Planning Services, Adur District Council

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
e-mail : developmentcontrol@adur.gov.uk

ADUR DISTRICT COUNCIL

A/06/08258

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

15 DEC 2008

Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MR
First name:	VINCE
Last name:	LURRING
Company (optional):	
Unit:	
House number:	17
House suffix:	
House name:	
Address 1:	WESTERN CLOSE
Address 2:	
Address 3:	
Town:	LANCING
County:	WEST SUSSEX
Country:	
Postcode:	BN15 8RU

2. Agent Name and Address

Title:	MR
First name:	STUART
Last name:	WICKHAM
Company (optional):	SDR DESIGNS
Unit:	
House number:	14
House suffix:	
House name:	
Address 1:	BATEMANS ROAD
Address 2:	WOODINGDEAN
Address 3:	
Town:	BRIGHTON
County:	EAST SUSSEX
Country:	
Postcode:	BN2 6RD

3. Description of Proposed Works

Please describe the proposed works:

PITCHED ROOF FIRST FLOOR SIDE EXTENSION OVER NEW GROUND FLOOR AND EXISTING FLAT ROOF TO FORM ADDITIONAL BEDROOM 5 ONE WITH EN-SUITE.

3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☑ No

If Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

Has the work already been completed? ☐ Yes ☑ No

If Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: 14 House suffix:

House name:

Address 1: WESTERN CLOSE

Address 2:

Address 3:

Town: LANCING

County: WEST SUSSEX

Postcode (optional): BN15 8RU

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☑ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☑ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☑ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☑ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name:

Reference:

Date (DD MM YYYY): (must be pre-application submission)

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☐ Yes ☑ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☑ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☑ No

If Yes, please describe:

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☑ No

If Yes, please provide details:

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls	RENDER GROUND FLOOR TILE HANGING FIRST FLOOR	TILE HANGING TO MATCH EXISTING	☐	☐	
Roof	TILES	TILES TO MATCH EXISTING	☐	☐	
Windows	UPVC WHITE DOUBLE GLAZED UNITS	UPVC WHITE DOUBLE GLAZED UNITS	☐	☐	
Doors			☑	☐	
Boundary treatments (e.g. fences, walls)			☑	☐	
Vehicle access and hard-standing			☑	☐	
Lighting			☑	☐	
Others (please specify)			☑	☐	

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☐ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

11. Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which the application relates.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
	[redacted]	4/12/2008.

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

11. Certificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant:

Or signed - Agent: [redacted]

Date (DD/MM/YYYY): 4/12/2008.

B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

3 copies of a completed and dated application form: ☑

3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☑

3 copies of other plans and drawings or information necessary to describe the subject of the application: ☑

3 copies of a design and access statement where proposed works fall within one of the following designated areas: ☑

- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site
- The Broads

The correct fee: ☑

3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☑

3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): ☑

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:

Or signed - Agent: [redacted]

Date (DD/MM/YYYY): 4/12/2008 (date cannot be pre-application)

14. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:

Country code: | Mobile number (optional): [redacted]

Country code: | Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:

Country code: | Mobile number (optional): 0790- 9966787

Country code: | Fax number (optional):

Email address (optional): sdv-designs@hotmail.com

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☑ Agent ☐ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name: STUART WICKHAM

Telephone number: [redacted]

Email address: [redacted]

Waste Minimisation Statement

Proposed ground / first floor side extension to form additional bedrooms one with an en-suite
17 Western Close
Lancing
West Sussex

PLAN No. ADC0582108
DATE 15 DEC 2008

1/. Hoarding Rather than traditional hoarding around the site, the final fencing will be erected at the start of the project and protected against damage, thus avoiding the waste of short term use materials.

2/. Where possible for all excavated materials are to be used for fill under the concrete ground floor slab or for redistribution with the garden area. All top soil will be saved for use in the rear and front gardens.

3/. All remaining materials which are not considered suitable for re-use or recycling will be disposed of to an approved site.

4/. All materials for the new works are to be sourced locally with all timber being used from renewable sources, the materials chain will be carefully managed by experienced individuals with a track record of minimising over-order waste.

