Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Trees Location

Number	
Suffix	
Property name	Homehaven Court
Address line 1	Swiss Gardens
Address line 2	
Address line 3	
Town/city	Shoreham-By-Sea
Postcode	BN43 5WH

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is (for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Easting (x)	521270
Northing (y)	105412

Description

2. Applicant Details

Title	
First name	
Surname	Firstport Retirement Property Servi
Company name	Firstport Retirement Property Services
Address line 1	Homehaven Court, Swiss Gardens
Address line 2	
Address line 3	

2. Applicant Details

Town/city	Shoreham-By-Sea
Country	
Postcode	BN43 5WH

Are you an agent acting on behalf of the applicant? (●) Yes ( ) No

Primary number	
Secondary number	
Fax number	
Email address	

3. Agent Details

Title	Mr
First name	Jonathan
Surname	Rodwell
Company name	Beechdown Arboriculture Ltd
Address line 1	Club Cottage
Address line 2	Top Road
Address line 3	Slindon
Town/city	Arundel
Country	United Kingdom
Postcode	BN18 0RP
Primary number	
Secondary number	
Fax number	
Email	

4. What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order? (●) Yes ( ) No

Do you know the Tree Preservation Order reference number(s) (●) Yes ( ) No

Please enter the title or number for each relevant Tree Preservation Order

162/6/72(SU)

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application MUST be accompanied by the necessary evidence to support your proposals (see guidance notes for further details).

4. What Are You Applying For?

1. Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall ○ Yes ◉ No

2. Alleged damage to property - e.g. subsidence or damage to drains or drives. ○ Yes ◉ No

Are you wishing to carry out works to tree(s) in a conservation area? ○ Yes ◉ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for question 'Identification of Tree(s) and Description of Works')? ○ Yes ◉ No

5. Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see help for sketch plan requirements).

Please provide the following information:
- Tree species
- The number used on the sketch plan); and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:
- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with one standard ash in same position.

1. Birch (T1) - remove or shorten tips of selected small-diameter branches to raise crown to 4m over driveway.
2. Sycamore (T15) - shorten tips of 4 lateral branches in the north-east quadrant of the crown by 1.5m-2m.
3. Sycamore (T17) - remove the lowest ascending stem/branch extending to the north-east at around 5m above ground level.
4. Sycamore (T21) - remove the lowest two branches extending to the north-east at around 5m above ground level.
5. Sycamore (T23) - shorten the tips of 3 lateral branches in the north-east quadrant of the crown by 1.5m-2m.

Reasons - to prevent potential obstruction (T1) and reduce frequency of squirrels accessing the building from trees (T15, T17, T21 & T23).

6. Tree Ownership

Is the applicant the owner of the tree(s)? ◉ Yes ○ No

7. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent. ○ Yes ◉ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

8. Trees - Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☑

Date (cannot be pre-application) 20/04/2021