ADUR DISTRICT COUNCIL

Adur District Council

Office use
App
Date Rc..
05 NOV 2007

Application for Listed Building Consent

Planning (Listed Buildings and Conservation Areas) Act 1990

Please read the notes before you fill in this form.

1 Applicant (in block capitals)

Full name : Mrs RACHEL WORSLEY
Address (including postcode):
55 NEW ROAD
SHOREHAM - BY - SEA
WEST SUSSEX BN43 6RB
Phone Number:
Home: [redacted]
Work: /
Extension:
Fax Number:

Agent (if any)

Full name : JULIET SARGEANT
Address (including postcode):
39 FALMER ROAD
ROTTINGDEAN
BRIGHTON BN2 7DA
Phone Number: /
Home:
Work: 01273 300 587
Extension: /
Fax Number:

2 Type of Application

I am applying for Listed Building Consent to:
demolish a listed building — Yes ☐ No ☐

demolish part of a listed building (please see note 4) — Yes ☑ No ☐

I am applying to alter or extend a listed building — Yes ☐ No ☐

I am applying to fix an advertisement or structure to a listed building — Yes ☐ No ☐

I am applying to remove or change a condition on a Listed Building Consent — Yes ☐ No ☐
If 'Yes', please give the condition number ☐ and the application number ☐

3 Please give the address of the building this application relates to.

55 NEW ROAD SHOREHAM - BY - SEA
~~EAST~~ WEST SUSSEX BN43 6RB

Do you own or control any land or buildings next to this site? Yes ☑ No ☐
(If 'Yes', the land or buildings should be outlined in blue on your plan

Area of land the application relates to 90 square metres or ☐ hectares

4 Please describe the work you want to carry out

Enlargement of pedestrian access gate through front wall to create vehicular access gate + dropped kerb from road. Hard-standing for parking within the garden, new patio and timber shed and Pergola.

Are you applying for consent for work already carried out? Yes ☐ No ☒

If 'Yes', please tell us:

- The application number of the planning permission for the development; and
- The date the work was carried out

5 The use of the building

What is the building used for now?

DOMESTIC RESIDENTIAL WITH BOUNDARY WALL + PEDESTRIAN ACCESS

If the building is not in use, what was it last used for?

—

What do you plan to use the building for?

RESIDENTIAL WITH BOUNDARY WALL + VEHICULAR ACCESS

6 Grants

Have you received a grant for any work involved in this application? Yes ☐ No ☒

If 'Yes', please tell us who provided the grant and the date you received it.

5 Please enclose four copies of this form and four sets of plans.

Please number your plans and write the numbers and scales against the titles here. (Please see note 7)

	Plan number	Scale
Location plan	JS/07/W/02	1:1250
Block plan	JS/07/W/03	1:500
Detailed plans	JS/07/W/01, 04, 05	1:50

8 Signature

Signature: [redacted] **Date:** 29/10/07

Please print your name: JULIET SARGEANT

Certificate under Section 11 of the Planning (Listed Buildings and Conservation Areas) Act 1990 (please see note 8)

Certificate A

I confirm that: nobody except the applicant was an owner of the building or land involved at the beginning of the period of 21 days before the date of this application. ('Owner' means the freehold owner or a tenant with at least seven years of tenancy remaining).

Signature: [redacted]	**Date:** 29/10/07
Please print your name: JULIET SARGEANT	

Notes

1 You may find it helpful to call in at our Planning Section to discuss your plans before you fill in this form.

2 You can make the application yourself or you can employ someone (an "agent") to do it for you. If an agent makes the application, we will send all letters, including the decision notice, to them.

3 Definition of a listed building

A listed building is any building which:

- is included in a list of buildings of special architectural or historic interest made by the Secretary of State under Section 1 of the Planning (Listed Buildings and Conservation Areas) Act 1990;
- immediately before 1 January 1969 was under a Building Preservation Order under Part 111 of the Town and Country Planning Act 1962; or
- is under a current Building Preservation Notice served under Section 3 of the Planning (Listed Buildings and Conservation Areas) Act 1990.

4 Demolishing or partly demolishing a listed building

You will normally need Listed Building Consent to demolish part of a listed building. However, this will depend on the amount of the demolition planned, and you should discuss your proposal with a Planning Officer, even if the demolition is minor. Some minor demolition may still need Listed Building Consent as it may be considered to be an alteration to a listed building.

