Planning Services, Adur District Council

ADUR
DISTRICT COUNCIL

Civic Centre,
Ham Road,
Shoreham-by-Sea,
West Sussex,
BN43 6PR

Tel : (01273) 263222 (calls may be recorded)
website : www.adur.gov.uk
e-mail : developmentcontrol@adur.gov.uk

ADUR DISTRICT C
PLANNING DIV

PLAN
DATE
RECEIVED
ADD031008
09 JUN 2008

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MR
First name:	L.
Last name:	ROGERS.
Company (optional):	
Unit:	
House number:	45
House suffix:	
House name:	
Address 1:	45 THE FAIRWAY
Address 2:	WILLOW BROOK PARK
Address 3:	
Town:	LANCING.
County:	WEST SUSSEX.
Country:	
Postcode:	BN15 8QZ.

2. Agent Name and Address

Title:	MR.
First name:	TERRY
Last name:	RICKARDS.
Company (optional):	TVR DESIGNS.
Unit:	
House number:	39
House suffix:	
House name:	
Address 1:	THE GARDENS
Address 2:	SOUTHWICK
Address 3:	
Town:	
County:	WEST SUSSEX.
Country:	
Postcode:	BN42 4AP.

3. Description of Proposed Works

Please describe the proposed works:

CONSERVATORY TO SIDE OF PARK HOME.

3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☑ No

If Yes, please state when the work was started (DD/MM/YYYY): _____ (date must be pre-application submission)

Has the work already been completed? ☐ Yes ☑ No

If Yes, please state when the work was completed (DD/MM/YYYY): _____ (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: _____ House number: 45 House suffix: _____

House name: _____

Address 1: THE FAIRWAY

Address 2: WILLOWBROOK PARK.

Address 3: _____

Town: LANCING.

County: WEST SUSSEX.

Postcode (optional): _____

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☑ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☑ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☑ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☑ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name:

Reference:

Date (DD MM YYYY): (must be pre-application submission)

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☐ Yes ☑ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☑ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☑ No

If Yes, please describe:

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☑ No

If Yes, please provide details:

Materials

pplicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls	BRICK PLINTH AND ROUGH CAST FINISH	BRICK PLINTH AND GLAZING.	☐	☐	
Roof	DECRA ROOF TILES	TO MATCH EXISTING.	☐	☐	
Windows	UPVC DOUBLE GLAZING - WHITE.	TO MATCH EXISTING	☐	☐	
Doors	DITTO.	DITTO.	☐	☐	
Boundary treatments (e.g. fences, walls)			☑	☐	
Vehicle access and hard-standing			☑	☐	
Lighting			☑	☐	
Others (please specify)			☑	☐	

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☐ Yes ☑ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

WESSEX PARK HOMES DRAWING.
TVR DESIGNS DRG. NO. 1689/02

11. Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application for

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which the application relates.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
		05/06/2008

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been *unable to do so.*

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

Certificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY): 05/06/2008

B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

- 3 copies of a completed and dated application form: ☐
- 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☐
- 3 copies of other plans and drawings or information necessary to describe the subject of the application: ☐
- 3 copies of a design and access statement where proposed works fall within one of the following designated areas: ☐
  - National Park
  - Site of special scientific interest
  - Conservation area
  - Area of outstanding natural beauty
  - World Heritage Site
  - The Broads
- The correct fee: ☐
- 3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☐
- 3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): ☐

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY): 05/06/2008 (date cannot be pre-application)

14. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
[redacted]	[redacted]	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
0273	870085	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional): fvr@rickards.fsnet.co.uk

