To: PLANNING SERVICES - DEVELOPMENT CONTROL MANAGER PORTLAND HOUSE

COMMENTS OF AD(HSS) ON PLANNING APPLICATION No: WB/ 11/0122/FULL

PROPOSAL: Proposed dormer roof extension on rear (north) roof slope & roof lights on front & rear roof slopes in connection with the conversion of (a) GENERAL loft space into 2 bed. flat.	ADDRESS: F/2 3 St Georges Road
No OBJECTION	
(b) INFORMATIVE	

OFFICER REFERENCE: PSC SIGNED: DATE: 17.7.11

Worthing Borough Council

Planning, Regeneration and Wellbeing

Health & Housing Section

REQUEST FOR COMMENTS ON PLANNING APPLICATION

8 MAR 2011

Received

APPLICATION NO : WB/11/0122/FULL
DATE REGISTERED : 2nd March 2011
OFFICER : Mr Nick Bowden
LOCATION : Flat 2 3 St Georges Road Worthing

PROPOSAL: Proposed dormer roof extension on rear (north) roof slope and roof lights on front and rear roof slopes in connection with the conversion of loft space into a two bedroom flat.

Your observations on the above application are invited. Please provide these within 3 working days, and forward this in accordance with the distribution sequence. The officer named above will be happy to provide you with further information as necessary.

(1)	EHoS Health and Housing **(including Licensing Officer)**	Received : 16.3.11 Forwarded : 18.3.11 Signed : EH
(2)	EHoS Technical Services /Principal Engineer	Received : Forwarded: Signed :
3.	EHoS Leisure and Cultural Services	Received : Forwarded : Signed :
4.	EHoS Leisure and Cultural Services - Parks (Client)	Received : Forwarded : Signed :
5.	Estates Manager	Received : Forwarded : Signed :
6.	Community Safety Officer	Received: Forwarded: Signed:

DISTRIBUTION SEQ . (1) → (2) → (3) 4 5 6

Health & Housing
Prop Dev. Serv. Control Manager

Worthing Borough Council, Portland House, Richmond Road, Worthing, West Sussex, BN11 1LF
Tel: (01903) 239999 Fax: (01903) 221072 Minicom: (01903) 204500 DX: 142965 Worthing 10 web: www.worthing.gov.uk/planning

NOTES

Inspection of Planning Applications

If you wish to inspect a current planning application and are unable to do so during normal office hours, special arrangements can be made for the application and plans to be inspected in the Reference Section of Worthing Central Library. The Library is open Monday - Friday 9.00 am - 7.30 pm and 9.00 am - 5.00 pm on Saturdays. To make arrangements to inspect an application at the Library please telephone Planning Services (01903 221416).

Can I Comment?

Anybody has the right to object to or support any current application. Comments should be restricted to 'Planning matters', as other considerations cannot be taken into account when determining an application. 'Planning matters' relate to the effects the proposed building or use of land may have on the environment and neighbouring occupiers. Planning Services has produced a leaflet entitled 'Can I Comment', in order to help you make representations about a planning application. You can obtain a copy of this leaflet from our website or by calling us on 01903 221416.

Can I Respond Electronically?

Yes, you can make representations by email to planning@worthing.gov.uk (however, if you choose this method please include your postal address) or you can use our on-line Public Access service, which allows you to monitor the progress of an application and submit comments. To access this service go to our website www.worthing.gov.uk/planning.

Response to Letters of Representation

Unfortunately, because of the volume of letters received in response to planning applications, it is not possible to acknowledge letters or to provide a detailed reply to individual comments. However, all representations will be considered carefully and you will be notified of the Council's decision at the earliest opportunity.

Who Decides a Planning Application

Most planning applications are decided by the Assistant Director (Planning Services) under powers delegated to him by the Development Control Committee. The larger or more contentious applications are usually dealt with by the Development Control Committee, which meets every three weeks.

Can I Speak at Committee Meetings?

Yes, the public now has the opportunity to speak at Development Control Committee meetings. This only relates to those applications determined by the Committee and will be restricted to 3 speakers for and 3 against the recommendation (maximum 2 minutes per speaker). Further information about our arrangements for public speaking can be obtained from our website.

Visit Our Website www.worthing.gov.uk/planning for further information.