You can only demolish a listed building if:

- you have Listed Building Consent; and
- you have told the Royal Commission on Historical Monuments about the proposed work and have given them reasonable access to the building for at least a month after getting Listed Building Consent. In some cases, the Commission may write to say that it does not need access.

5 Altering or extending a listed building

You need Listed Building Consent to alter, do work to or extend a listed building if the work would affect the building's character as a building of special architectural or historic interest. This applies to work inside and outside the building.

Anything which is fixed to the building or forms part of the site and has done since 1 July 1948 is treated as part of the listed building (for example, walls and outbuildings). This means that you must apply for consent to alter or carry out work on any part of the building or site.

6 Putting up an advertisement on a listed building

You must have Listed Building Consent to put a sign on a listed building. This may not apply if you are replacing a sign we have already agreed to with one which meets the standards we set for the first sign.

7 How to apply for Listed Building Consent

Please send us **four** sets of your plans with the scale and north point clearly shown (5 sets for applications in Lancing and Sompting). It would help us if these plans are size A3 or A4. One copy of the plans must be coloured to show the work you are applying for.

Your plans must all be prepared using the metric scale. You should include the following.

- A location plan using an Ordnance Survey map at a scale of 1:1250. The site must be outlined in red.
- A block plan at a scale of 1:500 showing the site and all neighbouring properties. You should show the location of the building (highlighted in red) and the location of any new buildings. You should show the location of any existing or proposed access. You should also highlight in blue the boundary of any other land you own which joins the site.
- Detailed plans at a scale of 1:50 or 1:100 showing the building. Your plans, elevations and sections should use colour to show the difference between existing and new work.

Continued over the page

Your plans and sections should include all materials to be used, elevations of all sides of the building as they are now and as they wil be. If the building faces onto a street, the elevations should show the details of buildings next door and the position, type and dimensions of the foundations, walls, roofs and chimneys of the buildings. Full details of all materials, colours and finishes used in the buildings as they are now should also be supplied. If you are putting up a new shopfront you must give full details of all the materials, finishes and colours you will use and an elevation to a scale of 1:20

If you are planning to put up new buildings, you should provide details of these, even if you do not yet have planning permission.

8 Certificate

We cannot accept an application for Listed Building Consent unless there is one of four certificates with it signed by or on behalf of the applicant. Please read the declaration carefully before you sign.

If you are not the owner or a tenant with at least seven years of tenancy remaining, you will have to give notice to the owners and fill in Certificate B. Certificates C and D are only relevant if you have tried to trace the other owners and have failed. You can get copies of these certificates and notices from the Planning Office. If you are the owner, fill in Certificate A on page 3.

9 Building Regulations and planning permission

These notes only cover Listed Building Consent. You may also need to apply for planning permission and for approval under the Building Regulations. You can get forms and further information from the Planning Office.

Please send your application to:

Chief Officer
Planning and Development Services
Civic Centre
Ham Road
Shoreham by Sea
West Sussex
BN43 6PR

Phone: **01273 263222**
Fax: **01273 263203**
E-mail: **developmentcontrol@adur.gov.uk**

Before sending your application please make sure you have:

- answered all the questions;
- signed and dated the application form;
- signed and dated certificate A (or certificate B if you do not own all the land);
- enclosed four sets of your plans (one must be coloured to show the work you are applying for); (5 sets for applications in Lancing and Sompting).

Remember that an agent can sign the form and certificate for you.

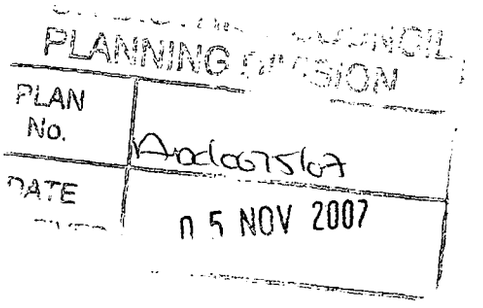
Planning Application and Listed Building Consent Application for:

55 New Road
Shoreham-by-Sea
West Sussex
BN43 6RB

Owner:
Mr and Mrs Worsley

Agent:
Juliet Sargeant
Juliet Sargeant Garden & Landscape Designs
39 Falmer Road
Rottingdean
Brighton
BN2 7DA

