ADUR DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACT, 1990

APPLICATION FOR PLANNING PERMISSION

4 copies of this form required, together with plans and appropriate fee.
All measurements are to be given in metric.
If site relates to Lancing or Sompting, please submit 5 copies.

FOR OFFICIAL USE ONLY
Appl. No A/0068/07
Date Received 19 NOV 2007
Fee 530
Rem. List

IT IS IMPORTANT THAT YOU READ THE GUIDANCE NOTES AS INCORRECT COMPLETION INVOLVES DELAY

1. Applicant (In BLOCK CAPITALS)	Agent (if any) to whom correspondence should be sent (In BLOCK CAPITALS)
Name MR. RUSSELL CLARK	Name MR. GEOFFREY LAWRANCE
Address 13 MANOR HALL ROAD, SOUTHWICK W SUSSEX	Address 32 PARKSIDE, SHOREHAM BY SEA, BN43 6HA
Tel. No. [redacted]	Tel. No. 01273 462793

2. Type of Application (see Note 2)

		State Yes or No
(a)	Full planning permission (including changes of use)	YES
(b)	Outline planning permission	NO →
(c)	Renewal of a temporary permission	NO
(d)	Permission for retention of building or continuance of use without complying with a condition imposed on a planning permission	NO
(e)	Permission to develop land without complying with a condition imposed on a planning permission.	NO

If yes, state those matters to which this application relates (tick where appropriate)

(i)	Siting	☐
(ii)	Design	☐
(iii)	External appearance	☐
(iv)	The means of access	☐
(v)	Landscaping of the site	☐

If yes, state the date and number of the permission and outline the particular condition

Date

Application No.

Condition No.

3. (a) Full **address or location** of the land to which this application relates

13, MANOR HALL ROAD
SOUTHWICK
W SUSSEX BN42 4NA

(b) State whether applicant owns or controls any adjoining land — State Yes or No: NO — If yes, this land must be edged blue on the location plan

(c) Area of site 490 hectares/sq. metres

Dimensions of the application site and distances from the new buildings to boundaries must be clearly indicated on plans

(d) Description of proposed development (If residential development, state no. of units proposed and type if known e.g. houses, bungalows, flats)	CONVERSION OF SINGLE DWELLING TO FORM 3 FLATS. COMPRISING GROUND FLOOR SIDE & PART FRONT EXTENSION PLUS HIPPED ROOF WITH 2 EAST, 1 NORTH & 1 WEST SIDE DORMER WINDOWS.

(e) State whether the proposal involves:-

		State Yes or No
(i)	New building(s) or structure(s)	NO
(ii)	Alteration or extension of building(s)	YES
(iii)	Construction of a new) vehicular access to a highway) pedestrian	NO / NO
(iv)	Alteration of an existing) vehicular access to a highway) pedestrian	NO / NO
(v)	Closure of existing access	NO
(vi)	Change of use only	NO

4. Particulars of Use of Buildings or Land: state (a) Present use
(b) If vacant, the last use

5. **Additional Information**

		State Yes or No		State Yes or No
(a)	Is the application for industrial, office warehousing, storage, shopping, commercial purposes or places of public assembly? (See note 5)	NO	If yes, complete part 2 of form C.P. 1	
(b)	Is the application for the winning or working of minerals?	NO	If yes, complete part 4 of form C.P. 1	
(c)	Is the application for an agricutural dwelling or building?	NO	If yes, complete part 6 of form C.P. 1	
(d)	Does the proposed development involve the demolition of any residential units?	NO	If yes, how many units? Please indicate their position on plans	
(e)	Does the proposed development involve the felling of any trees?	NO	If yes, indicate their position on plans	
(f)	Does the proposed development involve any public right of way within the site?	NO	If yes, indicate the position on plan	
(g)	Does the proposed development involve demolition or alteration of a building or Special Architectural or Historic interest or demolition within a Conservation Area?	NO	If YES a separate application for **Listed Building Consent or Conservation Area Consent** may be necessary.	

(h) (i) How will surface water be disposed of? (i) TO SOAKAWAY
(ii) How will foul sewage be disposed of? (e.g. mains, cesspit, etc.) (ii) CONNECTION TO EXISTING MAINS SYSTEM

6. Plans (See Note 6). List of drawings and plans submitted as part of the application - indicate drawing numbers and scales.
4 sets of all drawings are required. Additional copies in respect of major applications will assist in determination of such applications. All measurements are to be given in metric (89/617 EEC Directive)
GROUND & FIRST FLOOR PLANS AT 1:100 SCALES
EXISTING ELEVATIONS & PROPOSED ELEVATIONS AT 1:100
1:1250 SCALE LOCATION & 1:500 BLOCK PLANS

7. Fees (See Note 7)
If a fee is submitted please give the amount £ 530 _ 00

8. I/WE APPLY FOR PLANNING PERMISSION AS DETAILED ABOVE.

DATE . . 06 _ 11 _ 2007 . . . . SIGNED . [redacted]

on behalf of MR R. CLARK
(insert applicant's name if signed by an agent)

9. Certificate under Section 65 of the Town and Country Planning Act. 1990 (Article 7 of the T & CP (General Development Procedure) Order 1995
N.B. A signed certificate MUST accompany this application (See Note 9).
If the applicant is the sole owner (a) the following certificate should be completed and signed.

