/applications/view/

Yours faithfully

Marie O'Keeffe
Senior Planning Officer

N.B. Your representations must reach:-

**Safia Kausar**
**The Planning Inspectorate**
**Temple Quay House**
**Bristol**
**BS1 6PN**

**Not later than five weeks from:- 13th December 2022**