ADUR
DISTRICT COUNCIL

Civic Centre, Ham Road, Shoreham-by-Sea, West Sussex, BN43 6PR
Tel: (01273) 263222 Fax: (01273) 263203 (Calls may be recorded)
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e-mail: developmentcontrol@adur.gov.uk

Development Control

Mrs Christine Parkin
63 Berriedale Drive
Sompting
West Sussex
BN15 0LD

Our reference:	ADC/0037/11/INVAL
Your reference:	
Please ask for:	Dawn Ayres
Direct Line:	01903 221391
Date:	31st January 2011

Dear Sir/Madam

Rear conservatory

63 Berriedale Drive Sompting Lancing West Sussex

With reference to your recent application in respect of the above before it can be registered and processed, I should be pleased if you would attend to the following point(s):-

1 Please sign and date the Agricultural Holding Certificate where highlighted.

2 The 1:500 block plan should show the conservatory on it.

3 Please ensure the original drawing are sent back.

Once this information is received your application will be registered as quickly as possible.

Yours faithfully,

Senior Administrative Officer