Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

148-152

Address Line 1

Montague Street

Address Line 2

Worthing Central

Address Line 3

West Sussex

Town/city

Worthing

Postcode

BN11 3HH

Description of site location must be completed if postcode is not known:

Easting (x)

514361

Northing (y)

102423

Description

Applicant Details

Name/Company

Title

First name

Surname

c/o Stickland Wright

Company Name

Address

Address line 1

23 Vine Street

Address line 2

Address line 3

Town/City

Brighton

County

Country

Postcode

BN1 4AG

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

Other

First name

-

Surname

Stickland Wright Ltd

Company Name

Stickland Wright Ltd

Address

Address line 1

Stickland Wright Ltd

Address line 2

23 Vine Street

Address line 3

Town/City

Brighton

County

Country

Postcode

BN1 4AG

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- [x] Yes
- [ ] No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- [ ] Yes
- [ ] No
- [x] Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

CHANGE OF USE TO GROUND FLOOR AREA TO PROVIDE ACCESS TO RESIDENTIAL UNITS TOGETHER WITH GROUND-FLOOR INFILL EXTENSION. EXTENSION TO FIRST-FLOOR TO PROVIDE ADDITIONAL BEDROOM AND TERRACE AREAS. EXTENSION TO SECOND FLOOR TO PROVIDE 1NO. 1 BED FLAT AND 1 NO. 2 BED FLAT.

Reference number

AWDM/1483/23

Date of decision

25/09/2024

What was the original application type?

Full planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- [ ] **Householder development:** Development to an existing dwelling-house or development within its curtilage
- [x] **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

- The amendments are described on revised drawing 23007C-P-100-J, Proposed Plans.
- These changes are internal only and non-material in nature. In particular having no impacts upon the external appearance of the building.
- Changes have arisen through the building control and detailed design process, for practical purposes.
- With respect of the layout the changes are a net improvement on the functionality of the building, with through access for residents to get to bicycle and bin storage areas.
- There is not net change to the square meterage of the resultant commercial and residential parts.

Please state why you wish to make this amendment

Changes arising on site for compliance and servicing.

Are you intending to substitute amended plans or drawings?

- [x] Yes
- [ ] No

If yes, please complete the following details

Old plan/drawing numbers

23007C-P-100-G, Proposed Plans.

New plan/drawing numbers

23007C-P-100-J, Proposed Plans.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [x] Yes
- [ ] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- [ ] The agent
- [x] The applicant
- [ ] Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- [ ] Yes
- [x] No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

- Stickland Wright Ltd

Date

13/02/2025