Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 108

Suffix:

Property Name:

Address Line 1: The Gardens

Address Line 2:

Address Line 3: West Sussex

Town/city: Southwick

Postcode: BN42 4AQ

Description of site location must be completed if postcode is not known:

Easting (x): 524896

Northing (y): 105129

Description:

Applicant Details

Name/Company

Title

Mr

First name

Lewis

Surname

Kingsnorth

Company Name

L & L Care Solutions & Property SE

Address

Address line 1

108 The Gardens

Address line 2

Address line 3

Town/City

Southwick

County

West Sussex

Country

United Kingdom

Postcode

BN42 4AQ

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Agent Details

Name/Company

Title

Mr

First name

Ryan

Surname

Kingsnorth

Company Name

Address

Address line 1

51B St Mary's Road

Address line 2

Address line 3

Town/City

London

County

London

Country

United Kingdom

Postcode

SE15 2EA

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

◯ Yes
⊘ No

Does the proposal consist of, or include, a change of use of the land or building(s)?

⊘ Yes
◯ No

If Yes, please give a full description of the scale and nature of the proposed use, including the processes to be carried out, any machinery to be installed and the hours the proposed use will be carried out

Please also view the submitted supporting statement which outlines our intentions. We are writing to request a change of use for the property within the same C3 class from a three-bedroom residential dwelling C3(a) to a supported living home for adults with learning disabilities, mental health needs, and autism for up to six residents living within one property and receiving care C3(b). The home will be CQC registered to provide regulated activities, including personal care, ensuring that all support provided meets national quality and safety standards. The lounge downstairs has been split into two to allow for a separate bedroom on the ground floor with a small office on the first floor for the careers to utilise when they visit.

A supported living home is designed to enable adults with care and support needs to live as independently as possible within the community. It provides a safe, stable environment where individuals hold their own tenancy or occupancy agreement and receive flexible, tailored support based on their individual needs. This model encourages autonomy, dignity, and personal choice — empowering people to lead their own lives with the right level of professional help. We will support adults aged 18 to 65 years old who may have mild to moderate learning disabilities, autism, or mental health conditions. Our support will include assistance with personal care, budgeting, social inclusion, healthcare access, daily living skills, and community participation. Services will be person-centred, outcome-focused, and designed around co-production with service users. Staff will be available 24 hours a day, 7 days a week, ensuring continuous, responsive support where required.

If Yes, please fully describe the existing or the last known use, with the date when this use ceased

It was previously used as a residential home C3(a) and has been vacant now for circa 3 months.

Has the proposal been started?

◯ Yes
⊘ No

Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

The existing use of the property is lawful because it has been established and operated as a C3(a) dwellinghouse in accordance with planning legislation and has not been subject to any enforcement action. The existing building is therefore a lawful residential dwelling. No physical alterations or extensions are proposed that would affect its lawful status, and the property remains suitable for occupation as a single household.

The proposed change to C3(b) use (for up to six residents living within one property and receiving care) would represent a material change of use from one lawful residential use to another within the same overall C3 use class.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

Select the use class that relates to the existing or last use.

C3 - Dwellinghouses

Information about the proposed use(s)

Select the use class that relates to the proposed use.

Change of use

Is the proposed operation or use

- [x] Permanent
- [ ] Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

We are with the understanding that this needs to change to C3(b) as it is a 3 bedroom house with supported living with residents receiving care. This proposal involves a change of use within the same use class from C3(a) to C3(b). The property will continue to function as a single household, and the number of residents and the provision of care are fully consistent with the definition of C3(b). No external alterations or physical works are proposed as part of this application that would otherwise require planning permission.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [x] Yes
- [ ] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- [ ] The agent
- [x] The applicant
- [ ] Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

◯ Yes
⊘ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Interest in the Land

Please state the applicant's interest in the land

⊘ Owner
◯ Lessee
◯ Occupier
◯ Other

Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Ryan Kingsnorth

Date

05/11/2025