Tel: 01273 300 587
julietdesigns@supanet.com



Design and Access Statement

Proposal

1. To enlarge the current pedestrian access and timber gate to create vehicular access from the road and install a double timber gate.
2. To create a new hard-standing for a car inside the garden.
3. To re-pave and enlarge the existing patio to be in-keeping with the hard-standing and character of the house.
4. To erect a new timber shed for storage.
5. To erect a new timber pergola.
6. To remove an existing brick outhouse of modern construction

Use

Parking in this area is very limited and Mr and Mrs Worsley find it increasingly difficult to safely bring their two year old daughter to and from the house and car.

The alteration of the gate and creation of the hard-standing will allow them to park on their own property.

The redesign of the garden and patio is for domestic family use.

The timber shed is for storage.

The new pergola is to provide screening from the nearby flats which overlook the Worsley's house and garden.

Amount

The proposed alterations have been kept to the minimum required to achieve safe parking and access for the family.
The additional landscaping works are being proposed at the same time in order to achieve unity and cohesion.

Layout

Ref. Plan and elevations.
The layout of the garden is such as to fulfil the functional requirements of the space as simply as possible to create a formal space in keeping with the existing building.

Scale

This is a small scale proposal.

Landscaping

Ref. Illustrations

The landscaping details have been designed to sensitively reflect the architecture of the house and the scale of the property.
The existing flint wall will be renovated with matching flints, cobbles and mortar. Brick will be used to re-instate the piers and gate posts. The timber double gates have been chosen to work with the existing gates of the neighbours, although they will not match exactly. They will be tanalised softwood.
The paving will be 'York' Indian sandstone with cobble and brick detailing.
The pergola will be tanalised softwood construction.

Appearance

The appearance of the new double gates will be very similar to those of the neighbour, who obtained listed building consent in 2002 for similar works.
The appearance of the new garden and pergola will reflect the materials of the house.

Access

Access will be improved to allow for a car to be driven into the property and parked within the curtilage.
There will be a vehicular ramp from road level to finished garden level.
A new dropped kerb will be required.

OS Sitemap™



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The representation of features as lines is no evidence of a property boundary.

