

Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk



Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	
Suffix	
Property Name	Development Site At Upper Floors Of 32 To 34 Marine Parade
Address Line 1	Bath Place
Address Line 2	Worthing Central
Address Line 3	West Sussex
Town/city	Worthing
Postcode	BN11 3QA

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
514914	102390

Description

Applicant Details

Name/Company

Title

Mr

First name

Kelmend

Surname

Murataj

Company Name

Connaught House (Marine Parade) Limited

Address

Address line 1

Connaught House (Marine Parade) Limited

Address line 2

30-34 North Street

Address line 3

Town/City

Hailsham

County

Country

United Kingdom

Postcode

BN27 1DW

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Applicant Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- ☒ Yes
- ☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- ☐ Yes
- ☐ No
- ☒ Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Amendment to the approved development to incorporate a roof-mounted solar photovoltaic array and AOV smoke vents, together with associated roof plan, elevation and section details, and revision to Condition 20 to remove reference to an 'integrated' solar PV array.

Reference number

AWDM/1174/23

Date of decision

08/10/2025

What was the original application type?

Full planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- ☐ **Householder development:** Development to an existing dwelling-house or development within its curtilage
- ☒ **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

The application seeks a minor amendment to the approved development to incorporate the detailed design and positioning of a roof-mounted solar photovoltaic (PV) array and Automatic Opening Vent (AOV) smoke vents required for fire safety and smoke ventilation.

The amendment also seeks a minor revision to the wording of Condition 20 to remove the reference to an "integrated" solar PV array, ensuring consistency with the detailed design while maintaining the approved sustainability objectives of the development.

Please state why you wish to make this amendment

The amendment is sought to incorporate the detailed design of the roof-mounted solar photovoltaic (PV) array and Automatic Opening Vent (AOV) smoke vents that are required to deliver the approved sustainability strategy and fire safety provisions for the development.

During the progression of the detailed design and building regulations coordination, it became necessary to confirm the layout, height and positioning of the PV panels and AOV vents at roof level. These elements were anticipated as part of the development but were not explicitly illustrated within the approved planning drawings.

The amendment also seeks to update the wording of Condition 20 to remove reference to an "integrated" PV array so that the condition accurately reflects the detailed design of the approved sustainability measures.

The proposed changes are minor in nature and do not materially alter the approved development, and are therefore considered appropriate to be addressed through a Non-Material Amendment under Section 96A of the Town and Country Planning Act 1990.

Are you intending to substitute amended plans or drawings?

- ☒ Yes
- ☐ No

If yes, please complete the following details

Old plan/drawing numbers

A-08 REV G EXISTING/PROPOSED SOUTH ELEVATION
A-09 REV E EXISTING /PROPOSED WEST ELEVATION
A-10 REV F EXISTING/PROPOSED EAST ELEVATION
A-06 REV E ROOF PLAN

New plan/drawing numbers

Yes. The amendment is supported by the substitution of drawings illustrating the detailed design and positioning of the roof-mounted solar photovoltaic (PV) array and Automatic Opening Vent (AOV) smoke vents. The following drawings are submitted with this application:

S01 – South Elevation

S02 – West Elevation

S03 – East Elevation

S04 – Roof Plan and AOV Detail

S05 – Section and PV Detail

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff**
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Jonida Murataj

Date

16/03/2026