Adur & Worthing councils

Planning, Regeneration and Wellbeing

The Owner/Occupier
5 West Avenue
Worthing
West Sussex FILE COPY
BN11 5LY

Our reference: WB/11/0032/FULL

Please ask for: Mr M Porter

Direct Line: (01903) 221335

Date: 4th April 2011

Dear Sir/Madam

Installation of PVCu replacement windows.

Flat 2 1 West Avenue Worthing West Sussex

I am writing to advise you that the Council has received a planning application as described above, which relates to a site near you. If you do not own the property you occupy, would you please ensure that the owner is made aware of this letter. The application will normally be available to view on the Council's website within 3 days of the date of this letter, by following the link to 'Planning' on the Council website's Homepage. The plans can also be viewed electronically or in paper form at our offices at Portland House, Richmond Road, Worthing, between 9:00am and 5:00pm Monday to Thursday and 9:00am to 4:00pm on Friday.

If you wish to comment on the proposal, you should do so either online via Public Access or in writing, quoting the reference number above, to the Development Management section at the above address within 21 days of the date of this letter. We can only take into account comments which relate to the application (as listed at the end of this letter).

All correspondence received regarding planning applications will be held on the planning files and will be available for public inspection in person at the Council offices and on the Council's website. For this reason, letters marked 'confidential' cannot be considered. Letters will not be formally acknowledged. Once made, the decision on the application can be obtained by visiting the Public Access web page or by contacting the Development Management section at the address below.

Decisions on most planning applications are made by the Council's planning officers under delegated powers. However, if the proposal is major or very controversial it will usually be referred to the Planning Committee for a decision. If the application is to be determined by the Planning Committee and you have made representations you will receive written notification of the date, time and venue for the meeting. You will also be given the opportunity to speak at the meeting. The Council's Scheme of Delegation also enables local Members to request, not more than 28 days after the application is validated, that an application is brought before the Planning Committee if there are valid planning reasons

for doing so. To find out who your local Councillor is please contact Democratic Services on 01903 221159.

As this is a householder application, in the event of an appeal against a refusal of planning permission, which is to be dealt with on the basis of representations in writing, there will be no further opportunity to comment at appeal stage.

Yours faithfully



Keith Morgan
Planning Services Manager

For your assistance, listed below are examples of relevant and irrelevant planning considerations that the Council can consider in assessing proposals and those which it cannot.

Examples of relevant planning considerations are:-

Planning policies,
Previous decisions,
Highway safety, traffic and parking,
Noise, disturbance, traffic and smells,
Design, appearance, materials, character,
Overlooking, loss of privacy and light,
Effect on trees,
Effect on Listed Buildings and Conservation Areas.

Examples of irrelevant planning considerations are:-

Matters controlled by other legislation, e.g. licensing, private property rights/covenants,
Effect on value of property,
Personal or financial circumstances,
Loss of view,
Moral or religious issues.

4th April 2011

Application No: WB/11/0032/FULL Address: Flat 2
1 West Avenue
Worthing
West Sussex
BN11 5LY

Proposal: Installation of PVCu replacement windows.

Officer: Mr M Porter

List of Neighbours

Flat 1, 1 West Avenue, Worthing, West Sussex BN11 5LY
Flat 2, Lansdowne House, 46 Lansdowne Road, Worthing West Sussex BN11 5HJ
Flat 1, Lansdowne House, 46 Lansdowne Road, Worthing West Sussex BN11 5HJ
5 West Avenue, Worthing, West Sussex, BN11 5LY
3 West Avenue, Worthing, West Sussex, BN11 5LY
5 West Avenue, Worthing, West Sussex FILE COPY, BN11 5LY