Adur & Worthing councils

Development Management

Mr Brian Elstone
Brian Elstone Surveying Services Ltd
147 Sutton Avenue
Rustington
BN16 2ET

Our reference:	AWDM/1782/16/INVAL
Please ask for:	Elaine Rousseau
Direct Line:	01903 221353
Date:	28th November 2016

Dear Sir/Madam

First floor extension to rear elevation

First Floor Flat 149 South Street Lancing West Sussex

With reference to your recent application in respect of the above before it can be registered and processed, I should be pleased if you would attend to the following point(s):-

1 Our validation policy now requires flats to complete a full planning application form. Please submit accordingly.

2 As per our local validation list please provide a site location (1:1250) with two road names.

Once this information is received your application will be registered as quickly as possible.

Yours faithfully,

Elaine Rousseau
Planning Technician