CONFIRMATION OF SURVEY DETAILS

Customer	Job No	Survey Date / /

Installation address

.....

..... **Postcode** .....

Customer's e-mail address must be recorded if one is available. Please indicate if N/A

email .....

We may wish to use the above details to send you information and special offers or pass it to selected third parties. If you do not wish to receive such information please tick here. ☐ Would you like to receive emails about discounts, promotions and latest news? ☐

Property Type & Energy Response

House ☐ Bungalow ☐ Extension ☐ Flat ☐ Floor ☐

Number of bedrooms?
Main fuel for heating?
Do occupants qualify for priority group status? Y/N
New-build or extension? Y/N
Mid/End/Semi/Detached

I confirm **I am/I am not** the registered owner of the property.
Customer's signature

.....

The order is subject to the following restrictions

No known restrictions ☐ Listed Building ☐ Council ☐
Conservation area ☐ Leasehold ☐ Planning permission ☐
National Park ☐ Management Agents ☐ Other ☐
Has an application been made? YES/NO Has approval been granted? YES/NO
PLEASE NOTE! Anglian cannot manufacture until approval to proceed has been provided by the customer.

External Finish | **Estimated duration of works** (to be confirmed)

Fire Regulations Existing units comply with fire egress regulations? YES ☐ NO ☐
(New units will either comply with current fire egress regulations or those for replacements)

Risk Assessment Has a Risk Assessment been carried out? YES ☐
Are there any significant hazards or risks? YES ☐ NO ☐
(For all orders a Safety Survey Form must be completed by the surveyor)

Gas Regulations
Is a gas, oil, or solid fuel-burning appliance present? YES ☐ NO ☐ **ADVICE REQUIRED?** YES ☐ NO ☐
(For your safety Anglian recommend that your appliances are regularly serviced)
Ventilator to be removed? YES ☐ NO ☐ If YES, location and volume? .....mm²
Location and volume of replacement ventilator .....mm²

Amendments/Requirements	Y/N	Items	Amendments/Requirements	Y/N	Items
Designs changed from contract			Gas ventilator required		
Existing structural damage		See separate report	Night vents required		
Existing bay head to remain			Equal sight lines required		
Existing window boards to remain			Geo/Lead drawings required		
Existing bay fascia to remain			New or altered apertures		Complete PNO form

Method of payment Please confirm the method of payment due upon **practical completion** of the works. (In accordance with GGF guidelines).	Anglian Gold Account	Building Society loan payable to Anglian	Cash/credit card/cheque payable to Anglian. Due to legislation a maximum of £10,000 can be accepted in cash. Please note! Anglian levies a 2% charge on all credit card payments.

Delivery requirements Please confirm your preferred delivery requirement not exceeding 26 weeks from date of order.	Month	1st/2nd WK	2nd/3rd WK	3rd/4th WK

Notes/Special requirements

How did you make contact with Anglian Windows? | Show home promotion, signboard to be erected? YES ☐ NO ☐

DECLARATION. The surveyor has discussed the above survey with me and I agree to the designs and all other details finalised during the visit. I confirm that all special requirements and information relevant to the order, including everything that was discussed with the salesperson, has been disclosed to the Surveyor. I therefore authorise Anglian Windows to proceed with manufacture in accordance with my preferred delivery requirement and the terms and conditions of the contract. (See notes on reverse)

Customer's/Authorised signature ..... **Print name** ..... Date ...../...../.....

PRODUCTION SPECIFICATION VIEWED FROM INSIDE

Page ..... of .....