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

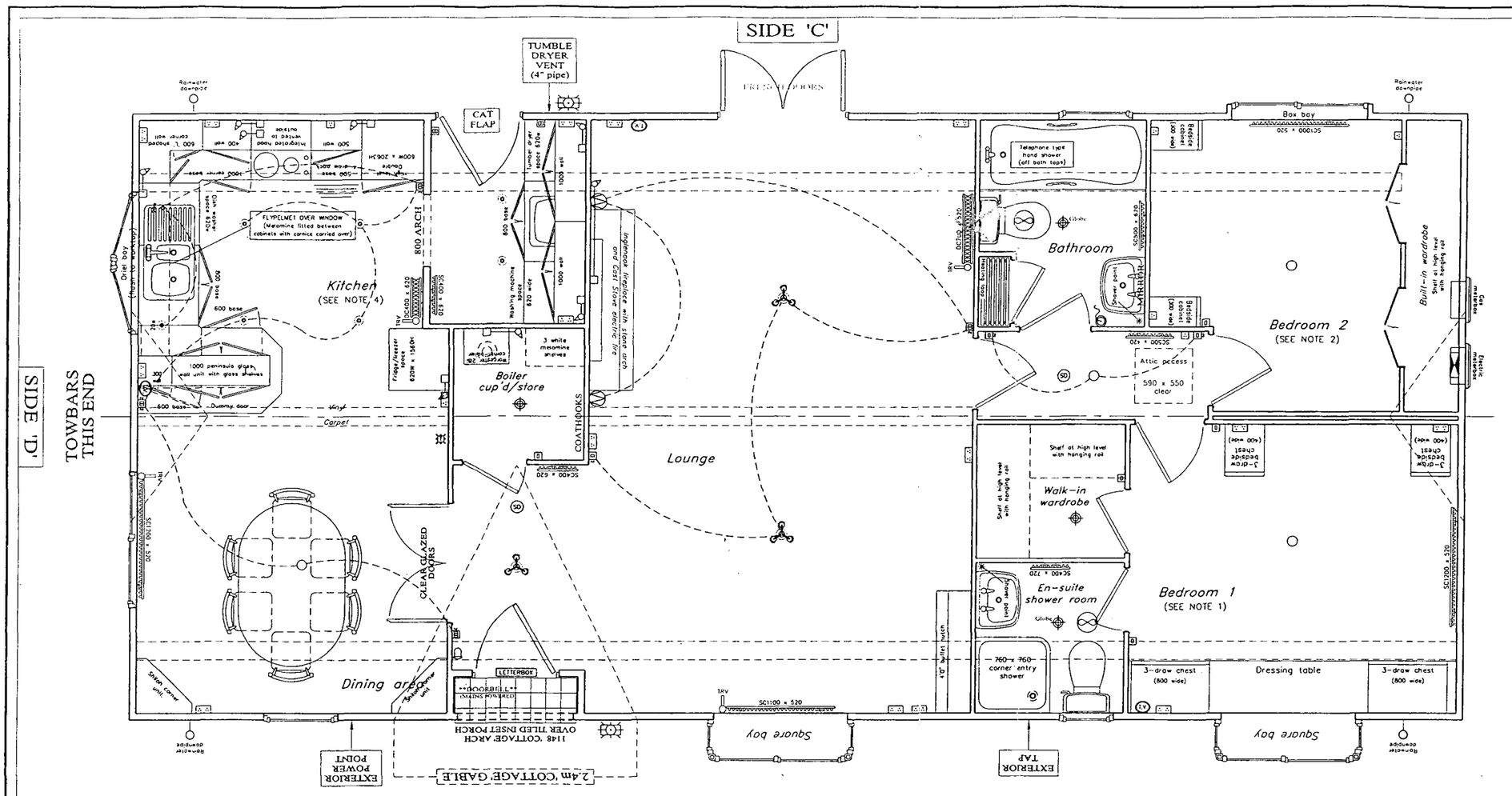
If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address:



- LEGEND -

- Single light switch
- Double light switch
- 2-way light switch
- 3-way light switch
- Single power point
- Double power point
- T.V. aerial point with cable under home
- Thermostat Pos'n 1500 from floor level
- Ceiling mounted fan
- Pull card switch
- Smoke detector
- Electric consumer unit
- Switch/fuse spur
- Ceiling rose
- Batten holder
- Triple light
- Triple spot light
- Recessed downlighter
- Doorbell klaxon
- Exterior light
- Wall light
- Telephone point

ROOM SIZES (TO WIDEST POINT)

Lounge	5938 x 3960	19'6" x 13'0"
Kitchen	2930 x 2913	9'7" x 9'7"
Utility	2040 x 1530	6'8" x 5'0"
Dining Area	3008 x 2913	9'10" x 9'7"
Bedroom 1	3464 x 2889	11'4" x 9'6"
En-suite	1500 x 1500	4'11" x 4'11"
Walk-in-wardrobe	1500 x 1343	4'11" x 4'5"
Bedroom 2	2923 x 2674	9'7" x 8'9"
Boiler cupboard	1321 x 1267	4'4" x 4'2"
Bathroom	2072 x 1690	6'10" x 5'7"
Entrance hall	2055 x 1267	6'9" x 4'2"
Inner hall	2343 x 885	7'8" x 2'11"

Rev		Date
5	Customers comments incorporated	22/05/01
4	Customers comments incorporated	12/04/01
3	Customers comments incorporated	04/04/01
2	Customers comments incorporated	02/04/01
1	Customers comments incorporated	28/03/01
0	Original issue	12/02/01

REVISION HISTORY — NO.

