Planning Services, Adur District Council

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
e-mail : developmentcontrol@adur.gov.uk

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. ADC/02a/08
DATE RECEIVED 12 JUN 2008

ADUR DISTRICT COUNCIL

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on thi application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under th Data Protection Act which you do not wish to be published on the council's website, please contact the council's plannin department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MRS
First name:	P
Last name:	NELSON
Company (optional):	
Unit:	
House number:	29
House suffix:	
House name:	
Address 1:	John St
Address 2:	
Address 3:	
Town:	Shoreham by Sea
County:	West Sussex
Country:	
Postcode:	BN43

2. Agent Name and Address

Title:	MR
First name:	S
Last name:	BROMLEY
Company (optional):	
Unit:	
House number:	5
House suffix:	
House name:	
Address 1:	West St
Address 2:	
Address 3:	
Town:	Shoreham by Sea
County:	WEST SUSSEX
Country:	
Postcode:	BN43 5WF

3. Description of Proposed Works

Please describe the proposed works:

2 STOREY EXTENSION WITH PITCHED ROOF AT REAR OF PROPERTY.

...ption of Proposed Works (continued)

...work already started? ☐ Yes ☑ No

...s, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

...as the work already been completed? ☐ Yes ☑ No

If Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: 29 House suffix:

House name:

Address 1: John St

Address 2:

Address 3:

Town: Goring by Sea

County: West Sussex

Postcode (optional): BN12

5. Pedestrian and Vehicle Access, Roads and Rights of Wa...

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☑ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☑ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☑ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☑ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name:

Reference:

Date (DD MM YYYY): (must be pre-application submission)

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☐ Yes ☑ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☑ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☑ No

If Yes, please describe:

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☑ No

If Yes, please provide details:

erials

cable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls		Brickwork to match existing	☐	☐	
Roof		tiles to match existing	☐	☐	
Windows		White uPVC.	☐	☐	
Doors		— " —	☐	☐	
Boundary treatments (e.g. fences, walls)			☑	☐	
Vehicle access and hard-standing			☑	☐	
Lighting			☑	☐	
Others (please specify)			☑	☐	

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☐ Yes ☑ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

...ificates

Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

...ertify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the ...wner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which the application relates.

Signed - Applicant:	Or sig... [redacted]	Date (DD/MM/YYYY):
		21/4/08

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY

rtificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

rtify/ The applicant certifies that:

Certificate A cannot be issued for this application

All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY)

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
	[redacted]	21/4/08

B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

17. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

3 copies of a completed and dated application form: ☐

3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☐

3 copies of other plans and drawings or information necessary to describe the subject of the application: ☐

3 copies of a design and access statement where proposed works fall within one of the following designated areas: ☐

- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site
- The Broads

The correct fee: ☐

3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☐

3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): ☐

18. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:	Or [redacted]	Date (DD/MM/YYYY):

14. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
	[redacted]	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
	01273 453230	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☑ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☐ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name: MRS NELSON

Telephone number: [redacted]

Email address:

Stephen Bromley Associates Limited

Chartered Building Surveyors

5 West Street, Shoreham-by-Sea, West Sussex BN43 5WF.
Tel: Shoreham-by-Sea (01273) 453230. Fax: (01273) 453696

COUNCIL
PLANNING DIVISION
PLAN No. A0620a/08
12 JUN 2008
RECEIVED

Extension to
29 John Street, Shoreham by Sea, West Sussex

Design and Access Statement

Amount

This is effectively a two-storey extension in place of the rear porch at the existing property, although the first floor accommodation is substantially within catslide roof.

Layout

The property is a mid-terrace property, for the purposes of description facing due eat. This is a high-density residential area, having a road at the end of the rear garden.

Scale

The extension will be some 2½ M overall width, 3M depth and max. 4.8M high.

Landscaping

The extension is in the rear garden to the existing property. It is not intended that there will be any specific landscaping to the area.

Appearance

The walls and roof are all to match the existing property. The use of a catslide roof to extend down to ground floor ceiling level results in minimum extension at first floor level, but proving adequate room for a bathroom where there is not at present. The design is such as to make the least impact on the neighbours as possible and is situated to the south of the site, thus avoiding any loss of daylighting sun to the adjoining property on the north side.

Use

The property is residential

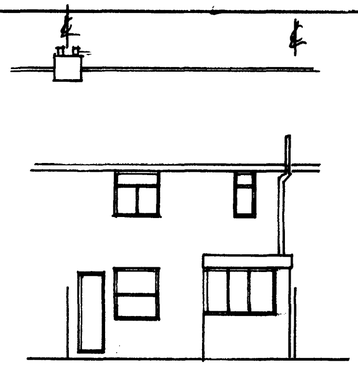
Access

The extension is part of the main building. Access can be via the front or via the road at the rear, Ship Street, where there is already access for car parking.