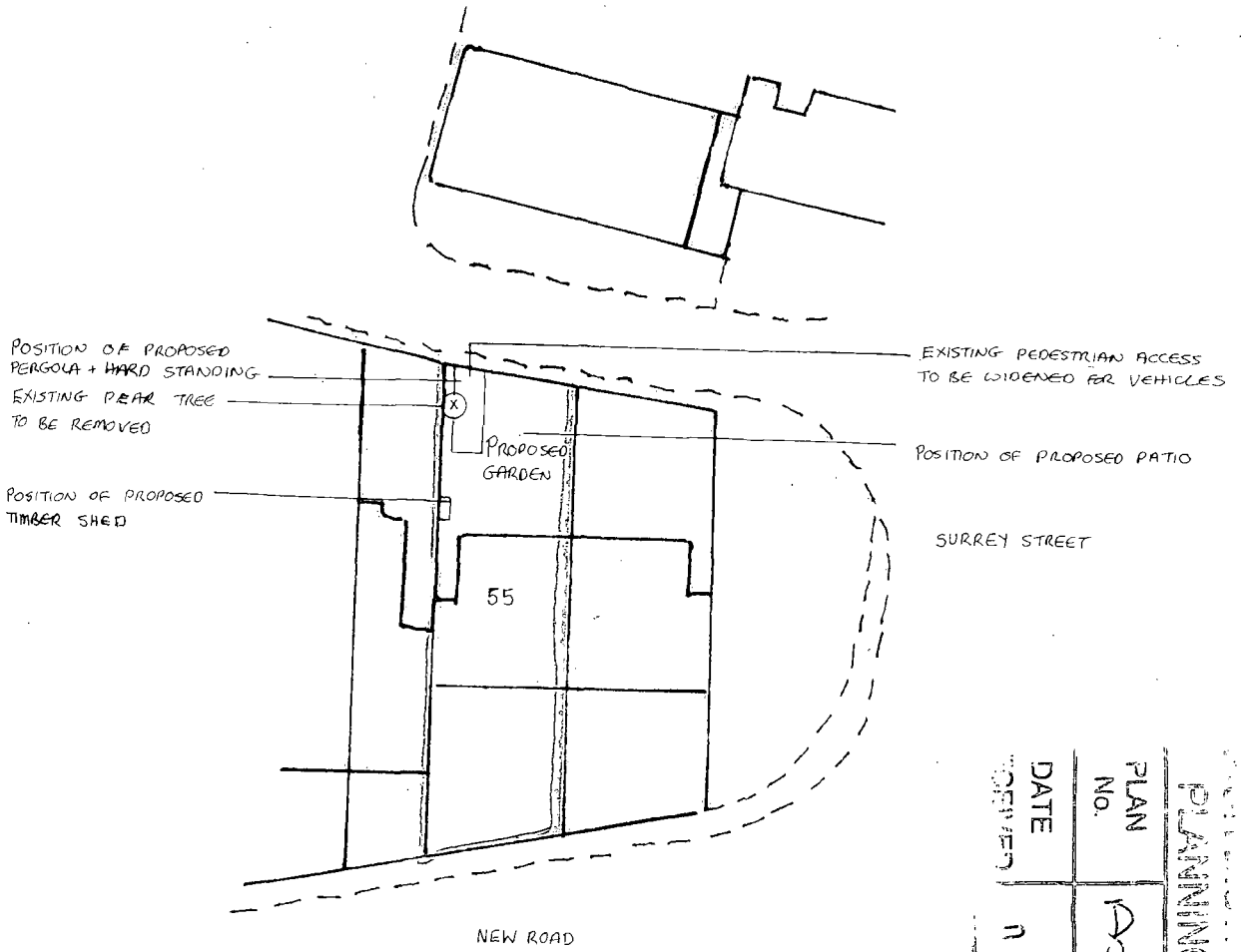
Metres
0 20 40

Scale 1:1250

Supplied by: **Mailboxes Etc Brighton**
Serial number: 00128700
Centre coordinates: 521889 105130

Further information can be found on the OS Sitemap Information leaflet or the Ordnance Survey web site: www.ordnancesurvey.co.uk

55/07/W/02



PLANNING DIVISION
PLAN No. A2c067567
DATE RECEIVED 05 NOV 2007

Scale 1:500
Date October 2007

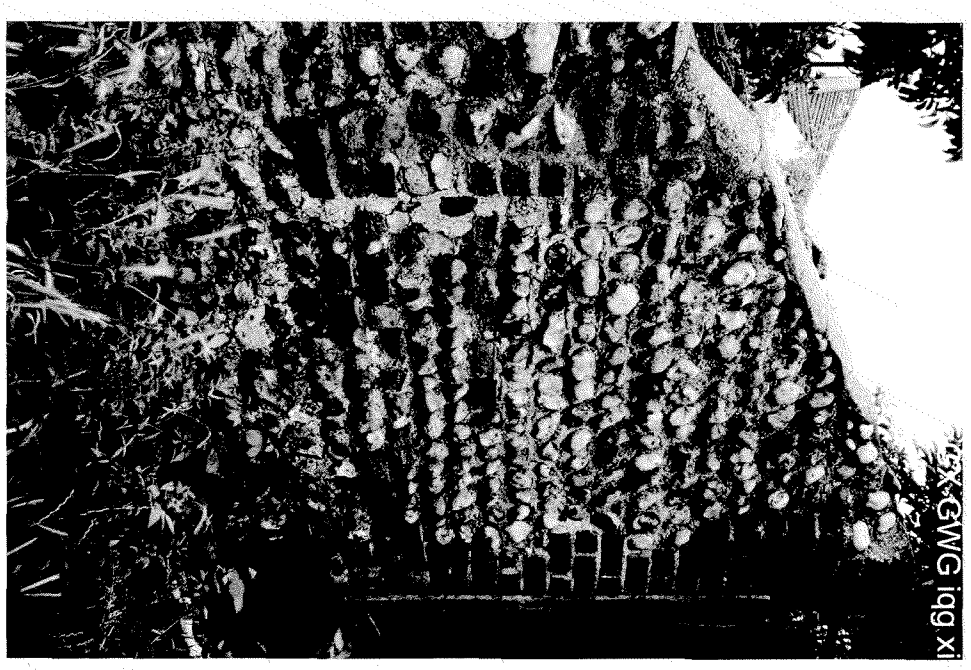
Mr and Mrs Worsley
55 New Road
Shoreham-by-Sea

