

Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk



Application for Approval of Details Reserved by Condition

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	97
Suffix	
Property Name	
Address Line 1	Pavilion Road
Address Line 2	Gaisford
Address Line 3	West Sussex
Town/city	Worthing
Postcode	BN14 7EG

Description of site location must be completed if postcode is not known:

Easting (x)	513993	Northing (y)	103393
Description			

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Applicant Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

CHANGE OF USE FROM DWELLINGHOUSE (CLASS C3) TO SEVEN BEDROOM HOUSE IN MULTIPLE OCCUPATION (SUI GENERIS);
ROOF EXTENSIONS COMPRISED OF REAR DORMERS AND FRONT ROOFLIGHTS.

Reference number

AWDM/1287/25

Date of decision (date must be pre-application submission)

30/01/2026

Please state the condition number(s) to which this application relates

Condition number(s)

4 - Prior to occupation, a scheme for protecting the neighbouring residential property from noise shall be submitted to and approved by the Local Planning Authority. All works which form part of the scheme shall be completed and tested before the new use commences. The scheme shall be designed to achieve a minimum airborne sound insulation value of 45dB (DnTw+Ctr dB) for the party wall. Following approval and completion of the scheme, a test shall be undertaken to demonstrate that the attenuation measures proposed in the scheme are effective and achieve the specified criteria. Should this test show that the criteria has not been complied with and notwithstanding the development hereby approved, a further scheme of attenuation works capable of achieving the criteria shall be submitted to and agreed by the Local Planning Authority and completed within 3 months of the installation and thereafter retained.

5 - Prior to occupation, a scheme for protecting the proposed noise sensitive development from noise from the railway has been submitted to and approved by the Local Planning Authority. All works, which form part of the scheme, shall be completed before any part of the noise sensitive development is occupied and the scheme shall have regard to the principles contained within the World Health Organisation community noise guidelines and achieve the good indoor ambient noise levels for dwellings specified in BS8233:2014, Guidance on Sound Insulation and Noise Reduction for Buildings. The final acoustic scheme shall also consider ventilation and overheating, should windows need to be kept closed to achieve the internal noise standards.

6 - Prior to occupation, details for the provision of secure and undercover cycle storage with space for 4 bicycles shall be submitted to the Local Planning Authority for approval in writing. The storage shall be installed in accordance with the details approved prior to first occupation and retained for the lifetime of the development.

8 - No part of the development shall be occupied, until details of the proposed means of foul/surface water drainage disposal have been submitted to and approved in writing by the Local Planning Authority in consultation with Southern Water.

Has the development already started?

- ☐ Yes
☒ No

Part Discharge of Conditions

Are you seeking to discharge only part of a condition?

- ☐ Yes
☒ No

Discharge of Conditions

Please provide a full description and/or list of the materials/details that are being submitted for approval

Drainage Plan
Acoustic South East Sound insulation Test report
Acoustic Design Statement
Garage Plans (Bikes and Bins)

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Declaration

I/We hereby apply for Approval of details reserved by a condition (discharge) as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Carianne Wells

Date

24/02/2026