CERTIFICATE A

(a) Owner means a person having a freehold interest or tenancy the unexpired term of which was not less than 7 years

1. **Certificate A(a)**
I certify that

on the day 21 days before the date of the accompanying application nobody, except the applicant, was the owner (a) of any part of the land to which the application relates.

*2. None of the land to which the application relates is or is part of an agricultural holding.

OR

*3. ~~*I have~~ ~~*myself~~
~~The applicant has~~ ~~given requisite notice to every person other than~~ ~~himself/herself~~ ~~who, on the day~~

~~21 days before the date of the application was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows~~

~~Name of Tenant Address at which Notice was served Date on which Notice was served~~

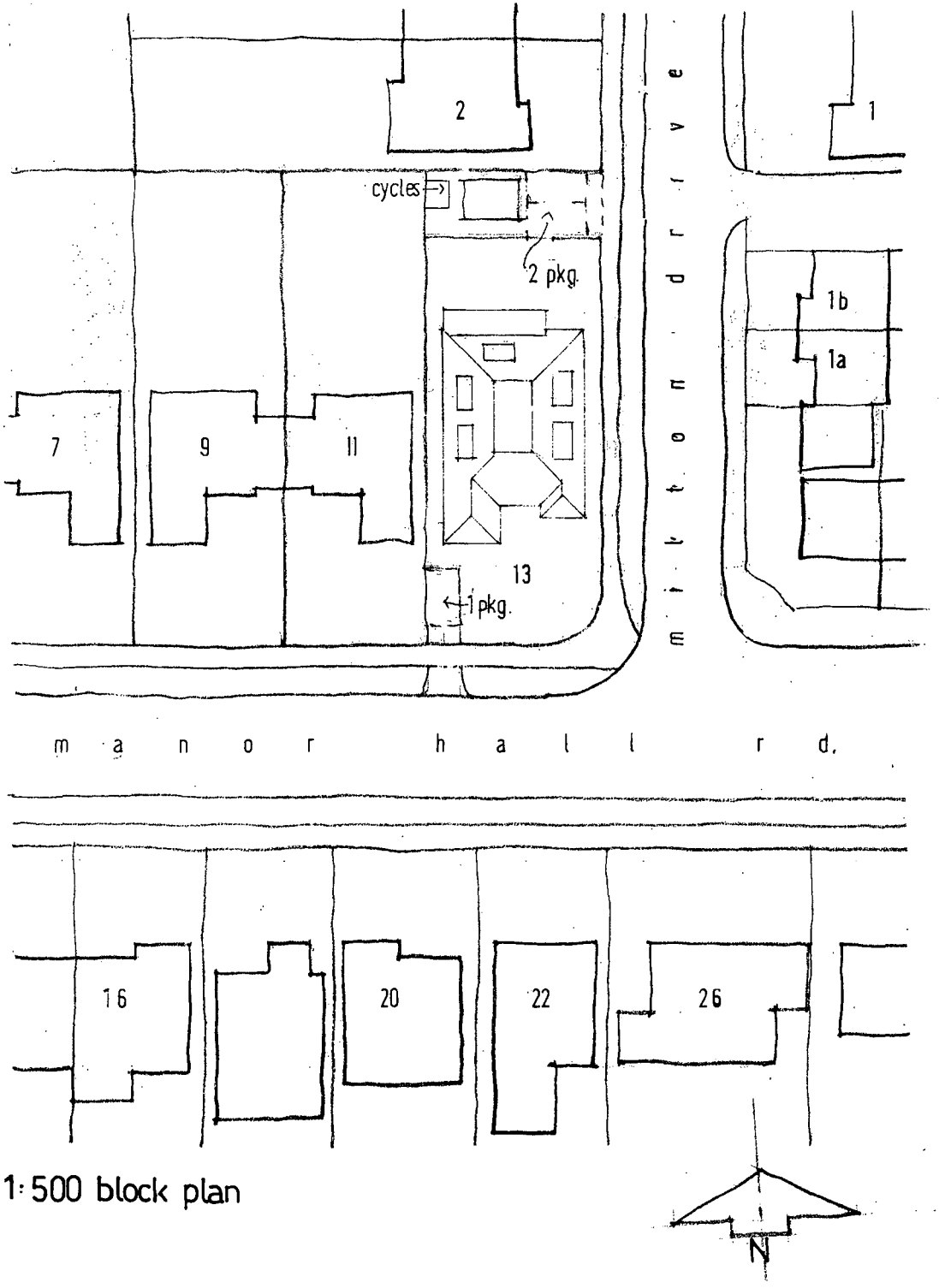
*Delete where inappropriate

Signed [redacted]

