ADUR
DISTRICT COUNCIL

Civic Centre, Ham Road, Shoreham-by-Sea, West Sussex, BN43 6PR
Tel: (01273) 263222 Fax: (01273) 263203 (Calls may be recorded)
www.adur.gov.uk DX 59765 Shoreham-by-Sea
e-mail: developmentcontrol@adur.gov.uk

Development Control

Neighbours Notified List

Reference: ADC/0238/10

Date Letters Sent: 9th July 2010

Proposal: Reduce Bay tree by 0.6m above fence line and trim and tidy Yew in rear garden (6 weeks prior notification of works to trees in a Conservation Area)

Location: 18 Manor Road Lancing West Sussex BN15 0EY

Neighbours Notified

1 Mill Road, Lancing
20 Manor Road, Lancing
16 Manor Road, Lancing
22 Manor Road, Lancing
18 Church Close, Lancing
17 Church Close, Lancing
North Lancing Primary School, Mill Road

ADUR
DISTRICT COUNCIL

Civic Centre, Ham Road, Shoreham-by-Sea, West Sussex, BN43 6PR
Tel: (01273) 263222 Fax: (01273) 263203 (Calls may be recorded)
www.adur.gov.uk DX 59765 Shoreham-by-Sea
e-mail: developmentcontrol@adur.gov.uk

Development Control

The Owner/Occupier
North Lancing Primary School
Mill Road
Lancing
West Sussex
BN15 0PT

Our reference:	ADC/0238/10
Please ask for:	Carlos Hone
Direct Line:	01273 263216
Date:	9th July 2010

Dear Sir/Madam,

Proposed Development
Reduce Bay tree by 0.6m above fence line and trim and tidy Yew in rear garden (6 weeks prior notification of works to trees in a Conservation Area)

Location of Development
18 Manor Road Lancing West Sussex BN15 0EY

I am writing to advise you that the Council has received notification to carry out works to a tree in a conservation area as described above, which relates to a site near you. If you do not own the property you occupy, would you please ensure that the owner is made aware of this letter. The application will normally be available to view on the Council's website within 3 days of the date of this letter, by following the link to 'Planning applications & decisions' on the Council website's Homepage. The plans can also be viewed electronically or in paper form at the Help Point, Civic Centre, Ham Road, Shoreham-by-Sea, between 8.30am and 5.30pm Monday to Thursday and 8.30am and 5.00pm on Fridays.

If you wish to comment on the proposal, you should do so either online via Public Access or in writing, quoting the reference number above, to the Development Management section at the above address within 21 days of the date of this letter.

All correspondence received regarding planning applications will be held on the planning files and will be available for public inspection in person at the Council offices and on the Council's website. For this reason, letters marked 'confidential' cannot be considered. Letters will not be formally acknowledged. Once made, the decision on the application can be obtained by visiting the Public Access web page or by contacting the Development Management section at the address at the top of this letter.

Yours faithfully

ADUR
DISTRICT COUNCIL

Civic Centre, Ham Road, Shoreham-by-Sea, West Sussex, BN43 6PR
Tel: (01273) 263222 Fax: (01273) 263203 (Calls may be recorded)
www.adur.gov.uk DX 59765 Shoreham-by-Sea
e-mail: developmentcontrol@adur.gov.uk

Development Control

James Appleton
Executive Head of Planning, Community and Wellbeing