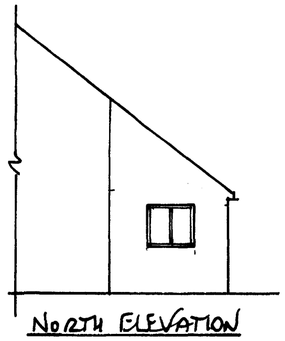
RICS

Stephen W. Bromley BSc FRICS, Consultants R.A. Martin BSc FRICS, W McAndrew BSc FRICS,
also at

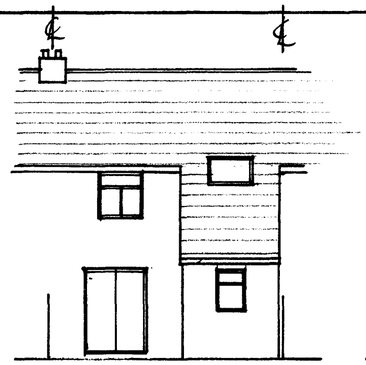
☐ 98 Stein Road, Emsworth, Hants. PO10 8LU. Tel: (01243) 379406 ☐ 150 Kings Road, Brighton, East Sussex. BN1 2PJ Tel: (01273) 726762



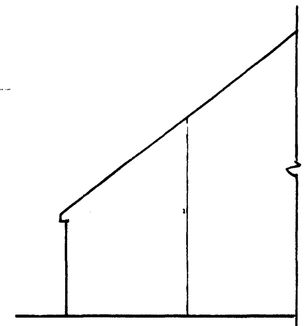
REAR ELEVATION



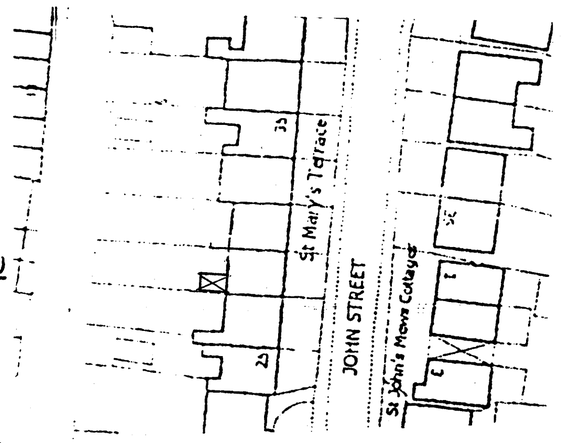
NORTH ELEVATION

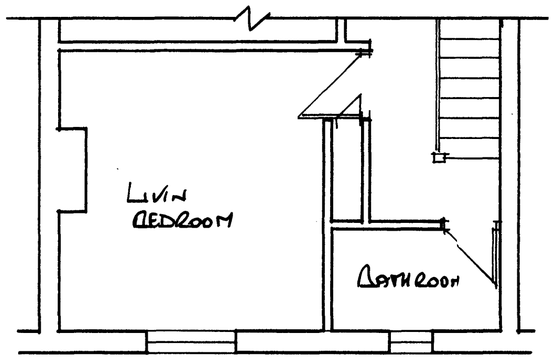


REAR ELEVATION

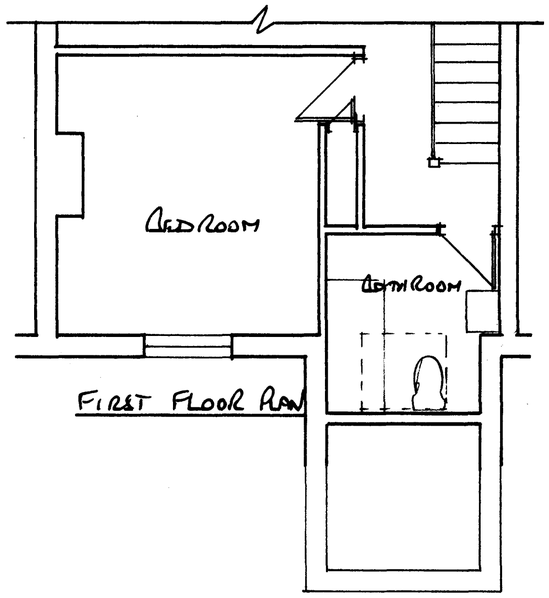


SOUTH ELEVATION





FIRST FLOOR PLAN



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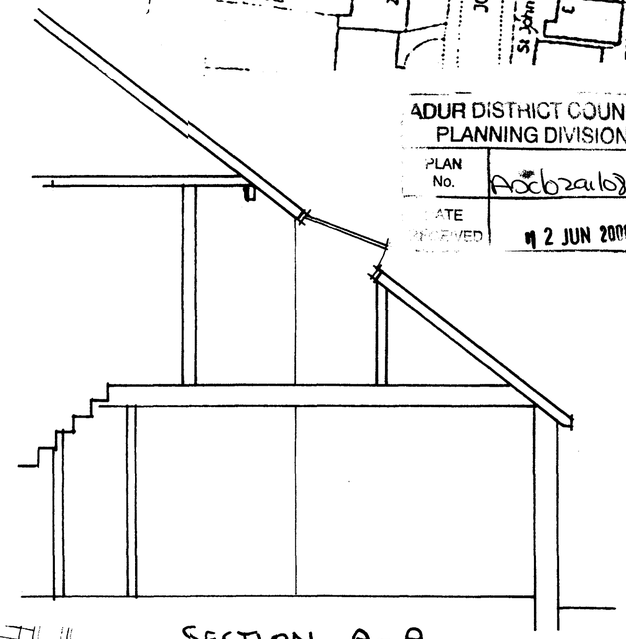