5/. Materials are to be carefully stored on site and measured to reduce site wastage. Off-cut materials such as timber and plasterboard will be dry stored within the development for re-use as needed; any final excess materials will be sent for recycling. General construction waste will be stored in a closed container on-site to minimise dust contamination to the development site and the adjoining properties.

6/. Separate recycling containers for paper, plastic and glass will be provided for the workers on site. Incidental waste generated by site workers will be sorted into these containers and recycled using the existing recycling collection service which operates in the area.

7/. In respect of suppliers and sub-contractors technical teams and buying teams are to specify that materials be supplied to the site with the minimum of packaging and that where appropriate packaging supplied by the sub-contractor be removed by that contractor at there own cost.

8/. Ensure that appropriate specification and quantities of materials are used, ordered and supplied to site to ensure minimum waste generation particularly timber, whilst providing continuity of supply of materials. It should also written into enquires that where possible all products (espescially timber) should be supplied cut to size to reduce wastage.

9/. Any polythene wrappings will be stored in a bin on site for regular collection and will be taken to a recycling depot.

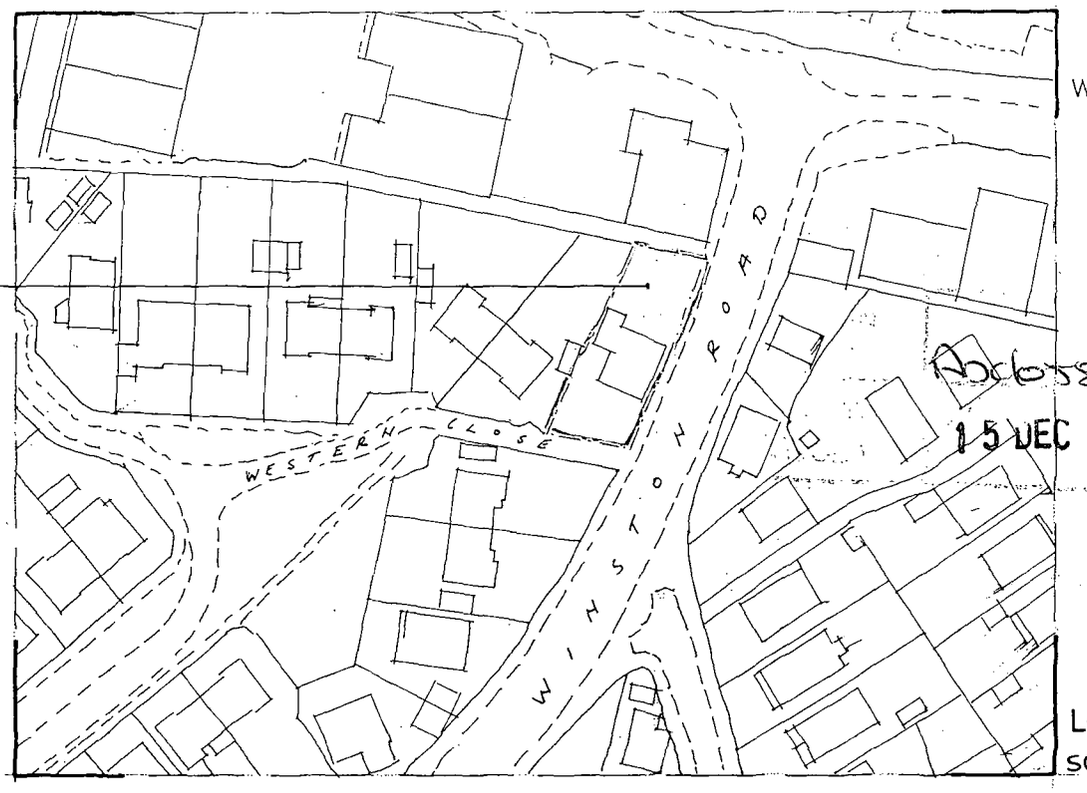
10/. Waste skips for general waste will be provided by a licensed operator with good recycling credentials.

11/. Hazardous waste such as chemicals and paints will be disposed of in accordance with Environment Agency and European Standards guidelines.

12/. As a minimum it is suggested that the material be separated on site into the following categories. Suggested sub-contractors are included for reference only and maybe subject to change:

SDR Designs
Architectural & Planning Consultants

0790 9966787



Location plan
scale 1:1250

15 DEC 2008



Block plan
scale 1:500.

Scale 1:500 0 5 10m

Scale 1:1250 0 10m

Location plan / Block plan
17 Western Close
Lancing
BN15 8RU
West Sussex
Job number 1032008
1372008 / 03

Scale 1:1250 and 1:500

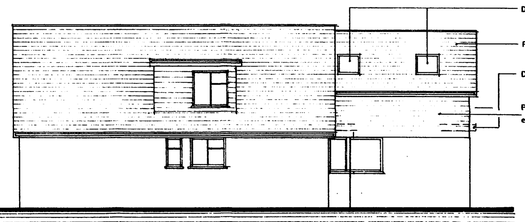
SDR Designs
Architectural & Design Consultants
0790 9966787

Email sdr_designs@hotmail.com

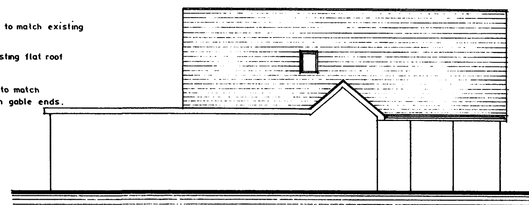
Proposed pitched roof first floor extension to be clad with tiles of colour to match existing main roof and gable ends.



Proposed front elevation.



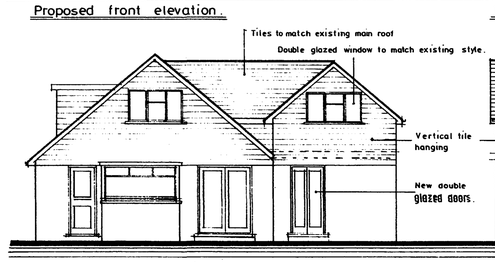
Proposed side elevation.



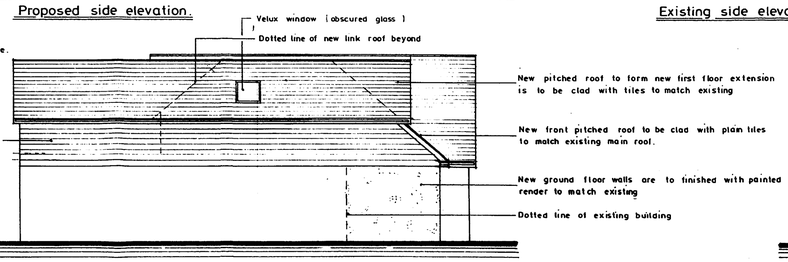
Existing side elevation.



Existing side elevation.



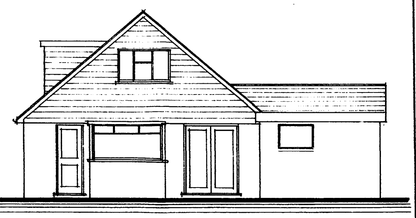
Proposed rear elevation.



Proposed side elevation.



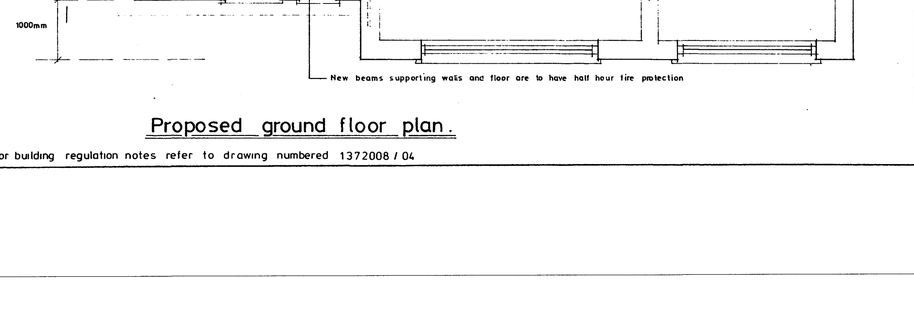
Existing front elevation.



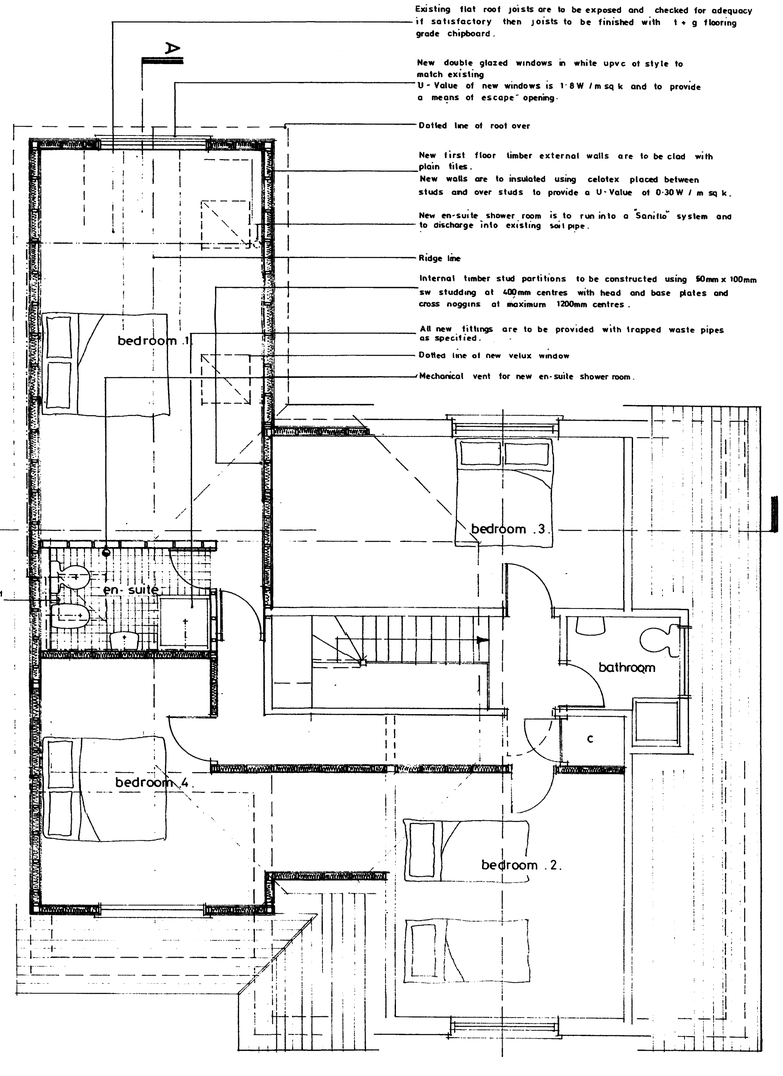
Existing rear elevation.

Scale 1:50 0m 5m 10m

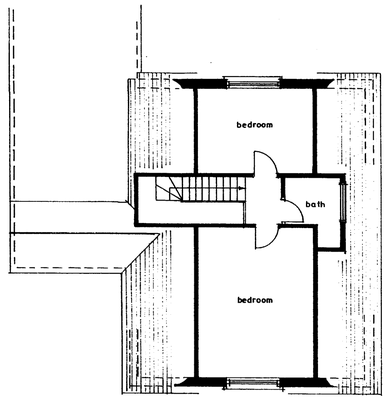
Scale 1:100 0m 5m 10m



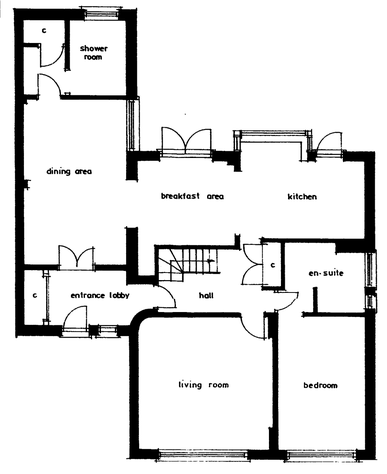
Proposed ground floor plan.



