Planning Services, Adur & Worthing Councils
Portland House,
44 Richmond Road,
Worthing,
West Sussex,
BN11 1HS

Tel : 01903 221065
websites : www.adur.gov.uk or www.worthing.gov.uk
e-mail : planning@adur-worthing.gov.uk

Adur & Worthing councils

Application for a Lawful Development Certificate for a Proposed use or development.

Town and Country Planning Act 1990: Section 192, as amended by section 10 of the Planning and Compensation act 1991.

Town and Country Planning (Development Management Procedure) (England) Order 2015

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

ıblication of applications on planning authority websites

ease note that the information provided on this application form and in supporting documents may be published on the ıthority's website. If you require any further clarification, please contact the Authority's planning department.

ease complete using block capitals and black ink.
s important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

. Applicant Name and Address

itle:	MRS	First name:	JULIA		
ast name:	KELLY				
ompany ptional):					
nit:		House number:	105	House suffix:	
ouse ame:					
ddress 1:					
ddress 2:					
ddress 3:	DOWNSWAY				
own:	SOUTHWICK				
ounty:	EAST SUSSEX				
ountry:	UK				
ostcode:	BN42 4WE				

2. Agent Name and Address

Title:	MR	First name:	CHRISTOPHER		
Last name:	BUTCHER				
Company (optional):	DRAFT & DESIGN				
Unit:		House number:	46	House suffix:	
House name:	BATH COURT				
Address 1:	KINGS ESPLANADE				
Address 2:					
Address 3:					
Town:	HOVE				
County:	EAST SUSSEX				
Country:	UK				
Postcode:	BN3 2WP				

. Grounds For Application

Information About The Existing Use(s)

lease explain why you consider the existing or last use of the land : lawful, or why you consider that any existing buildings, which it : proposed to alter, or extend are lawful

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application:

1.	
2.	
3.	
4.	
5.	

you consider the existing, or last use is within a 'Use Class' in the own and Country Planning (Use Classes) Order 1987 (as mended), state which one:

Information About The Proposed Use(s)

If you consider the proposed use is within a 'Use Class' in the Tow and Country Planning (Use Classes) Order 1987 (as amended), sta which one:

Is the proposed operation or use:

☐ Temporary ☑ Permanent

If temporary please give details:

Please state why you consider that a Lawful Development Certificate should be granted for this proposal:

THE PROPERTY IS OWNED BY MRS KELLY.
THE PROPOSED WORKS FULLY COMPLY WITH
THE CRITERIA FOR PERMITTED DEVELOPMENTS

. Description Of Proposal

oes the proposal consist of, or include:

a) The carrying out of building or other operations? ☑ Yes ☐ No

Yes to a, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a ne ccess, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) an ndicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions):

A REAR EXTENSION IS PROPOSED WHICH WILL EXTEND OUT NO MORE THAN 3METERS FROM THE EXISTING REAR OF THE PROPERTY AND NO MORE THAN 3 METRS HIGH.
THE EXTENTION IS FOR TO BE A DISABLED SHOWER & WC FULLY COMPLIANT. WITH DOC PT M.

b) Change of use of the land or building(s)? ☐ Yes ☑ No

Yes to b, please give a full description of the scale and nature of the proposed use, including the processes to be carried out, ar nachinery to be installed and the hours the proposed use will be carried out:

Yes to b, please describe fully the existing or the last known use, with the date this use ceased:

Has the proposal been started? ☐ Yes ☑ No

ease provide the full postal address of the application site.

nit: | House number: 105 | House suffix:

ouse ame:

ddress 1:

ddress 2:

ddress 3: DOWNSWAY

own: SOUTHWICK

ounty: EAST SUSSEX

ostcode ptional): BN42 4WE

escription of location or a grid reference.
nust be completed if postcode is not known):

asting: Northing:

escription:

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☑ No

If Yes, please complete the following information about the advic you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date DD/MM/YYYY:
(must be pre-application submission)

Details of pre-application advice received?

. Lawful Development Certificate - Interest In Land

ease state the applicant's interest in the land?

wner: ☑ Yes ☐ No Lessee: ☐ Yes ☐ No Occupier: ☐ Yes ☐ No

f Yes to Lessee or Occupier please give details of the owner and state whether they have been informed in writing of this application:

Name	Address	Have they been informed in writing of the applicatio Yes	No
		☐	☐

f No to all the above, pleases give name and addresses of anyone you know who has an interest in the land:

Name	Address	Nature of interest in the land	Have they been informed of the application? Yes	No	if they have not been informed of the application please explain why not
			☐	☐	
			☐	☐	
			☐	☐	
			☐	☐	

. Authority Employee / Member

ith respect to the Authority:

I am a member of staff
I am an elected member
3. I am related to a member of staff
4. I am related to an elected member

Do any of these statements apply to you? ☐ Yes ☑ No

Yes, please provide details of the name, relationship and role

Planning Application Requirements - Checklist

ease read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all formation required will result in your application being deemed invalid. It will not be considered valid until all information required by e Local Planning Authority has been submitted.

ıe burden or proof in a Lawful Development Certificate is firmly with the applicant and therefore sufficient and precise information ıould be provided.

ıe original and 3 copies of a ɔmpleted dated application form: ☐

ıe original and 3 copies of a plan which identifies the nd to which the application relates drawn to an entified scale and showing the direction of North: ☑

The original and 3 copies of such evidence verifying the information included in the application as you can provide: ☐

The correct fee: ☐

0. Declaration

ve hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional formation. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the enuine opinions of the person(s) giving them.

igned - Applicant

Or signed - Agent [redacted]

ate (DD/MM/YYYY):

02/06/2023 (date cannot be pre-application submission)

ARNING:

ıe amended section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material formation with intent to deceive. Section 193(7) enables the authority to revoke, at any time, a certificate they may have been issued a sult of such false or misleading information.

1. Applicant Contact Details

elephone numbers

ountry code:	National number:	Extension number:

ountry code: Mobile number (optional):

[redacted]

ountry code: Fax number (optional):

mail address (optional):

[redacted]

12. Agent Contact Details

Telephone numbers

Country code:	National number:	Extensior number:
0273	752638	

Country code: 0791 Mobile number (optional): 452628

Country code: Fax number (optional):

Email address (optional):

3. Site Visit

an the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☑ No

the planning authority needs to make an appointment to carry ıt a site visit, whom should they contact? (Please select only one) ☑ Agent ☐ Applicant ☐ Other (if different from th agent/applicant's details)

Other has been selected, please provide:

ontact name:

Telephone number:

mail address: