R J REYNOLDS HNC Con. Tech (Arch) Architectural Services

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26th October 2012.

Job No 1728

AWdm/1336/12

Adur District Council
Portland House
Richmond Road
Worthing
West Sussex BN11 1LF

For the attention of **Marie O'K**eefe Senior Planning Officert.

Dear Sirs,

14 Roman Road Southwick West Sussex.

Please find enclosed 4 Copies of drawing 1728 / P2 A, noted up as requested for the gable end window being obscure glazed and fixed, the internal stair has also been altered at the clients request.

The top window light would be impossible to reach off the stairs and therefore not possible to open.

On drawing 1728 / P1 the gable window is shown as obscure glazed with marbling.

If you have any further queries regarding the enclosed please contact me, meanwhile I await a receipt and acknowledgement for the application.

Yours faithfully

[redacted]

R. J. Reynolds.

Enc. + Copy to Client.