Proposed alteration of access
Planning Application

Block Diagram
Js/07/w/03

Juliet Sargeant
Garden Designs

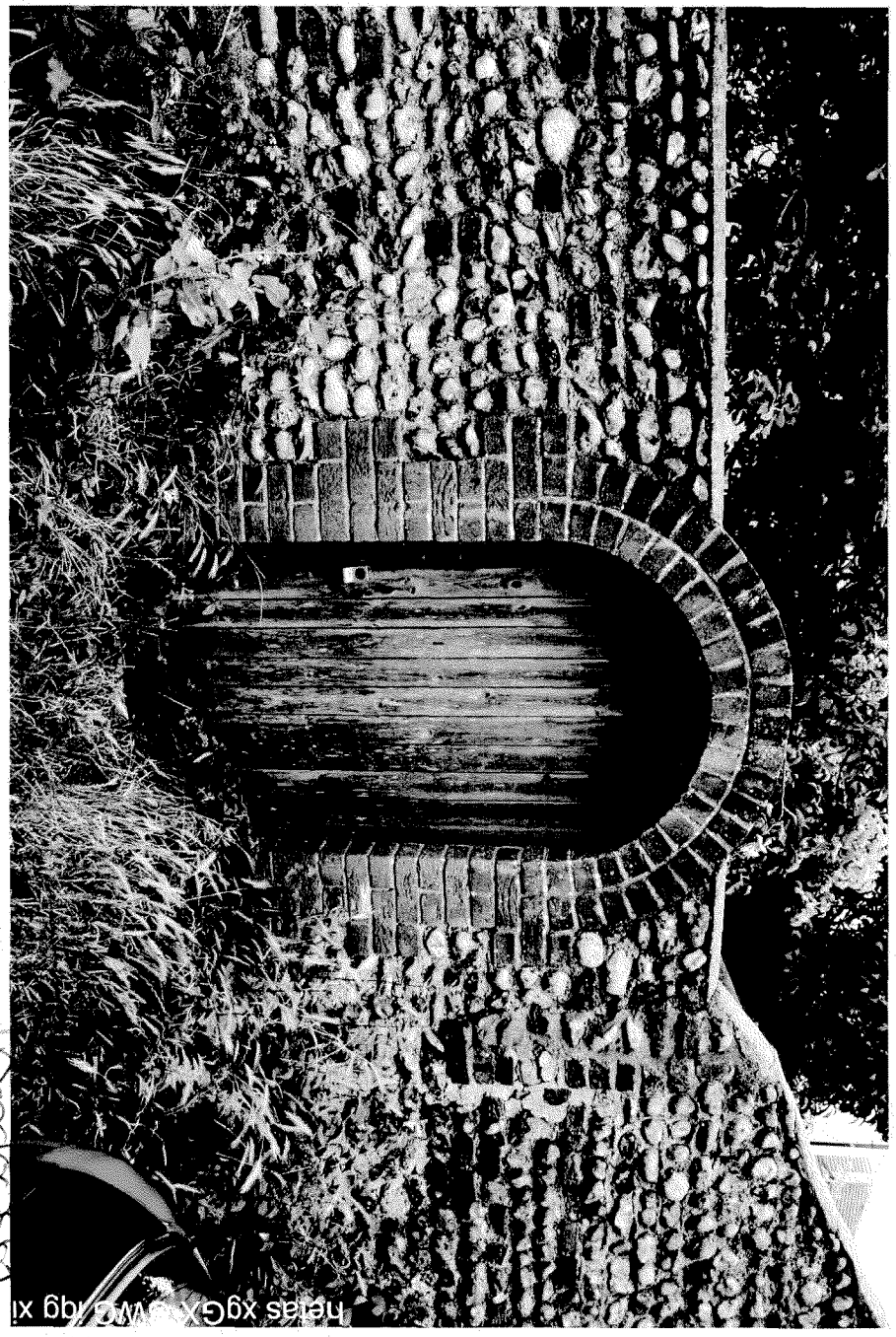
Tel : 01273 300 587
julietdesigns@supanet.com