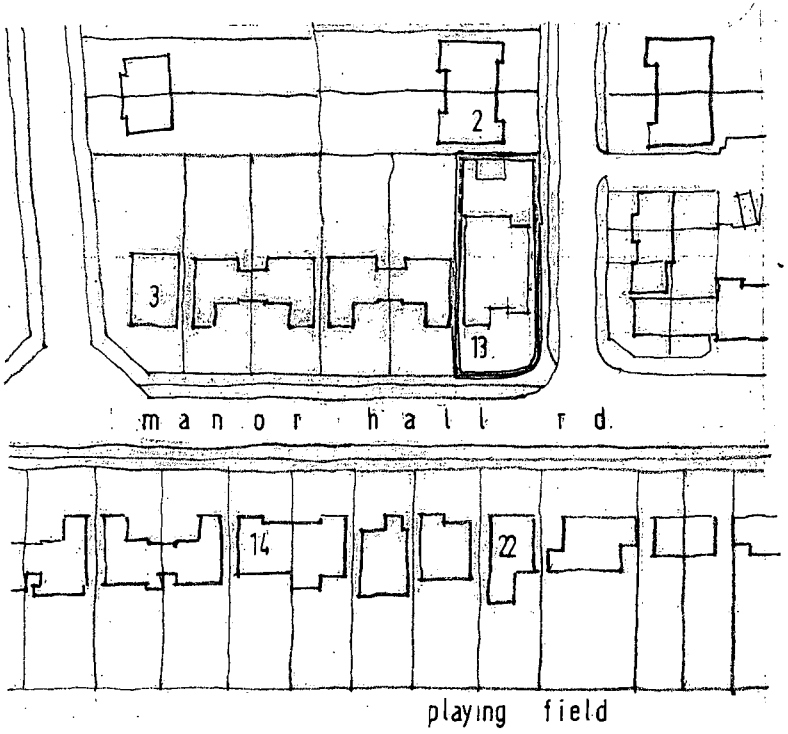
On behalf of MR R. CLARK

Date . . 06 _ 11 _ 2007

BP 47.0 June 95



1:500 block plan



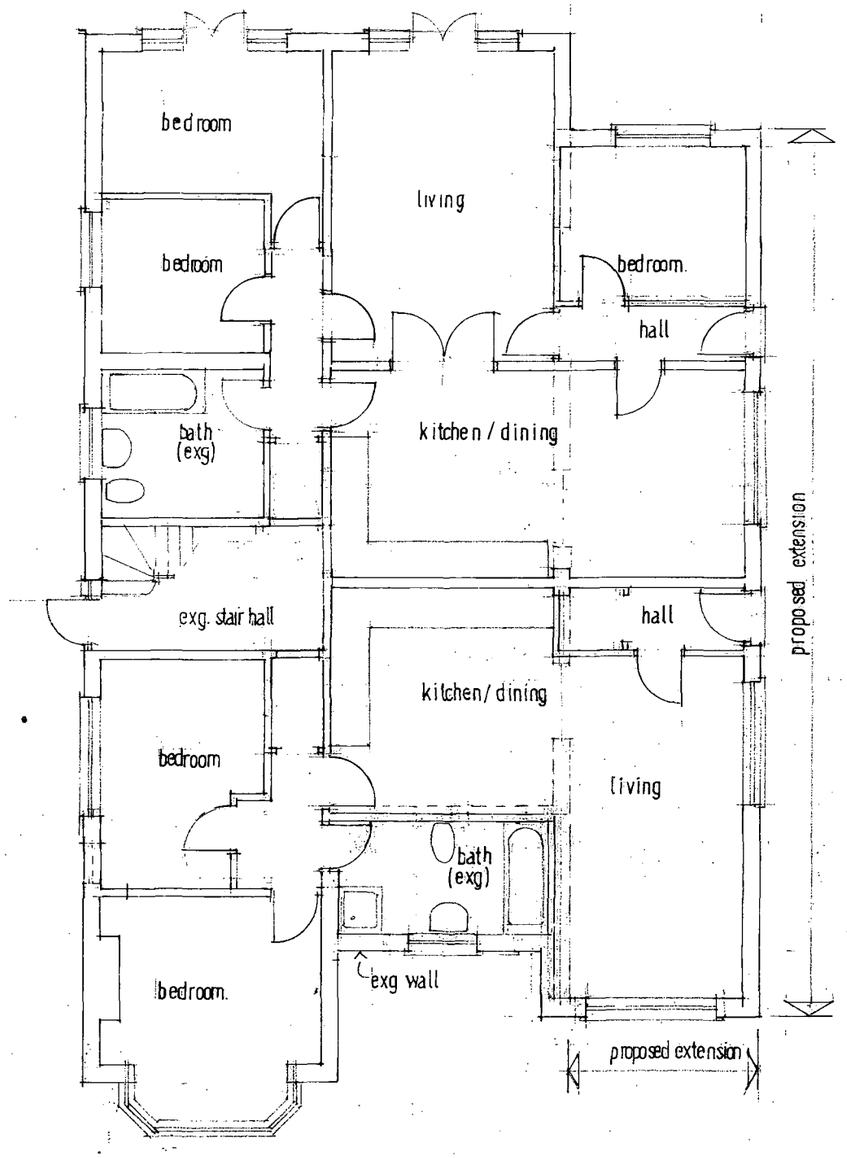
1:1250 LOCATION PLAN

DUN DISTRICT PLANNING L
PLAN No. Proc 06 8067
DATE RECEIVED 19 NOV 2007

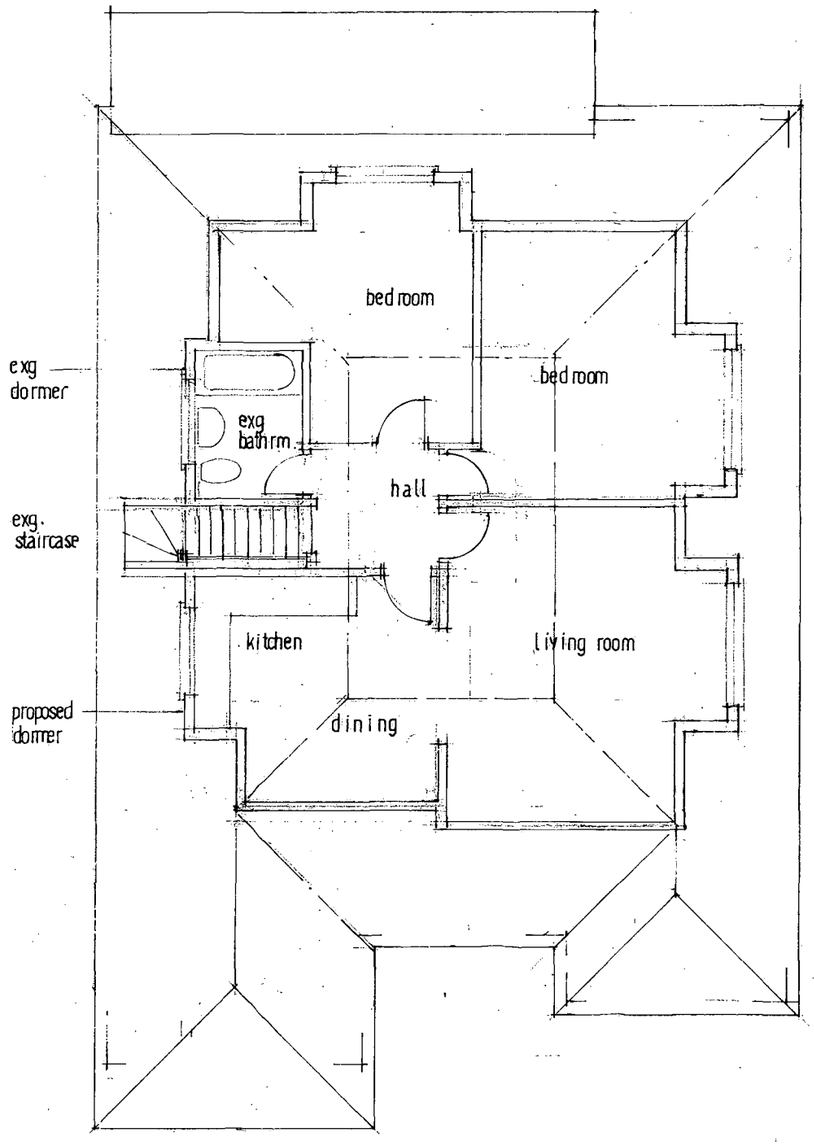
PROPOSED CONVERSION TO 3 FLATS.

13 manor hall road southwick

SCALES 1:1250 & 1:500
DATE OCT 2007.



ground floor plan



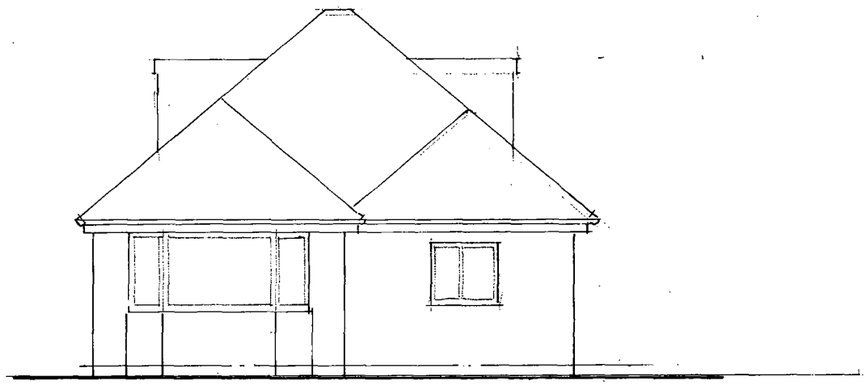
first floor plan

PLANNING
PLAN No. A06068067
DATE RECEIVED 19 NOV 2007

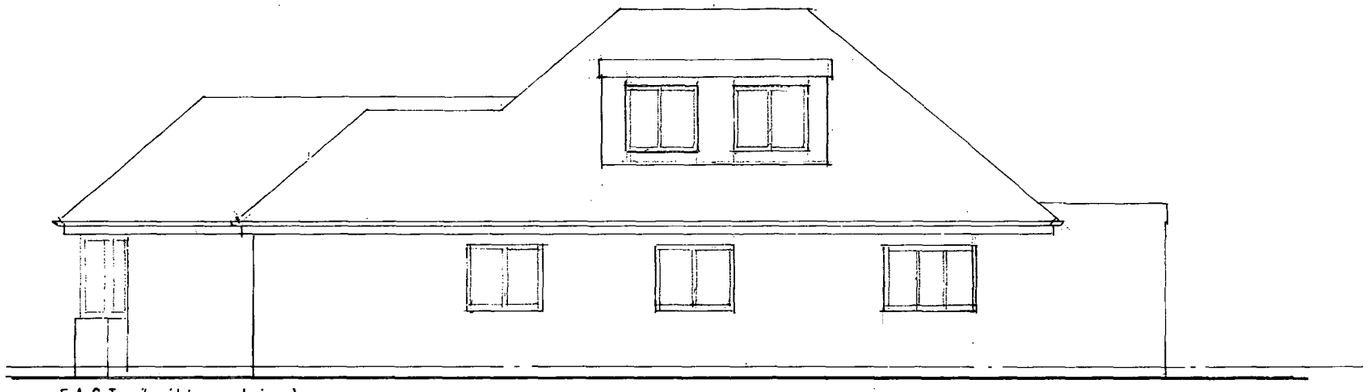
13 manor hall rd southwick

proposed conversion

SCALE 1:100
DATE OCT.07

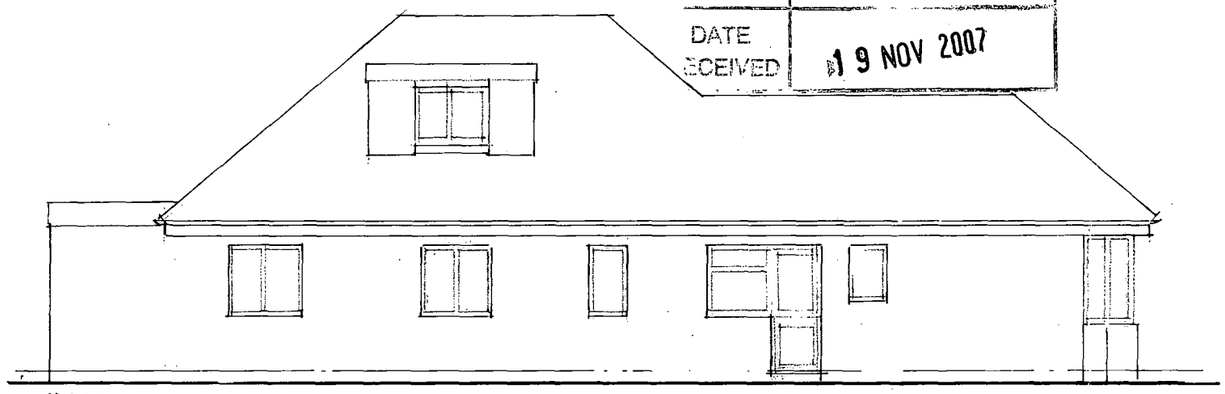


SOUTH(front)

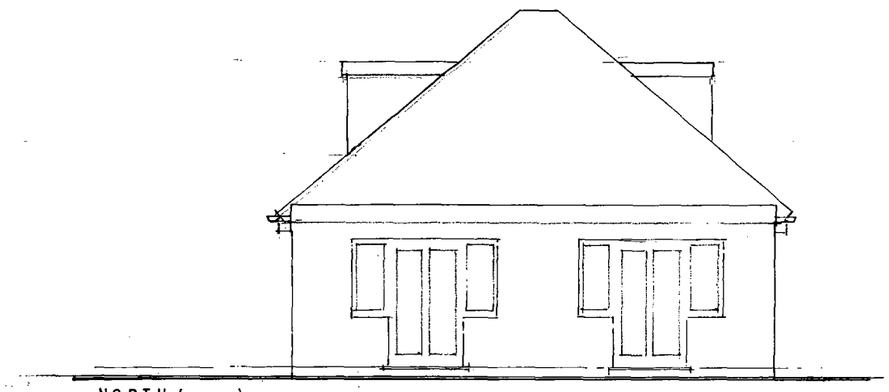


EAST (milton drive)

