Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Application for Approval of Details Reserved by Condition

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Recreation Ground

Address Line 1

Old Barn Way

Address Line 2

Address Line 3

West Sussex

Town/city

Southwick

Postcode

BN42 4NT

Description of site location must be completed if postcode is not known:

Easting (x)

525028

Northing (y)

105369

Description

The site of the former Southwick FC clubhouse.

Applicant Details

Name/Company

Title

Ms

First name

Fiona

Surname

Burn

Company Name

Adur District Council

Address

Address line 1

Town Hall

Address line 2

Chapel Road

Address line 3

Town/City

Worthing

County

Country

Postcode

BN11 1HA

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Applicant Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

Mrs

First name

Charlotte

Surname

Smith

Company Name

Cityzen Limited

Address

Address line 1

Maritime House

Address line 2

Basin Road North

Address line 3

Town/City

Brighton and Hove

County

Country

Postcode

BN41 1WR

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Redevelopment of the Former Southwick Football Club, comprising the replacement of existing turf pitch with 3G pitch and replacement floodlights,
demolition of existing clubhouse and erection of replacement Sports Hub Building, erection of spectator stand along with other ancillary infrastructure

Reference number

AWDM/1217/23

Date of decision (date must be pre-application submission)

17/10/2024

Please state the condition number(s) to which this application relates

Condition number(s)

10. No development shall take place, including any works of demolition, until a Construction Management Plan has been submitted to and approved in writing by the Local Planning Authority

Has the development already started?

◯ Yes
⊘ No

Part Discharge of Conditions

Are you seeking to discharge only part of a condition?

⊘ Yes
◯ No

If Yes, please indicate which part of the condition your application relates to

We are seeking to only discharge relating to demolition and site clearance only, not construction.
The Construction Management Plan will be submitted in future.

Discharge of Conditions

Please provide a full description and/or list of the materials/details that are being submitted for approval

TSG- Southwick Demo Phase plan v2
Addresses;
The route of vehicles to the site.
Access via the existing gates off Old Barn Way.
The planned works and plant in use.
Control of noise and dust.
Communication with local residents, among other issues.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [x] Yes
- [ ] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- [x] The agent
- [ ] The applicant
- [ ] Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- [x] Yes
- [ ] No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED ******

First Name

***** REDACTED ******

Surname

***** REDACTED ******

Reference

Date (must be pre-application submission)

29/10/2026

Details of the pre-application advice received

As Section 73 notice still awaited, we sought advice on submitting a demolition-only management plan against the existing planning notice.
The Construction Management Plan will be submitted against the relevant planning notice in future.
This route for discharge relating to demolition/ site clearance works only was deemed acceptable.

Declaration

I/We hereby apply for Approval of details reserved by a condition (discharge) as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Charlotte Smith

Date

10/11/2026