Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 7

Suffix:

Property Name:

Address Line 1: Gordon Road

Address Line 2:

Address Line 3: West Sussex

Town/city: Shoreham-by-sea

Postcode: BN43 6WF

Description of site location must be completed if postcode is not known:

Easting (x): 521857

Northing (y): 105379

Description:

Applicant Details

Name/Company

Title

Mr and Mrs

First name

Surname

Sykes

Company Name

Address

Address line 1

7 Gordon Road

Address line 2

Address line 3

Town/City

Shoreham-by-sea

County

West Sussex

Country

United Kingdom

Postcode

BN43 6WF

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Agent Details

Name/Company

Title

Mrs

First name

Justine

Surname

Rattray

Company Name

Justine Rattray Architecture Ltd

Address

Address line 1

138 Eastern Avenue

Address line 2

Address line 3

Town/City

Shoreham-by-sea

County

Country

United Kingdom

Postcode

BN43 6PE

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposed Works

Please describe the proposed works

Ground floor single storey side/rear extension and bin/bike store.

Has the work already been started without consent?

◯ Yes
⊘ No

Materials

Does the proposed development require any materials to be used externally?

⊘ Yes
◯ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:
Walls

Existing materials and finishes:
Brick, timber cladding and clay tile hanging.

Proposed materials and finishes:
The main extension to be brick. The bin/bike store to be timber clad.

Type:
Roof

Existing materials and finishes:
Clay tiles, felt flat roofing, corrugated cement roofing and corrugated plastic roofing.

Proposed materials and finishes:
The new pitch roof to have clay/cement tiles to match existing colour and shape of the existing pitch roof and the new bin/bike store to have a felt/green flat roof.

Type:
Windows

Existing materials and finishes:
The existing windows are a mix of treated timber framed windows and aluminium framed windows.

Proposed materials and finishes:
All new windows (except the opening fan light above the utility doors and the WC window) are to be polyester power coated aluminium framed windows. The fan light over the utility doors and the WC window are to be treated/painted timber framed windows.

Type:
Doors

Existing materials and finishes:
The existing doors are a mix of UPVC framed doors, aluminium framed doors and treated / painted timber framed doors.

Proposed materials and finishes:
The new kitchen doors (to the rear garden) are to be polyester power coated aluminium framed doors. The new utility doors (to the side of the existing house) are to be treated / painted timber framed doors.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- [x] Yes
- [ ] No

If Yes, please state references for the plans, drawings and/or design and access statement

J43 P1 00 - Existing and proposed block plans

J43 PE1 00 - Existing ground floor plan
J43 PE2 00 - Existing upper floor plans
J43 PE3 00 - Existing elevations

J43 PP1 00 - Proposed ground floor plan
J43 PP2 00 - Proposed upper floor plans
J43 PP3 00 - Proposed elevations

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

- [x] Yes
- [ ] No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings.

J43 PE1 00 - Existing ground floor plan (marked as T1)

J43 PP1 00 - Proposed ground floor plan (marked as T1)

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

- [x] Yes
- [ ] No

If Yes, please show on the plans, indicating the scale, which trees by giving them numbers (e.g. T1, T2 etc) and state the reference number of any plans or drawings

Bamboo hedge - marked as H1 on the existing ground floor site plan J43 PE1 00

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

- [ ] Yes
- [x] No

Is a new or altered pedestrian access proposed to or from the public highway?

- [ ] Yes
- [x] No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- [ ] Yes
- [x] No

Parking

Will the proposed works affect existing car parking arrangements?

- [ ] Yes
- [x] No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [x] Yes
- [ ] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- [x] The agent
- [ ] The applicant
- [ ] Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

◯ Yes
⊘ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

⊘ Yes
◯ No

Is any of the land to which the application relates part of an Agricultural Holding?

◯ Yes
⊘ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.**

**** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

◯ The Applicant
⊘ The Agent

Title

Mrs

First Name

Justine

Surname

Rattray

Declaration Date

01/11/2023

☑ Declaration made

Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Justine Rattray

Date

01/11/2023