PLANNING ... CIL
PLAN No. Acc068067
DATE RECEIVED 19 NOV 2007



WEST

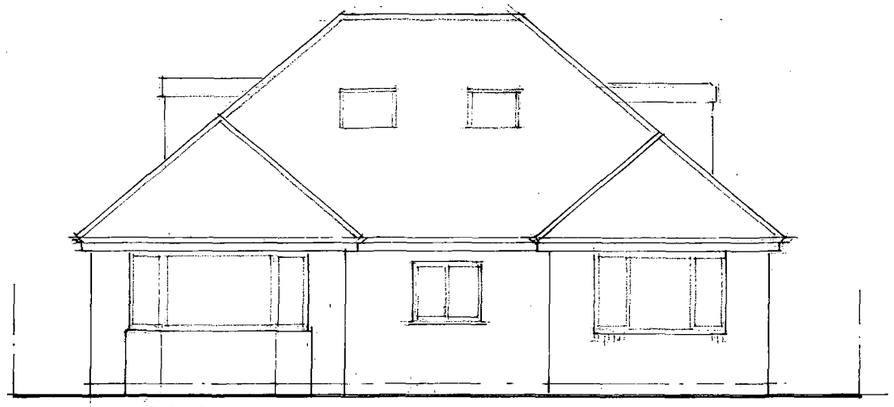


NORTH (rear)