Please indicate in red any modifications and return to the Sales Department.

Customer signature to approve plan and attached specification.

Signed ..... Date 30/5/01

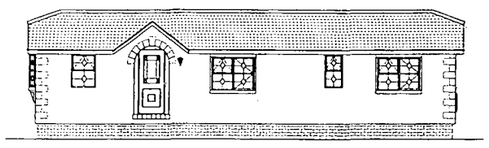
WESSEX
PARK HOMES
OKEFORD FITZPAINE
BLANDFORD FORUM
DORSET. DT11 ORB
Tel No. (01258) 860655
Fax No. (01258) 861436

Model code	13.42m x 6.10m	
Drawn by	PM	Date 28/03/01
Sales app'd		Date
Prod'n app'd		Date
Model type	ORCHARD COTTAGE 44' x 20' CL	
Customer	WILLOWBROOK PARK	
End user	MR AND MRS RODGERS	
Drawing No.	Q2622-5	

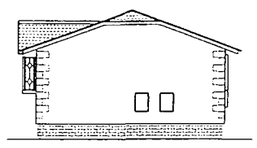
- SIDE ELEVATIONS -

General notes

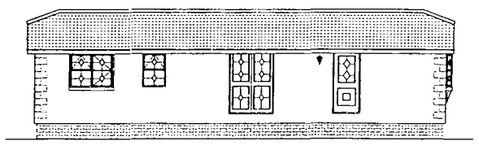
1) *Bedroom 1 chest / dressing table assembly shall be fully fitted with 30/75mm infills. Bedside chests to remain free-standing.*
2) *Bedroom 2 bedside cabinets to remain free-standing.*
3) *Roof ends to be one third hipped.*
4) *Glazed kitchen cabinet to have glass shelf.*



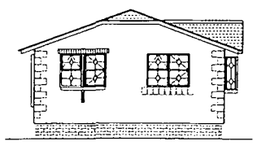
Elevation looking on SIDE 'A'



Elevation looking on SIDE 'B'



Elevation looking on SIDE 'C'



Elevation looking on SIDE 'D'

Scale bar 1:100 on A3 paper.
0 1 2 3 4 5 6 7 8 9 10M

DISTRICT COUNCIL
PLANNING DIVISION
Ard031068
DATE RECEIVED 09 JUN 2008

WILLOWBROOK PARK
OLD SALTS FARM ROAD
LANCING
WEST SUSSEX

SCALE 1:1250

WILLOWBROOK BN15 8JJ

THE FAIRWAY BN15 8QZ

N

ADUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. ADC631008
DATE RECEIVED 09 JUN 2008

