ADUR & WORTHING
COUNCILS

Control of Pollution Act 1974
Application Form for Section 61 Prior Consent

Applicant	
1. Name and Address of applicant	
2. Contact name for application	
3. Position in business	
4. Contact telephone number	
5. Contact e-mail address	
6. Date of application	
7. Signed (on behalf of applicant)	
8. Registered office address (if different to the above)	
Site Details	
9. Full address/location of application site	
10. Proposed dates of site operation	From: To:
11. Main site contact (Project Supervisor)	
12. Contact number for site	
13. E-mail address for site	
Liaison	

14. Liaison arrangements (Describe the liaison arrangements in place or proposed between the construction site and local sensitive receptors adjacent to the site).		
Summary of Works		
15. Description of works (Detailed description and site layout plan to be attached as an appendix.)		
16. Site categorisation (please tick)	Full demolition of a property	
	Construction of a property	
	Basement evacuation/extension	
	Use of piling rig for more than 3 months	
	Partial demolition	
	Multi-floor above-ground extension	
	Minor basement extension (volume of excavated material less than $50m^3$	
	Internal refurbishment only	
	Cosmetic external works	
	Other (Please describe)	
Work Timetable		
17. Timetable for consent application	From:	

(Please attach a detailed programme for the whole scheme)	To:
18. Hours of work (Proposed)	Monday to Friday Saturday Sunday Bank holiday
Construction Methods	
19. Describe the construction methods to be used in each stage of the development (Please attach as an appendix if necessary)	
20. Describe any high impact activities and any controls that will be applied to these (High impact activities will include: — Demolition, ground breaking and excavation works using percussive equipment; — Percussive piling operations; — Percussive and grinding power tools on party walls/floors of adjoining properties.)	

21. Number, type and make of plant and machinery (including heavy vehicles) stating source Sound Power Levels (Source-terms can be extracted from British Standard 5228-1 and 2:2009+A1:2014 , code of practice for noise and vibration control on construction and open sites – Part 1: Noise or from measured noise data) (Attach as an appendix if necessary)	
22. Predicted noise levels (should contain detailed construction noise calculations at sensitive facades. These should include the cumulative effects of noise from a number of activities taking place simultaneously at different locations on the site impacting on sensitive receptors.)	
Controls	
23. Proposed steps to minimise noise and vibration (Please refer to BS 5228, where appropriate)	
24. Monitoring regime (Please provide details of proposed monitoring activities during the development)	

Additional Notes

1. Any application must be received by the address below at least 28 days before any works commence. Applications can be submitted by hand by post or email.

2. The address for the submission of applications is:

   Public Health & regulation, Adur & Worthing Councils, Portland House, 44 Richmond Road, Worthing, West Sussex, BN11 1HS

   Email: publichealth.regulation@adur-worthing.gov.uk

3. Should a change to the working methods be required which was not foreseen at the time of the original Section 61 application, and which would affect the predicted noise levels in the application, then a dispensation application will be required and submitted to the local authority. The dispensation application will set out the reasons for any changes, and give the resulting/revised predicted noise levels and BPM measures as appropriate. Applications for dispensation shall be made in writing.

4. Where there are required changes of a minor nature which are not expected to affect the overall predicted noise levels presented in this application, then a variation must be sought. The variation mechanism will be invoked for typical situations such as: change in type or quantity of plant, approval of out of hour's deliveries and works, and change in works programme. Variations should be submitted in writing.

5. If work unexpectedly has to be carried out after 6pm, the site will telephone the local authority as soon as possible with the following details:
   — Contact on site
   — Works to be undertaken
   — Mitigation measures
   — Predicted time of finish

   Over runs will only be approved on the basis that for Health and Safety or safe engineering reasons, the works cannot be practically completed in the normal working day and/or the out of hours activities applied for would have acceptable minor noise impacts. The reason for an over run will be fully explained on this basis.

   All overruns will be logged.

   If timing allows, contact neighbours and inform them

   To prevent over-runs subcontractors will include controls on working hours and deliveries in their method statements.

6. Permissions will also be required from relevant Highway Authorities.