Surveyor	Customer	Job No

Location/Item No	1	2	3
Design Show Mullion widths and Transom depths Note! For Geo/Lead patterns and where fire egress vents are specified it may not be possible to determine precise, transom/mullion break dimensions on site.			
Manufacturing sizes	X	X	X
Input sizes	W H	W H	W H
Product type			
Sill type/colour			
Sill horn			
Frame extensions	L T B R	L T B R	L T B R
Coupling Bars	L T B R	L T B R	L T B R
Internal sizes	W H	W H	W H
Ground height			
Adjacent to door	L / R Distance	L / R Distance	L / R Distance
Frame colour	In Out	In Out	In Out
Ventilators			
Handle details			
Fire egress stays			
Easi-clean stays			
Door threshold			
Door Opening			
FD leaf colours	In Out	In Out	In Out
Letterplate			
Door extras	Knocker Camera Spyhole Chain	Knocker Camera Spyhole Chain	Knocker Camera Spyhole Chain
Door Hinge Colour			

GLAZING DETAILS

Panel details			
Glass & Effect type			
WER (Black spacer)	STD ☐ ENHANCED ☐ N/A ☐	STD ☐ ENHANCED ☐ N/A ☐	STD ☐ ENHANCED ☐ N/A ☐
Patterns	W H	W H	W H

ADDITIONAL WORK/COMMENTS

Building work codes (see reverse for details) **Architraves**			
Buried depths	L T B R	L T B R	L T B R

Customer's/Authorised signature

IMPORTANT CUSTOMER NOTES

1

This document is regarded as confirmation of your requirements. All interested parties must be in agreement with the content of this confirmation as once the order is confirmed for manufacture it cannot be amended without incurring costs.

2

Anglian may exceed the customer's preferred delivery requirement due to the time taken to resolve any variations to the order, awaiting relevant approvals, technical/feasibility checks and unforeseen delays arising from matters outside Anglian's control.

3

As a result of the Governments commitment to the Kyoto Treaty and new regulations relating to the thermal insulation of dwellings, all replacement windows and some door and side-panel products must be fitted with "Low Emissivity" glass. The low-e glass types used have a reflective coating that reduces heat loss enabling compliance with the new regulations. On occasions you may find that condensation appears on the external surface of the glass. This is a direct result of the high level of thermal insulation provided by our products and not a fault of the glazing.

BUILDING WORK CODES/ADDITIONAL NOTES

1. Sash box removal
2. Bolster wall removal
3. New brickwork
4. Bay surcharge
5. Plant on bay up to 2.5m
6. Plant on bay over 2.5m
7. Fit lintel & brickwork removal up to 2m
8. Fit lintel each addit 0.5m
9. Tile sill removal
10. Felted porch roof
11. Pitched tiled roof
12. Hipped tiled roof
13. Porch base
14. Supply only – see customer contract terms and conditions
15. Planning
16. Scaffolding

