

Planning Services, Adur & Worthing Councils

Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk



Application for Approval of Details Reserved by Condition

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	
Suffix	
Property Name	Eastbrook Manor Community Centre
Address Line 1	West Road
Address Line 2	
Address Line 3	
Town/city	Southwick
Postcode	BN41 1QH

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
525175	105175
Description	

Applicant Details

Name/Company

Title

Ms

First name

Rhian

Surname

Francis

Company Name

Adur & Worthing Councils

Address

Address line 1

Town Hall

Address line 2

Chapel Road

Address line 3

Town/City

Worthing

County

West Sussex

Country

England

Postcode

BN11 1HA

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Installation of two modular buildings to the rear courtyard

Reference number

AWDM/0759/23

Date of decision (date must be pre-application submission)

09/08/2023

Please state the condition number(s) to which this application relates

Condition number(s)

Condition Nos 4, 6, 8 & 9

Has the development already started?

- ☐ Yes
- ☒ No

Part Discharge of Conditions

Are you seeking to discharge only part of a condition?

- ☐ Yes
- ☒ No

Discharge of Conditions

Please provide a full description and/or list of the materials/details that are being submitted for approval

Condition No 4

Construction Environment and Management Plan (CEMP) Version 1.0 dated 22-12-25

Condition No 6

OPP1368970 - PTK-A1-01-D-A-1002 (P02) - Roof Plan

OPP1368970 - PTK-A1-00-D-A-2001 (P04) - G.A Elevations

The roof comprises of a mono-pitch composite construction with a profiled plastisol steel deck (Colour: White)

Note: 2no buildings are being provided as part of the approved application, both are identical in appearance

Condition No 8

OPP1368970 - PTK-A1-00-D-A-1803 (P03) - Proposed Siteplan

Build Warranty - 2884-120 rev A Drainage Layout

FFLs as noted on 2884-120 rev A are 13.90 and 14.00, with level access created to both the main entrance and secondary access/fire escape door on each building

Condition No 9

OPP1368970 - PTK-A1-00-D-A-1803 (P03) - Proposed Siteplan

No planting is being provided as part of the works with soft landscaping limited to grass only. All hard landscaping surfaces to be tarmacadam with a gravel margin to the rear of the buildings

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

☐ The agent

☒ The applicant

☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes

☒ No

Declaration

I/We hereby apply for Approval of details reserved by a condition (discharge) as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Michael Calderbank

Date

24/12/2025