

WEST SUSSEX COUNTY COUNCIL CONSULTATION

TO:	Adur & Worthing Councils FAO: Rebekah Hincke
FROM:	WSCC – Highways Authority
DATE:	17 March 2026
LOCATION:	Provident House, 50 Grafton Road, Worthing, BN11 1QT
SUBJECT:	AWDM/0232/26 Change of use from school (Use Class F1) to commercial/business service/office (Use Class E).
DATE OF SITE VISIT:	n/a
RECOMMENDATION:	Advice

This application has been dealt with in accordance with the Development Control Scheme protocol for small scale proposals.

This proposal is for the change of use from school (Use Class F1) to commercial/business service/office (Use Class E). The site is located on Grafton Road, an unclassified road subject to a speed restriction of 30 mph. Following an inspection of the application documents, WSCC in its role as Local Highway Authority (LHA) raises no highway safety concerns for this application.

The LHA previously provided consultation advice for this site for application AWDM/0701/25, raising no highway safety concerns and this application was subsequently withdrawn.

The LHA does not anticipate that the change of use from a school to an office would give rise to a material intensification of movements to or from the site. There are no apparent visibility concerns with the existing access.

The site will retain two car parking spaces, however for the proposed office use the WSCC parking guidance would advise a parking provision of at least three spaces. Therefore, any overspill parking would have to be accommodated on-street or within nearby paid-for provision.

Comprehensive parking restrictions are in place on nearby roads, prohibiting parking in places that would be detrimental to highway safety. The LHA does not anticipate that the shortfall of car parking provision would result in a highway safety concern. However, the LPA may wish to consider the potential impacts on on-street parking from an amenity point of view. Weight is given to the fact that the site is situated in a sustainable town centre location within walking/cycle distance of local services, amenities, and public transport links.

No details have been provided regarding cycle storage. Cycling is a viable option in the area, and the LHA would request secure and covered cycle parking provision being provided if there is space within the site to accommodate this.

The LHA does not consider that this proposal would have an unacceptable impact on highway safety or result in 'severe' cumulative impacts on the operation of the highway network, therefore is not contrary to the National Planning Policy Framework (paragraph 116), and that there are no transport grounds to resist the proposal.

If the LPA are minded to approve the application, the following condition should be applied:

Cycle parking

No part of the development shall be first occupied until covered and secure cycle parking spaces have been provided in accordance with plans and details to be submitted to and approved by the Local Planning Authority.

Reason: To provide alternative travel options to the use of the car in accordance with current sustainable transport policies.

Liz Corcoran

West Sussex County Council – Planning Services