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Ms J Morin
Worthing Borough Council
Planning Services
Portland House
Richmond Road
WORTHING
West Sussex
BN11 1HS

WORTHING BOROUGH COUNCIL
PLANNING SECTION
RECEIVED 11 SEP 2008
TO JMO REF No. 1894

9th September 2008

Dear Ms Morin,

Re : Land to rear of 44 Pavilion Road, Worthing - WB/08/0298/FULL

I refer to the above recently approved planning permission and our subsequent telephone conversation. I can confirm I am acting directly on behalf of the applicant, Courtley Homes Limited.

As we discussed my client wishes to make a small alteration to the internal layout of both the dwellings and this will entail enclosing the 'open-plan' kitchens with a partition to create a separate kitchen. On the 1 bedroom unit it would also be intended to sub-divide the bedroom to create a separate reception room/study or a small 2nd bedroom. I can confirm in all instances there would be no external change to the facade of either property nor would there be any amendments to the roof structures in any way. The only changes relate to the internal layout.

I hereby enclose two copies of the amended drawings for your records as we discussed and would be grateful if these can be registered as a minor amendment to the above approval. I recognise the departments workload is busy at this time but you earliest possible attention in the matter would be greatly appreciated.

Kind regards.

Yours sincerely,

[redacted]

WAYNE GANDER MCIAT

enc. drawing nos WT/PR/04a and 05a

cc Courtley Homes Limited.

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