Proposed first floor plan.



Existing first / roof plan.



Existing ground floor plan.

For building regulation notes refer to drawing numbered 1372008 / 04

NOTES:

All dimensions must be checked on site and not scaled from this drawing

A		
	Date	Revisions

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Approved
15 DEC 2008

SDR Designs
Architectural & Planning Consultants
Email sdr_designs@hotmail.com
Tel 0790 9966787

Client
Mr & Mrs .V. Lurring.

Job Title
Proposed pitched roof side extension.
17, Western Close.
Lancing.
West Sussex.
(ground / first floor extension.)

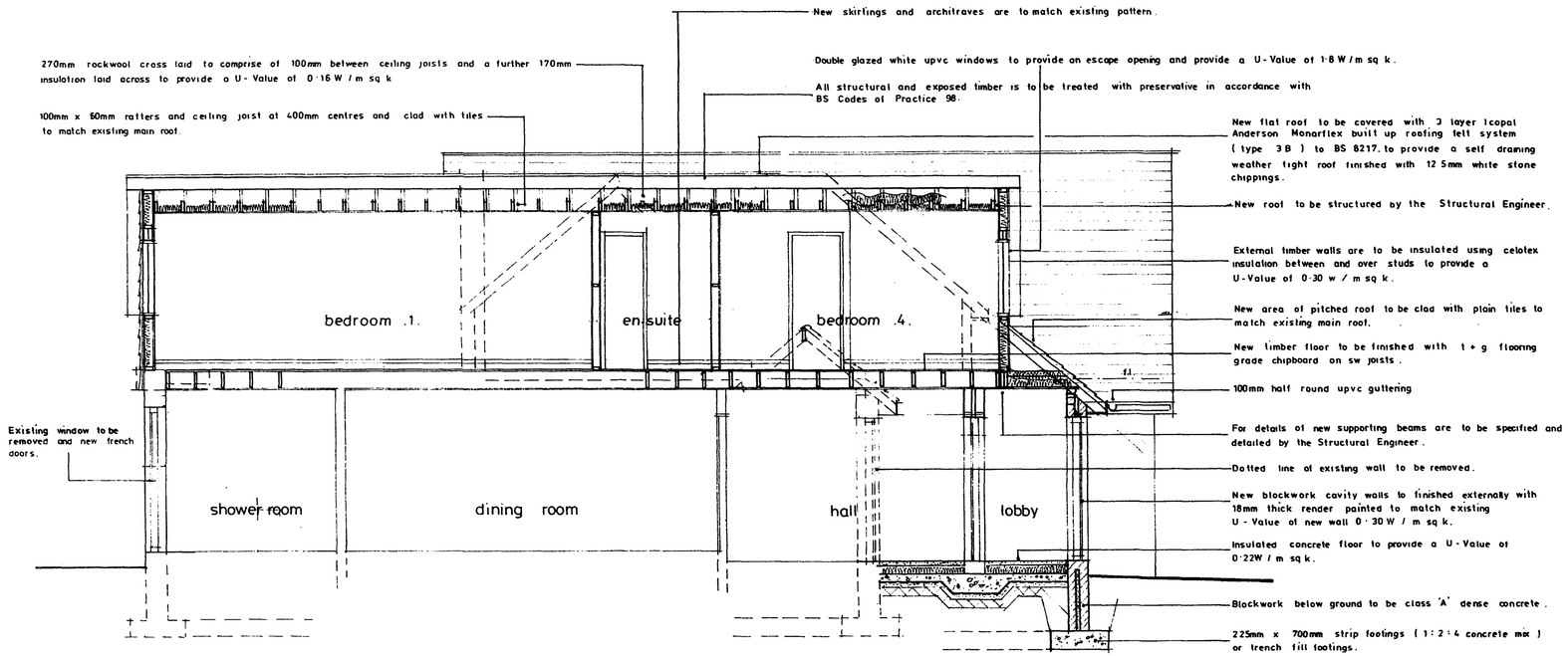
Drawing Title
Existing / proposed floor plans and elevations.