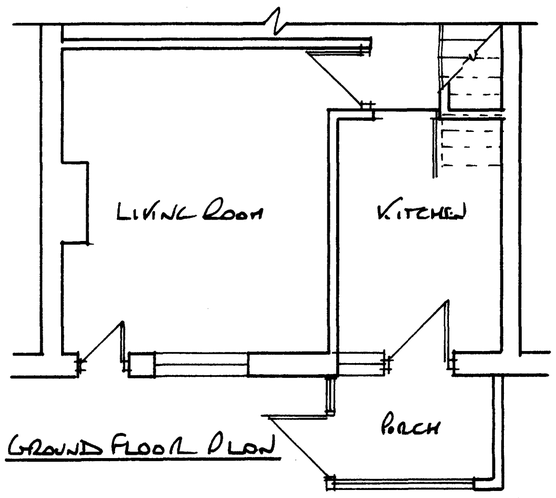
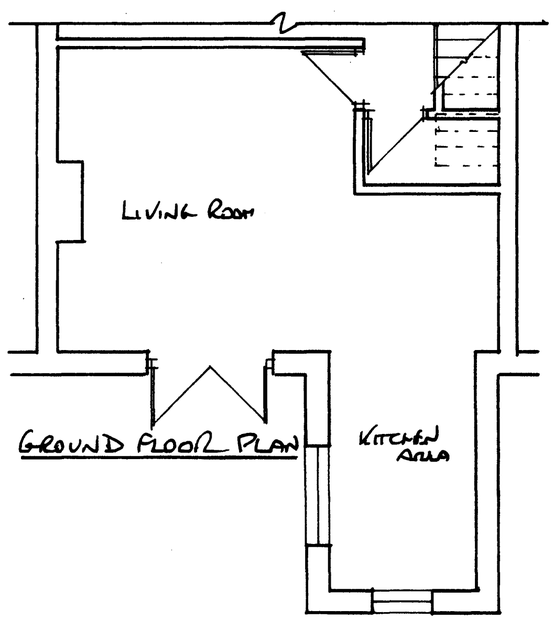


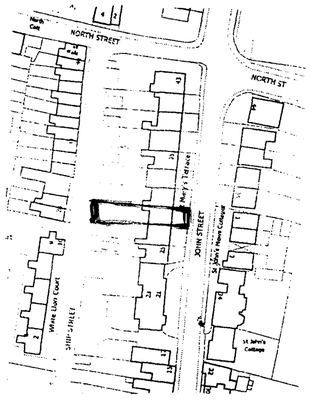
SECTION A-A



GROUND FLOOR PLAN



GROUND FLOOR PLAN



ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. AD/0240/07
DATE RECEIVED 12 JUN 2007

Stephen Bromley Associates Limited
Chartered Building Surveyors

5 West Street, Shoreham-by-Sea, West Sussex BN43 5WF.
Tel: Shoreham-by-Sea (01273) 453230. Fax: (01273) 453696

PROPOSED EXTENSION
at
29 JOHN STREET, SHOREHAM BY SEA

Scale 1-50 1-100
Dwn May 2007
Dwg No 8556/1

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