EXISTING GATE



PROPOSED GATE



EXISTING GATE

55/07/W106



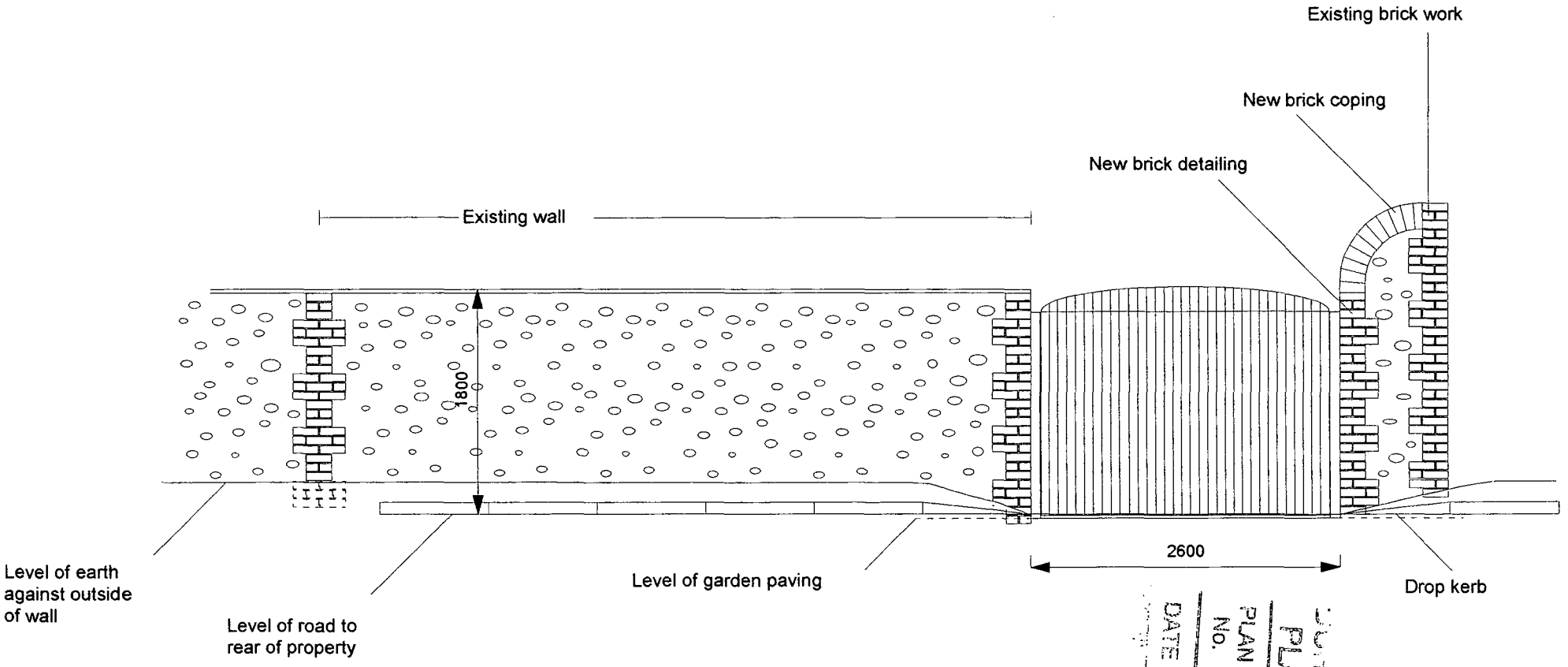
Proposed Shed
1m x 2.6m
1.9m HIGH
25/07/07

Proposed Pergola



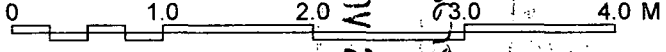
55 New road - Detailed Elevation of Proposed Access

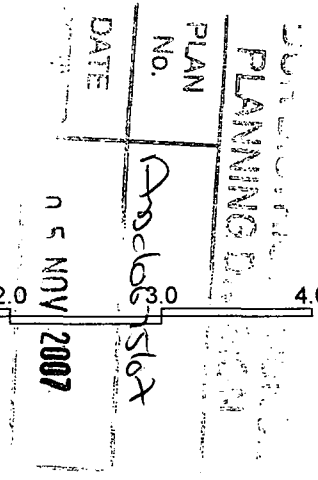
□ □ September 2007



Widen gateway from 920mm to 2600 by removing and replacing RHS pillar.
New gate to be of similar style and construction as current gate.

