

Development Control Team
Adur District Council
The Shoreham Centre
Pond Road
Shoreham by Sea
BN43 5WU

16 December 2025

Dear Sir/Madam

75 MARLBOROUGH ROAD, LANCING BUSINESS PARK, LANCING, BN15 8UG
AWDM/1683/23 - CONDITIONS 4 AND 5

This letter is submitted in respect of an application for approval of details required under planning condition numbers 4 (landscaping) and 5 (materials) of planning permission AWDM/1683/23

This letter should be read in conjunction with the drawings and information provided by Morton Scarr Architects and Landscape Architect Christina Odell.

BACKGROUND

Planning permission AWDM/1683/23 was granted planning permission on 24 February 2025. The permission was for “demolition of existing building and construction of new building for use as production, warehousing, office and distribution facility for the Scout Association.”

The permission was subject to a number of “pre-commencement” conditions, of which condition numbers 4 and 5 require approval of a hard and soft landscaping (condition 4) and a schedule of materials (condition 5).

Condition 4 – Landscaping

Information on both hard and soft landscaping is provided in the following documents:

Morton Scarr:	Drawing 2280(59) 100B – Hard landscaping Plan Sheet 1
Morton Scarr:	Drawing 2280(59) 101B – Hard Landscaping Plan Sheet 2
Morton Scarr:	Drawing 2280(59) 102A – Hard Landscaping Plan (technical details)
Morton Scarr:	Document – Hard Landscaping Schedule
Christina Odell:	Planting Plan First Issue
Christina Odell:	Planting Schedule First Issue
Christina Odell:	Landscape Management Plan First Issue

Condition 5 – Materials

The information on materials is set out in the following documentation:

Morton Scarr:	Document – External Materials Schedule
Morton Scarr:	Drawing 2280(31) 101B – North and West Elevations
Morton Scarr:	Drawing 2280(31) 102C – South and East Elevations

Please note that the elevation drawings are the same as previously approved, but with additional information added to tie in with the External Materials Schedule.

CONCLUSIONS

The information required under conditions 4 and 5 is set out in the submitted documents referred to above, and so we trust that permission can be granted without delay.

Should the local planning authority require any further information, please do not hesitate to contact us at your earliest convenience.

Yours Faithfully

LCP

Lewis & Co Planning