Scale 1:50 , 1:100

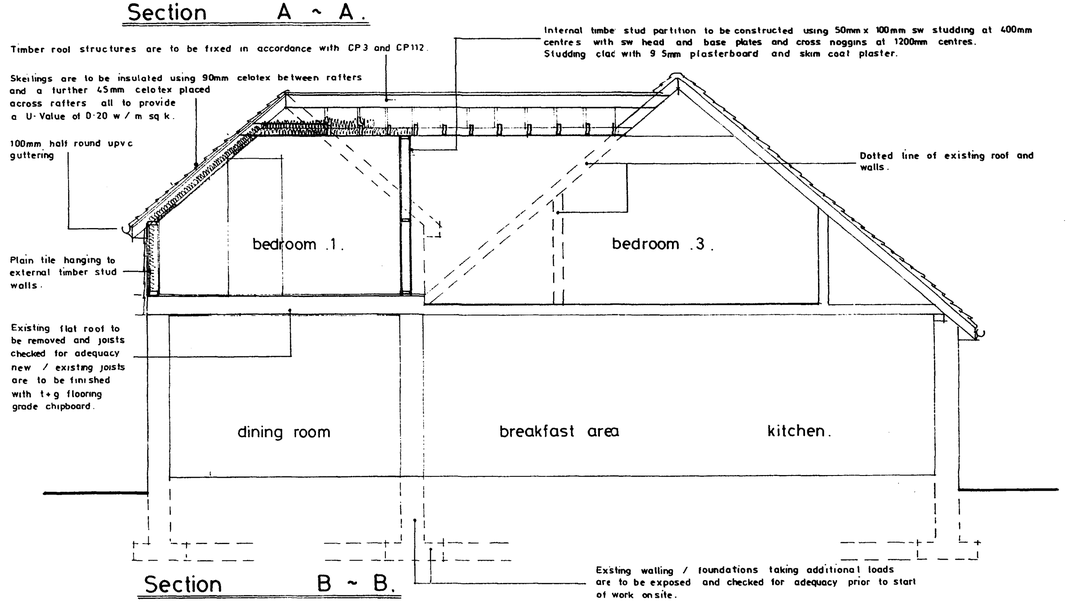
Date November 08. **Drawn by** .SW.

Drg. No. 1372008 / 01. **Rev.**

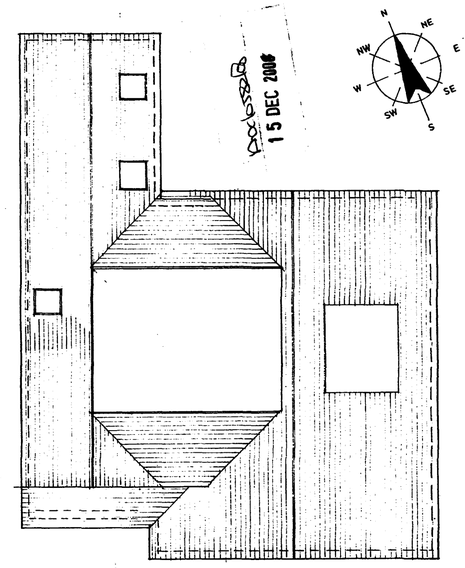
594 x 841 mm. A1



Section A ~ A.



Section B ~ B.



Proposed roof plan.

For building regulation notes refer to drawing number 1372008 / 04

Note:
All dimensions must be checked on site and not scaled from this drawing.

A		
	Datte	Revision

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SDR Designs
Architectural & Planning Consultants
Email sdr_designs@hotmail.com
Tel 0790 9966787

Client
Mr & Mrs V. Lurring

Job Title
Proposed pitched roof side extension
17, Western Close.
Lancing.
West Sussex.
(ground / first floor extension to form additional bedrooms & en-suite)

Drawing Title
Proposed sections A ~ A, B ~ B and roof plan.

Scale 1:50, 1:100

Date November 08. Drawn by SW.

Drg. No. 1372008 / 02. Rev.

ARCHITECTURAL 420 x 594mm A2.