Planning Services, Adur & Worthing Councils

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44 Richmond Road,
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Adur & Worthing councils

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title:	Mr & Mrs	First Name:	Jonathan & Paula
Surname:	Sargent		
Company name:			
Street address:	6 North Point		
	Emerald Quay	Telephone number:	[redacted]
		Mobile number:	[redacted]
Town/City:	Shoreham by Sea	Fax number:	
Country:	United Kingdom	Email address:	
Postcode:	BN435JX		[redacted]

Are you an agent acting on behalf of the applicant? ○ Yes ◉ No

2. Agent Name, Address and Contact Details

No Agent details were submitted for this application

3. Description of Proposed Works

Please describe the proposed works:

Replacing rotten wooden balcony balustrade with double glazed full-height UPVC units. Top half of glazed units to be opening windows.

Has the work already been started without planning permission? ○ Yes ◉ No

ADUR & WORTHING
PLANNING SERVICES

PLAN	AWDM/ 0504/16
DATE VALID	- 6 APR 2016

4. Site Address Details

Full postal address of the site (including full postcode where available)

House: 6 Suffix:

House name: North Point

Street address: Emerald Quay

Town/City: Shoreham-by-Sea

Postcode: BN43 5JX

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 522150

Northing: 104920

Description:

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ○ Yes ◉ No

Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ◉ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ○ Yes ◉ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ◉ Yes ○ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: Ms First name: Sarah Surname: Crease

Reference: PREAPP/0259/16

Date (DD/MM/YYYY): 22/03/2016 (Must be pre-application submission)

Details of the pre-application advice received:

email and phone communication about the need for planning and enquiries about the planning process.

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ○ Yes ◉ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ◉ No

8. Parking

Will the proposed works affect existing car parking arrangements? ○ Yes ◉ No

9. Authority Employee/Member

With respect to the Authority, I am:

(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ○ Yes ◉ No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ◉ Yes ○ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

○ The agent ◉ The applicant ○ Other person

11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Boundary Treatments - description:

Description of *existing* materials and finishes:

n/a

Description of *proposed* materials and finishes:

n/a

Doors - description:

Description of *existing* materials and finishes:

n/a

Description of *proposed* materials and finishes:

n/a

Lighting - description:

Description of *existing* materials and finishes:

n/a

Description of *proposed* materials and finishes:

n/a

Roof - description:

Description of *existing* materials and finishes:

n/a

Description of *proposed* materials and finishes:

n/a

Vehicle Access - description:

Description of *existing* materials and finishes:

n/a

Description of *proposed* materials and finishes:

n/a

Walls - description:

Description of *existing* materials and finishes:

n/a

Description of *proposed* materials and finishes:

n/a

Windows - description:

Description of *existing* materials and finishes:

Single glazed timber balustrade (rottten)

Description of *proposed* materials and finishes:

Double glazed UPVC units. Fixed glazed panels with glazing bars below 1100mm. Tilt and turn windows above. Exterior finished in rosewood to match rest of estate. Interior finished in white.

11. Materials

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ○ Yes ◉ No

12. Certificates (Certificate B)

Certificate of Ownership - Certificate B
Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* and/or agricultural tenant *("agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990)* of any part of the land or building to which this application relates.

Owner/Agricultural Tenant						Date notice served
Name:	Emerald Quay Freeholders					
Number:		Suffix:		House name:		
Street:	c/o Property Fusion					18/03/2016
Locality:	99 Portland Rd					
Town:	Hove					
Postcode:	BN3 5DP					

Title: Mr & Mrs First name: Jonathan & Paula Surname: Sargent

Person role: APPLICANT Declaration date: 22/03/2016 ☑ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/ drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☑ Date 04/04/2016