Tony Standing
39 Hills Road
Steyning
West Sussex
BN44 3QG

BY HAND

21st February 2011.



Adur and Worthing Councils,
Portland House,
Richmond Road,
Worthing.

Attention of Carlos Hone.

Dear Sir,

Re: 10 Shingle Road, Shoreham Beach.

Further to our phone conversation on Friday 18th February, I met with Mr and Mrs Bedford that evening.
They have agreed to substantially reduce the size of the South dormer and replace the pitched roof with a flat roof.
Whilst they are keen to maintain the North elevation as drawn, they Will compromise and drop the ridge and eaves level by 300mm.
This reduction means we have had to reduce the width of the front elevation window to Bedroom 4 and add another matching window to comply with building regulations. 2 copies of plans enclosed.
The neighbours to the North have no objections to the scheme and my client will ask them to write a letter confirming this.
Due to these changes we have made minor amendments to the first floor layout.
If you require any further information then please contact me.

Yours faithfully,

[redacted]

Tony Standing.
Agent for Mr and Mrs Bedford.