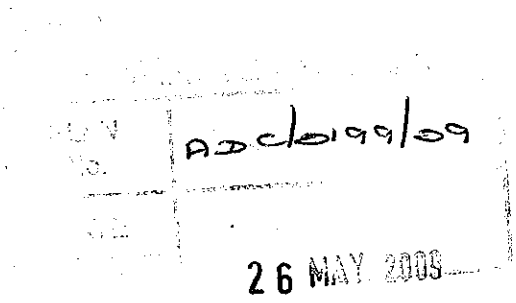
Mr & Mrs J Roberts
Flat 16 Swanborough Court
New Road
Shoreham by Sea
West Sussex
BN43 6RZ

Tel: 0[redacted]
Mobil[redacted]

Adur district Council
Civic Centre
Ham Road
Shoreham by Sea
West Sussex
BN43 6PR

Attn: ADC/0199/09/INVAL



Dated: May 22nd 2009

Dear Sir/Madam,

With reference to your letter received on the 19th regarding required Ordnance Survey plan of relative property at 16, Swanborough Court plus required Design and Access Statement, we confirm, the survey maps, in triplicate, have been handed to you today and confirmed by you that they are in order.

Regarding the Design and Access Statement, we take pleasure in confirming the following details:-

We require to replace the windows for the following reasons:-

The old existing window frames are rotten and, particularly the bay window, are in a precarious state of repair.
They are all single glazed windows thus, incurring expensive heat loss.
All of the windows become extremely wet inside in the winter months and we seriously, consider this to be bad to ones health.

Aesthetics

We consider the new windows will enhance the look of the building.

They will be in keeping with the other white UPVC windows in the whole of the development.

All, bar one lease holder, have white UPVC windows at Swanborough Court.

Yours sincerely,

[redacted]

James Roberts