



ADUR & WORTHING COUNCILS

The Occupier
Unit 3
Silverdale
Meadow Road
Worthing
West Sussex
BN11 2RZ

Application Number: AWDM/0338/26
Our reference: AWAP/0019/26
Please ask for: Louise Prew
Direct Line: 01903 221155
Date: 16th July 2026

Dear Sir/Madam,

LAND AT: Units 1 To 2, 3 Meadow Road Industrial Estate, Dale Road, Worthing

PROPOSED DEVELOPMENT: Change of use of first floor from industrial (Use Class B2) to a small house in multiple occupation (Use Class C4) for on-site staff; new external fire escape; and roller shutter door to workshop.

APPLICATION REFERENCE: AWDM/0338/26

PLANNING INSPECTORATE NUMBER: 6012522

APPEAL START DATE: 16th July 2026

APPEAL BY: Mr Derrick Pountney

I refer to the above details. An appeal has been made to the Secretary of State for the Department for Communities and Local Government (DCLG) in respect of the above proposal, following the Council's decision to refuse to grant planning permission.

The appeal will be determined on the basis of **written representations**. The procedure to be followed is set out in Part 2 of The Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009, as amended.

This means that you will be given the opportunity to submit representations on the appeal. We have forwarded to the Planning Inspectorate and the appellant all the representations made to us in relation to this application. The Inspector appointed by the Secretary of State will consider these representations when determining the appeal.

If you wish to make comments, or modify/withdraw your previous representation, you can do so online through GOV.UK using the search facility: <https://appeal-planning-decision.service.gov.uk/comment-planning-appeal/enter-appeal-reference>

All representations must be received by 5 weeks of the appeal's starting date **16th July 2026**. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. All representations must quote the appeal reference **6012522**.

Please note that any representations you submit to the Planning Inspectorate will be copied to the appellant and this local planning authority and will be considered by the Inspector when determining the appeal.

The appeal documents can be inspected online at <https://www.adur-worthing.gov.uk/planning/applications/view/>. An explanatory booklet "Guide to taking part in planning appeals" is available online at <https://www.gov.uk/government/publications/planning-appeals-procedural-guide>

The Planning Inspectorate will publish copies of appeal decisions online at <https://appeal-planning-decision.service.gov.uk/comment-planning-appeal/enter-appeal-reference> the appeal decision will also be available online at <https://www.adur-worthing.gov.uk/planning/applications/view/>

Yours faithfully

Louise Prew

N.B. Your representations must reach:-

Planning Inspectorate
east2@planninginspectorate.gov.uk

Not later than five weeks from:- 16th July 2026