Scale1:50 @ A4

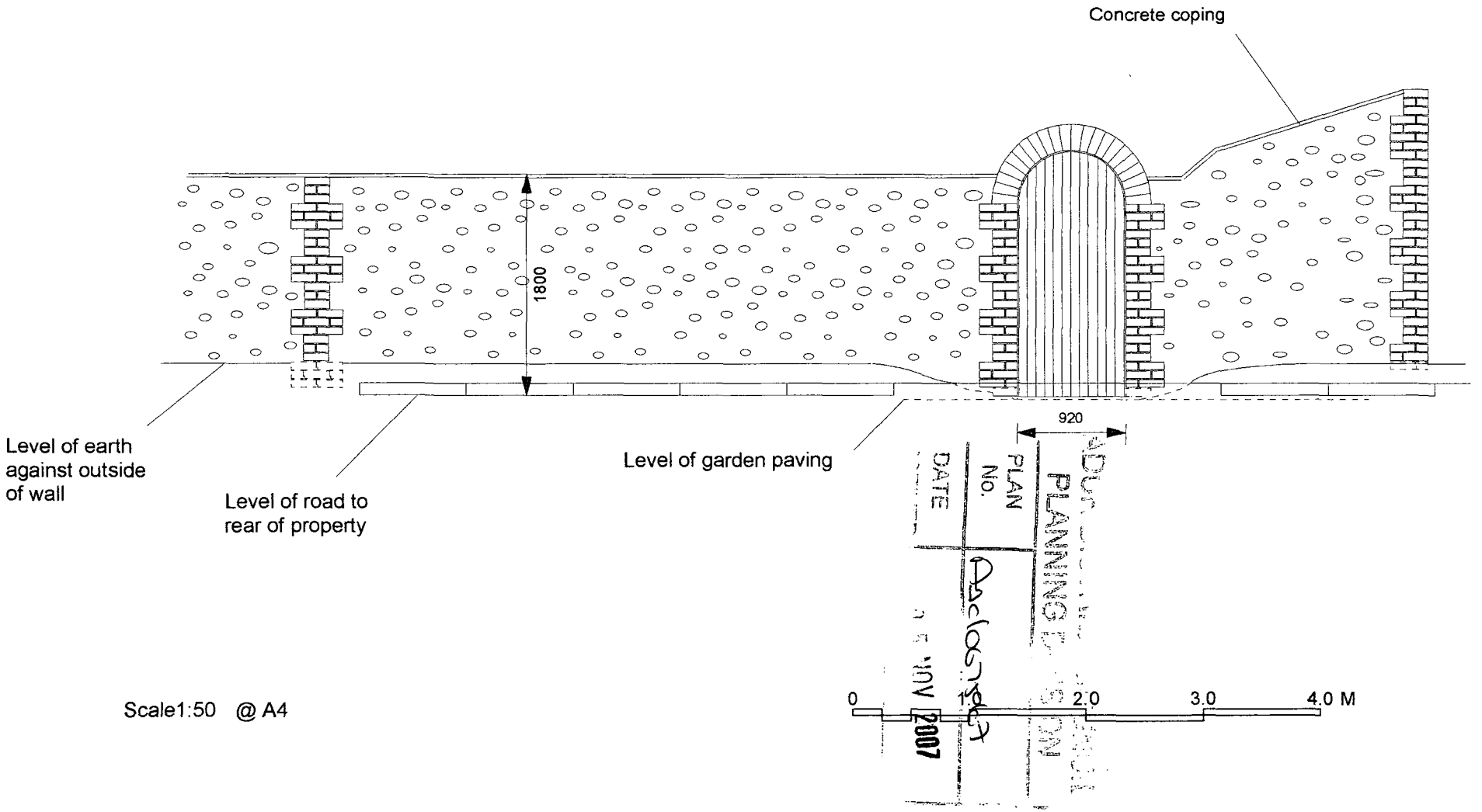




JS/07/W/04

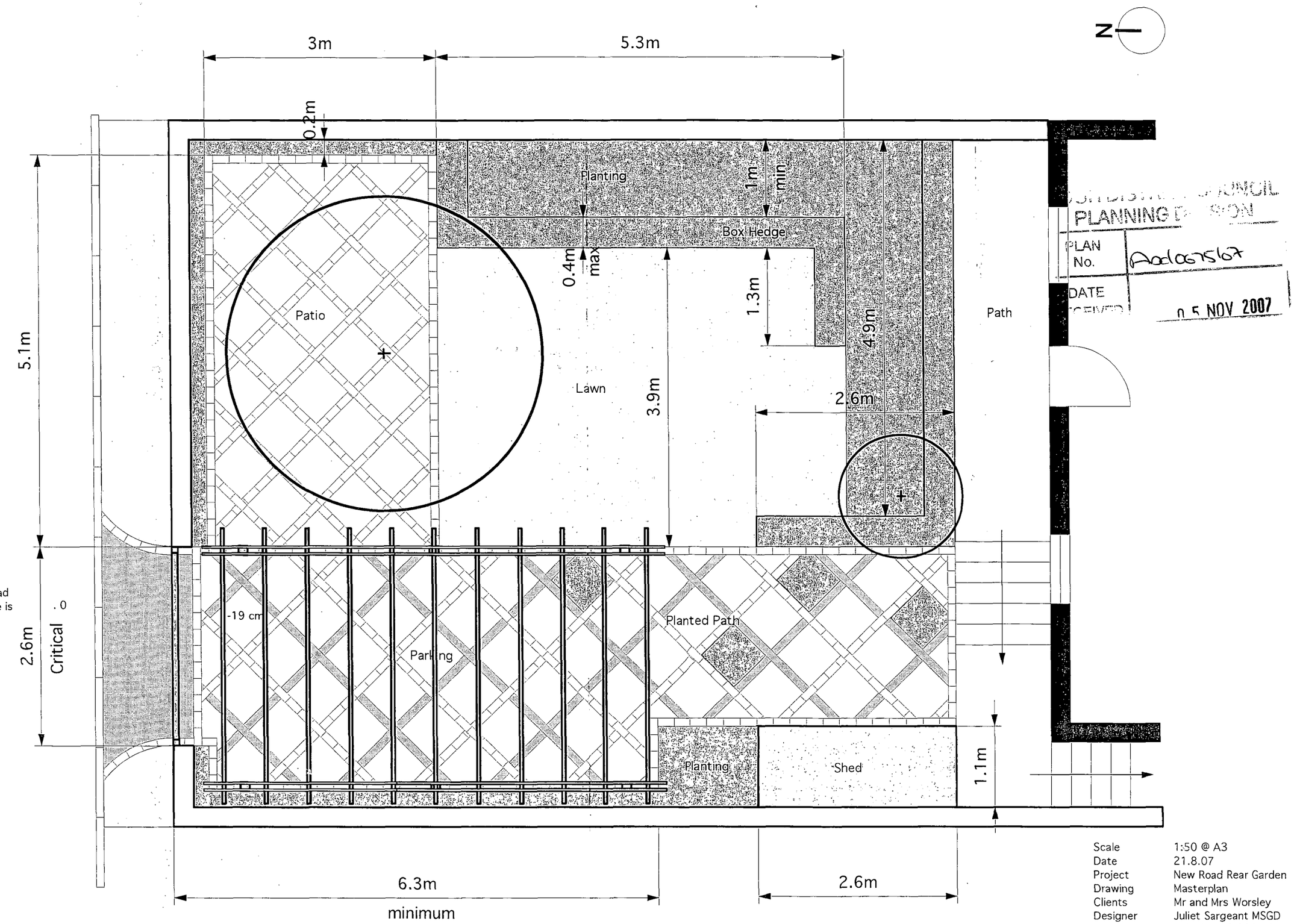
55 New road - Detailed Elevation of Current Access

□ September 2007



Scale1:50 @ A4

JS/07/10/04



NB Arbritary datum - road surface adjacent to gate is zero.

PLANNING DIVISION
PLAN No. Aadc075167
DATE RECEIVED 05 NOV 2007

Scale	1:50 @ A3
Date	21.8.07
Project	New Road Rear Garden
Drawing	Masterplan
Clients	Mr and Mrs Worsley
Designer	Juliet Sargeant MSGD
	Tel : 01273 300 587

Check all dimensions on site
report any discrepancies to the designer
copyright Juliet Sargean 2007

55/07/W/101