PLANNING PORTAL

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Please complete this form in block capitals using black ink to facilitate scanning.

You are advised to read the accompanying guidance notes and per-question help text.

If you would rather make this application online, you can do so on our website: https://www.planningportal.co.uk/apply

Application to determine if prior approval is required for a proposed: Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings

Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 14, Class J

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Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:

Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Adur & Worthing councils

Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.
Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information.
If you require any further clarification, please contact the Local Planning Authority directly.

1. Applicant Name and Address

Title:		First name:	VICTORIA
Last name:	TOMLINSON		
Company (optional):	BIDFOOD		
Unit:		Number:	Suffix:
Building name:	ACCESS 26 BUSINESS PARK		
Address 1:	ENTERPRISE WAY		
Address 2:	LANGLEY MILL		
Address 3:			
Town:	NOTTINGHAM		
County:			
Country:			
Postcode:	NG16 4HY		

2. Agent Name and Address

Title:		First name:	LUCY
Last name:	AITCHISON		
Company (optional):	PHOTON ENERGY		
Unit:		Number:	8 Suffix:
Building name:			
Address 1:	WINDSOR SQUARE		
Address 2:	SILVER STREET		
Address 3:			
Town:	READING		
County:			
Country:			
Postcode:	RG1 2TH		

3. Site Address Details

Please provide the full postal address of the application site.

Unit:		Number:	32	Suffix:	

Building name:	
Address 1:	Chartwell Road
Address 2:	Lancing Business Park
Address 3:	Lancing
Address 4:	West Sussex
Postcode:	BN15 8TU

4. Eligibility

Where the solar photovoltaic equipment is to be installed:
- **On a pitched roof**, would any part of the solar photovoltaic equipment protrude more that 0.2 metres beyond the plane of the roof slope (when measured from the perpendicular with the external surface of the roof slope); or
- **On a flat roof**, would any part of the solar photovoltaic equipment be higher than 1 metre above the highest part of the roof (excluding any chimney).

☐ Yes ☒ No

If you have answered yes above, the proposal will exceed the limits set by legislation. In this circumstance, you should not continue with this application and seek advice from the Local Planning Authority on the best course of action.

Would any part of the solar photovoltaic equipment come within 1 metre of the external edge of the roof?

☐ Yes ☒ No

If you have answered yes above, the proposal will exceed the limits set by legislation. In this circumstance, you should not continue with this application and seek advice from the Local Planning Authority on the best course of action.

Would the total electrical generation capacity of all the solar photovoltaic equipment installed on the building under permitted development rights (previously and in this proposal) exceed 1 megawatt?

☐ Yes ☒ No

If you have answered yes above, the proposal will exceed the limits set by legislation. In this circumstance, you should not continue with this application and seek advice from the Local Planning Authority on the best course of action.

Would the solar photovoltaic equipment be installed on roof slope which fronts a highway, of a building:
- in a conservation area;
- in an area of outstanding natural beauty;
- in an area specified by the Secretary of State for the purposes of enhancement and protection of the natural beauty and amenity of the countryside;
- in the Broads;
- in a National Park;
- in a World Heritage Site.

Or, be installed on any part of the roof of a building that is:
- a scheduled monument (or the site contains one);
- a listed building (or within the curtilage of a listed building).

☐ Yes ☒ No

If you have answered yes above, the proposal will exceed the limits set by legislation. In this circumstance, you should not continue with this application and seek advice from the Local Planning Authority on the best course of action.

5. Description of Proposed Works

Please describe the proposed development:

Bidfood are proposing to install a 349 kWp solar PV (photovoltaic) system on the roof of their Warehouse building at the above address. The scheme will occupy 1,710 m2 on both sides of the curved roof of the building as per the enclosed plan. The PV modules will be fixed to the roof with aluminium brackets and an aluminium frame and will not exceed 200mm from the roof surface; total height above the roof is approx. 54 mm as shown on enclosed Section drawing. The modules will be at least a metre from the edge of the roof.

6. Checklist

Please read the following checklist to make sure you provide all the required information in support of your proposal.
The information provided should include all the details necessary for the Local Planning Authority to determine if the proposal complies with permitted development legislation, and if its prior approval will be required.
If sufficient information is not provided the Local Authority can either request it, or refuse the application.

All sections of this application completed in full, dated and signed.	X	A plan indicating the site and showing the proposed development.	X
The correct fee	X	A plan drawn to an identified scale will assist the authority in assessing your development proposal. Plans can be bought from one of the Planning Portal's accredited suppliers: https://www.planningportal.co.uk/buyaplanningmap	

7. Declaration

I/we hereby apply for a determination as to whether prior approval will be required as described in this form and the accompanying plans/ drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):	
	[redacted]	14/07/2022	(date cannot be pre-application)

8. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension:
	[redacted]	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address: [redacted]

9. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension:
	[redacted]	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address: [redacted]