Thornberry Middle School

FRESHBROOK ROAD

THE BROOK

SEASIDE CLOSE

OLD SALTS FARM ROAD

Willowbrook Park

ALEXANDRA ROAD

THE SALTINGS

THE FAIRWAY

BRIGHTON ROAD

Meadow Sweet

Dale's Delight

Cranswood

Meadway

Sunnybank Villa

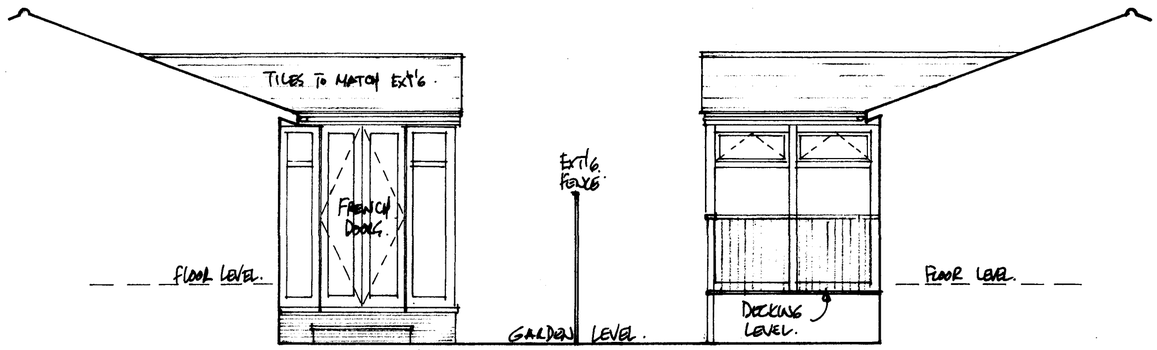
Greighall

Beach Grove

Holmelea

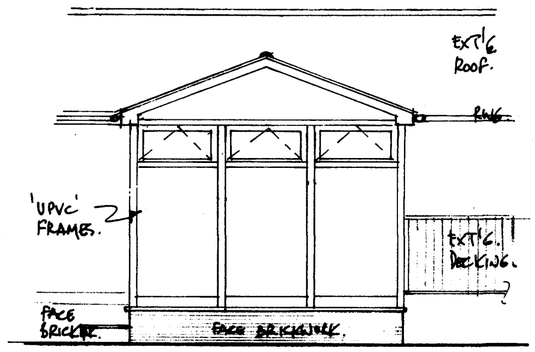
Sea Lodge

WORKSHOP

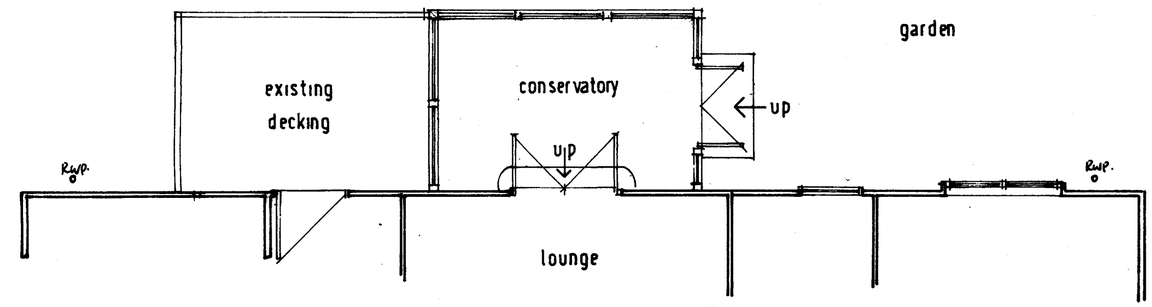


NORTH ELEVATION

SOUTH ELEVATION

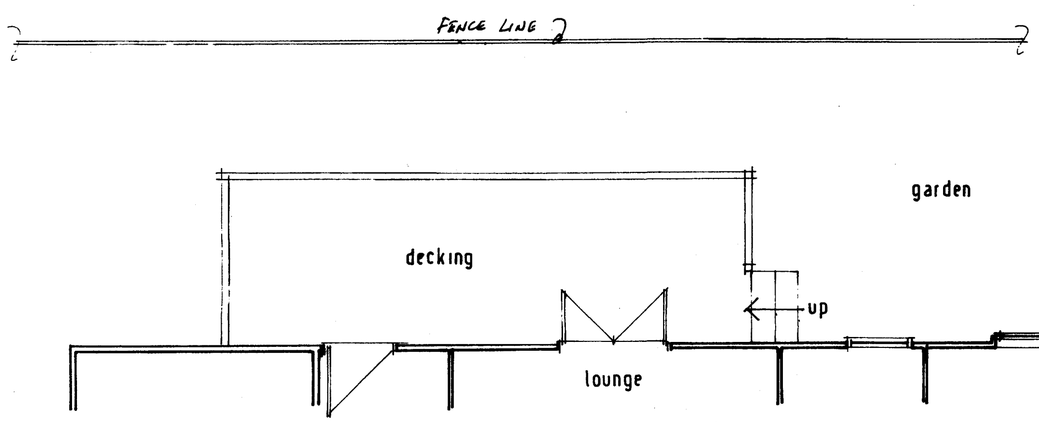


WEST ELEVATION



PROPOSED PLAN





EXISTING PLAN (side 'C' elevation)

GENERAL NOTES:

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the contractor is to check all dimensions with site measurements and report all queries to the .

figured dimensions to take precedence over scaled dimensions, in no case are scaled dimensions to be used for setting out.

this drawing is to be read in conjunction with Wessex park homes drg. no. Q 2622 – 5

...OUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. AWD/0310/08
DATE RECEIVED 09 JUN 2008

PLANNING APPROVAL SCHEME

scheme: PROPOSED CONSERVATORY

at: 45 FAIRWAY, WILLOWBROOK PARK, LANCING

client: MR. L. ROGERS

TVR DESIGNS
surveyors, architectural & planning consultants
39 The Gardens, Southwick, West Sussex. BN42 4AP
Telephone/Fax 01273 870085 Mobile 07932 969620
E-mail: tvr@rickards.fanet.co.uk

drawing number:	scale:	drawn:
1689 / 02	1:50	tvr
	date: may 2008	paper size A2

a b c d e f g — do not build to this drawing without approval stamp below