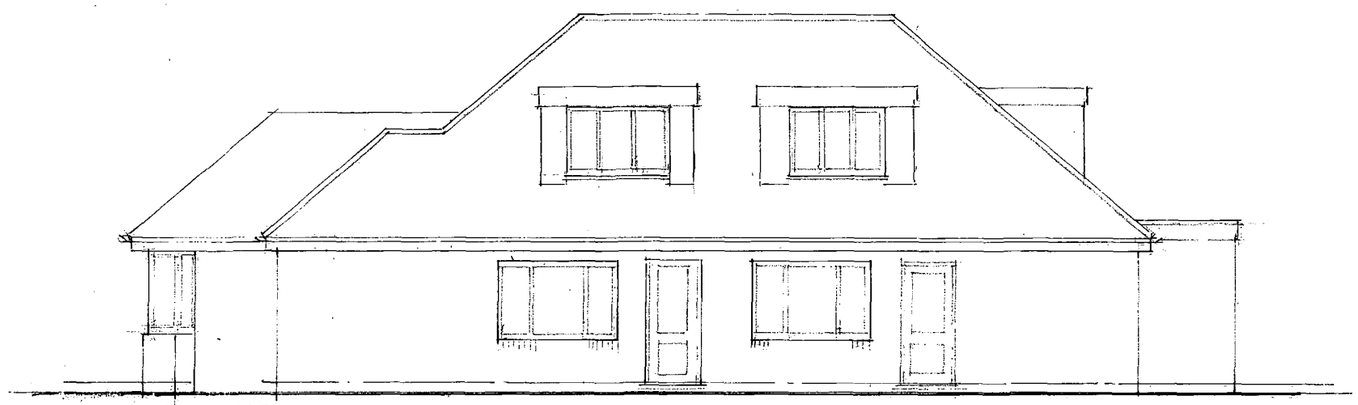
13 manor hall rd. southwick

existing elevations

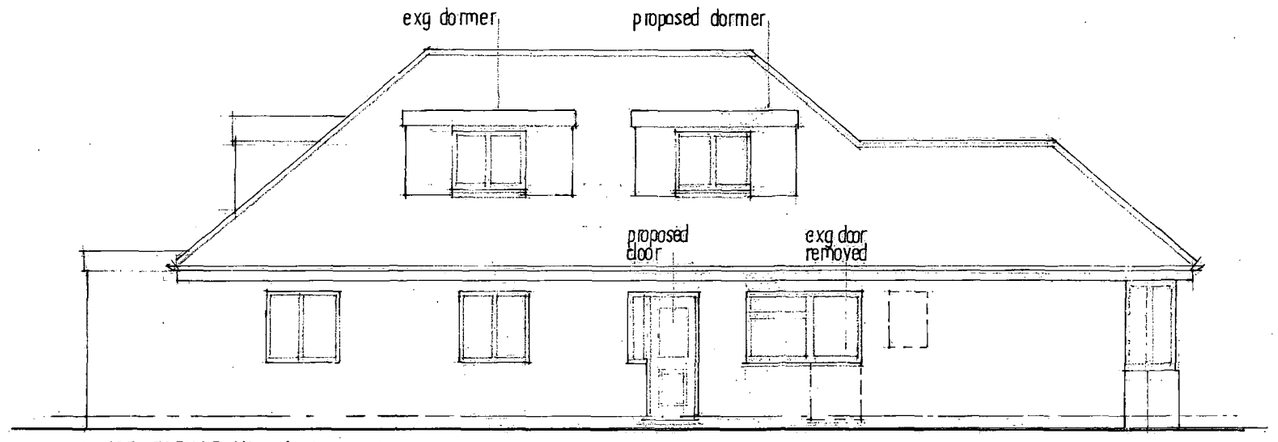
SCALE: 1 : 100
DATE: OCT 2007



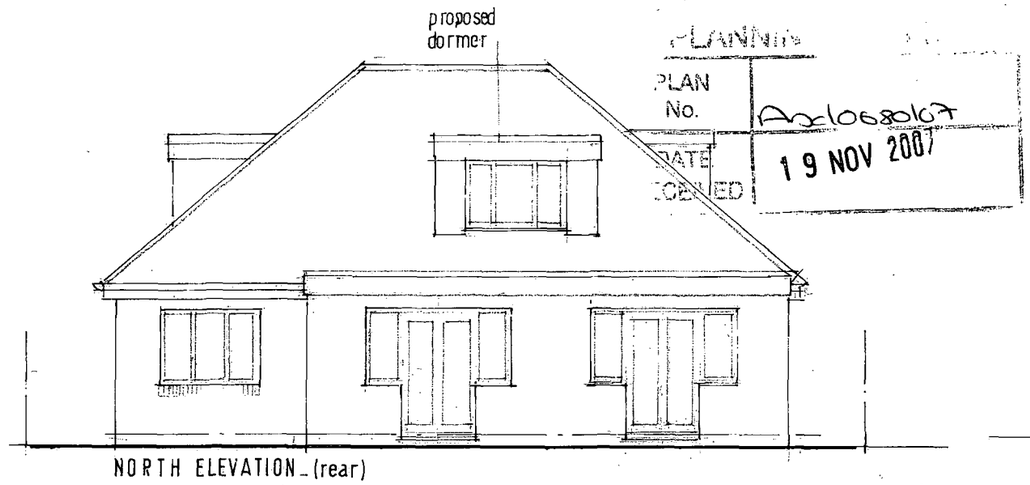
SOUTH ELEVATION_(front)



EAST ELEVATION (facing milton drive)



WEST ELEVATION (facing no. 11)



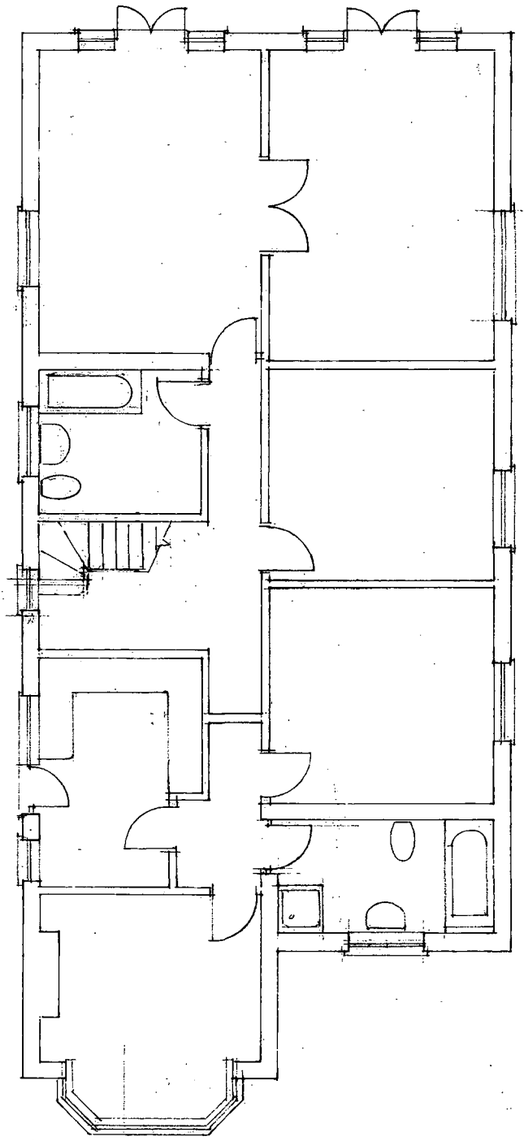
NORTH ELEVATION_(rear)