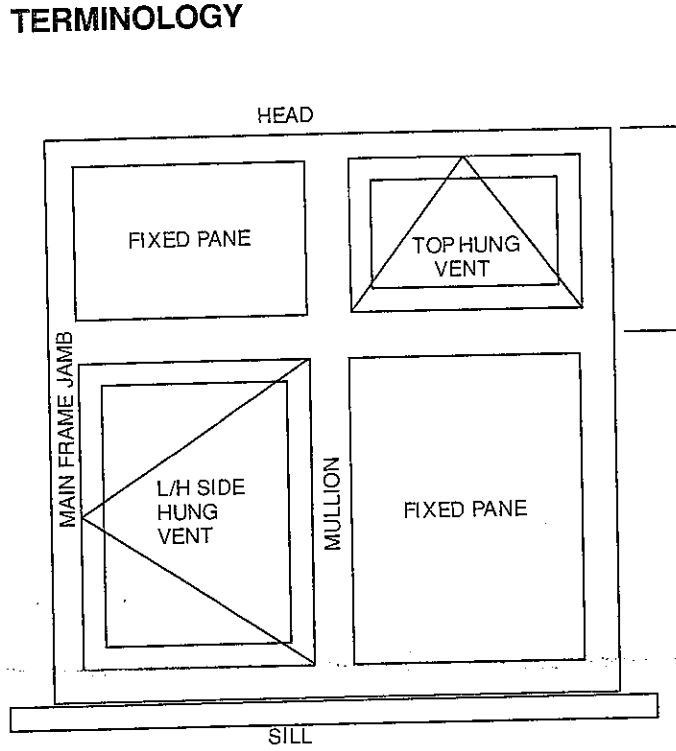
CONFIRMATION OF SURVEY

Anglian Home improvements

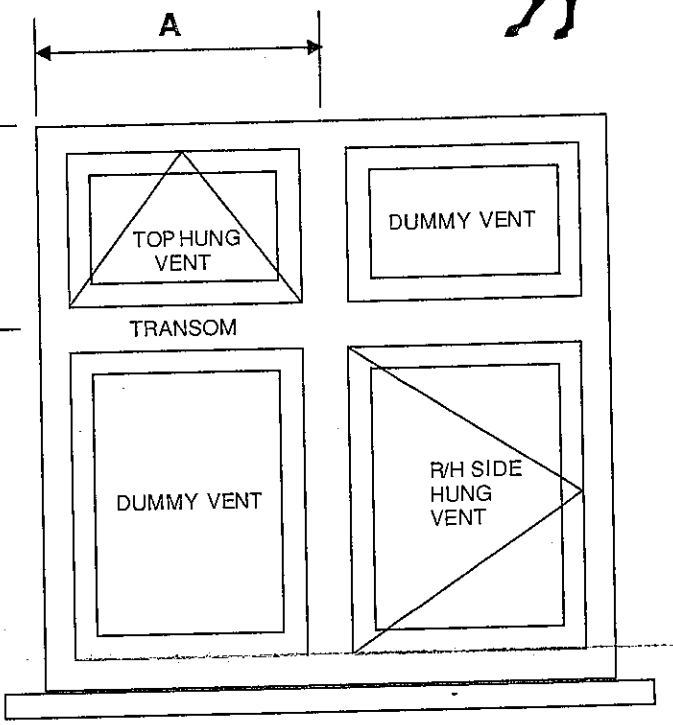
Raising the standard.

ALL DETAILS VIEWED FROM INSIDE PROPERTY

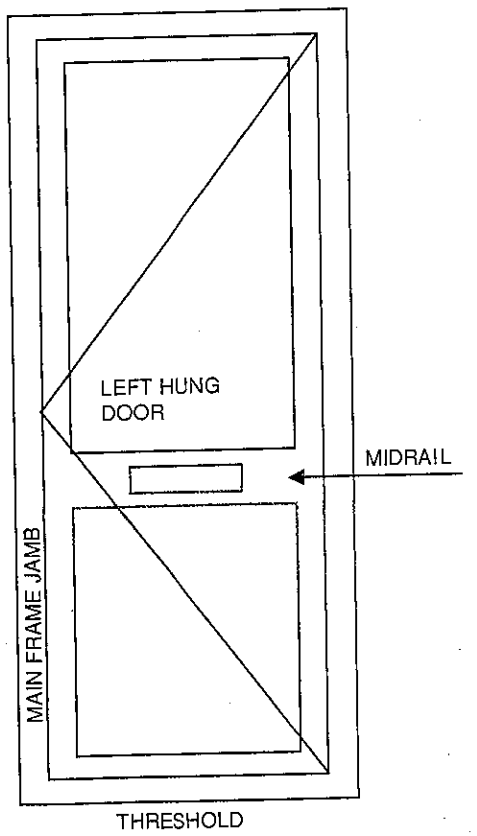
TERMINOLOGY



STANDARD CASEMENT



EQUAL SIGHT LINES



RESIDENTIAL DOOR

NOTE!

Equal sight lines can be achieved by the use of dummy vents (extra cost).

In all cases Mullion widths (**A**) and Transom/Midrail depths (**X**) are from the edge of the mainframe to the centre of the Mullion/ Transom/Midrail section.

