**M**artin **S**zczerbicki **A**ssociates Ltd

Chartered Architects A4

128 Hollingbury Road
Brighton BN1 7JD
Tel / Fax 01273 505626
e-mail msarch@btconnect.com
L2 by e-mail only

**Job.No.**
12.10.01
**Date.**
18.07.2013

Matthew Porter
Planning Services
Adur and Worthing Councils
Portland House, Richmond Road
Worthing, West Sussex
BN11 1LF

Dear Sirs,

**Your Ref. AWDM / 0752 /13 - 16 Old Shoreham Road, Lancing, BN15 0QT**

Further to your e-mail of 16/7/2013.

Please find enclosed the following documents and confirmation of details as requested.

1. The FRA in pdf format
2. Drwg. No.12.10.01/3E [pdf] amended to show the existing upvc windows to be retained.
3. We will include the forced air ventilation to be achieved by adding a fan to an acoustic passive vent in order to ensure air is blown into the room as suggested by the SEHO.
4. We confirm our client will install secondary glazing to the first floor bedroom window to the specification detailed in the 'Transport noise assessment' report by Acoustic Associates Sussex Ltd. under item 6.3 Ventilation and Glazing paragraph 4..

If you require any further details at this stage please write to confirm.

Yours Faithfully

Martin Szczerbicki.
cc client

ADUR & WORTHING
SERVICES
AWDM/0752/13
DATE VALID Rec'd:- 18/7/13