PLANNING
PLAN No. Ax1068067
DATE RECEIVED 19 NOV 2007

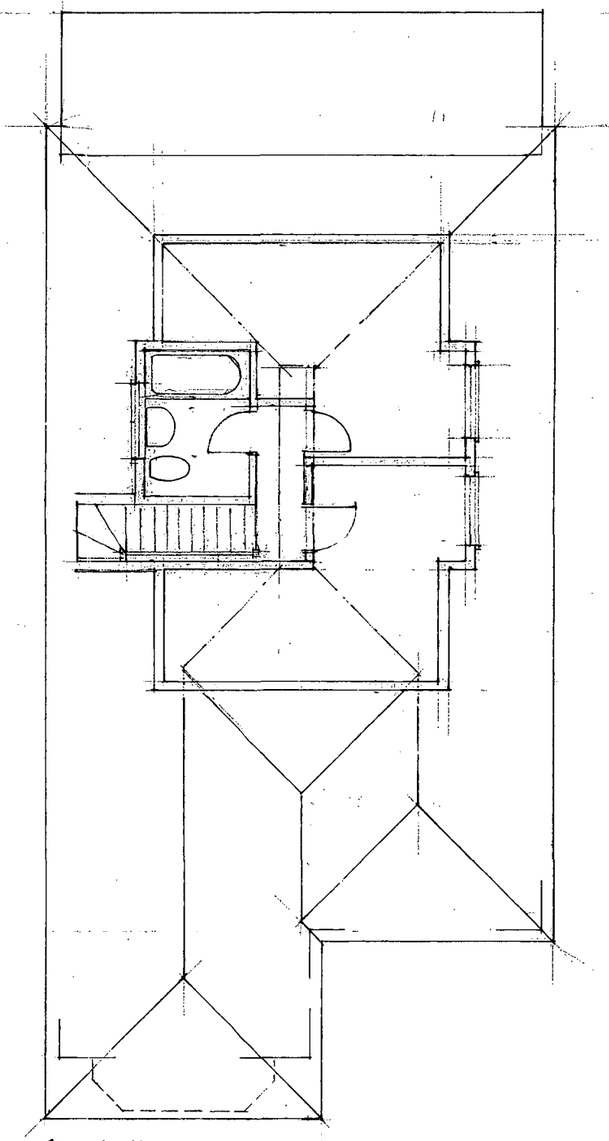
13 manor hall road southwick

proposed elevations

SCALE 1:100
DATE 10.07



ground fl



first fl

BUILDING CONTROL
PLANNING DIVISION
PLAN No. A06/0801/07
DATE RECEIVED 19 NOV 2007

13 manor hall road southwick

floor plans as existing

SCALE 1:100
DATE OCT. 2007
DRAWN CL

13 MANOR HALL RD.

DESIGN AND ACCESS STATEMENT

DUR DISTRICT COUNCIL
PLANNING DIVISION
PLAN No. PA/06806/7
DATE 19 NOV 2007

Use of development

The proposal addresses the need for more family accommodation in the area and involves the conversion of a detached bungalow with granny annexe into three self contained dwelling flats for family or elderly persons use.

Amount of development

The proposal involves adding floor space by the addition of a side extension approximately 3 metres wide by 14.5 metres length attached to the east side providing an additional 44 square metres ground floor space and 50 square metres within the roof space.

Two spacious well laid out self contained ground floor flats of 71 square metres (2 bedroom) and 81 square metres (3 bedroom) flats each with well equipped kitchens and bathrooms. The first floor two bedroom flat of 87 square metres is within the roof space with dormer windows and also has a well appointed kitchen and bathroom.

Layout of spaces

The flats are arranged to provide spacious living, dining and kitchen areas served by self contained entrance halls. Windows generally face private amenity areas. Bedrooms will generally be served by separate circulation ways. Layouts will allow adaption to meet the requirement of all potential users regardless of age or disability and the first floor flat could be adapted for a lift or stairway lift.

Parking spaces will be located at the rear of the property as the existing arrangement together with a cycle store.

Scale of buildings

The development is contained within the scale of the existing with the hipped roof extended to match and complement the original arrangement.

Appearance of buildings

The architectural form of the development extension has been designed to balance and fit in with the existing building together with the adjacent environment.

The materials and decoration will be selected to provide a match with the existing building.

DESIGN AND ACCESS STATEMENT

Landscape of private spaces

The current garden to the property is a mixture of hard and planted landscape which will be enhanced by additional planting where necessary. The garden will have divisions to apportion individual amenity space for the enjoyment and responsibility of the three flats.

Access to the development

Access pathways from the street to the individual front doors to the flats will be level and logically positioned relative to the private external spaces of each flat.

The pathways will be designed for wheelchair access with any ramps up to the front doors of a 1 in 12 maximum gradient and with level landings.

All internal doors and circulation spaces will allow for full mobility use.

Additional information

- The new build part of the development and, where possible, the existing will have high and above regulation levels of thermal insulation.
- All lighting will be of the energy saving type.
- Provision will be made for the recycling and storage of rain and waste water.
- A dedicated position on the property will be made available for the storage prior to the collection of recyclable and general waste.